

FINAL

THIRD TAXING DISTRICT
of the City of Norwalk
Commission Meeting
October 17, 2016

ATTENDANCE: Commissioners: David Brown, Chair; Charles Yost, Debora Goldstein
Treasurer: Dr. Michael Intrieri (departed 7:45 p.m.)

STAFF: Jim Smith, General Manager; Ron Scofield, Assistant General Manager

OTHERS: Attys. John Bove and Kevin Roche
Justin Connell and Courtney Merritt (CMEEC)

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m. A quorum was present.

PUBLIC COMMENT

No one from the public was in attendance.

EXECUTIVE SESSION

- Update on Scicchitano Legal Matter

**** COMMISSIONER GOLDSTEIN MOVED TO ENTER INTO EXECUTIVE SESSION FOR AN UPDATE ON THE SCICCHITANO LEGAL MATTER.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Treasurer, Mr. Smith, Mr. Scofield, Atty. Bove and Atty. Roche entered into Executive Session at 7:01 p.m.

**** COMMISSIONER GOLDSTEIN MOVED TO EXIT EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Treasurer, Mr. Smith, Mr. Scofield, Atty. Bove and Atty. Roche returned to public session at 7:46 p.m.

**CMEEC – 5 YR. POWER SUPPLY PROJECTION & WINTER MARKET
CONDITIONS**

Mr. Justin Connell introduced a new member of the CMEEC team, Courtney Merritt, Customer Fulfillment Manager. Ms. Merritt will be assisting Mr. Connell at CMEEC as the day-to-day liaison.

Mr. Connell gave an update on the current Third Taxing District energy portfolio position for the winter. CMEEC has been conducting stress testing for each of their customers under the different scenarios, specifically during the summer and winter months.

Mr. Connell explained the approach to developing load scenarios for their customers. For each member, the average energy load for the past three years for a given month is computed. Then the average energy load for previous years is used as a base to an applied growth rate. Each member has a different growth rate assumption based on multiple factors. High/low scenarios are then generated using a 90/10 statistical analysis generated by Metrics MD.

The outlook for the upcoming winter will be colder than normal, but also drier.

MINUTES OF MEETING

September 26, 2016 Special Meeting

- ** COMMISSIONER GOLDSTEIN MOVED TO APPROVE THE MINUTES OF SEPTEMBER 26, 2016 SPECIAL MEETING.**
- ** COMMISSIONER YOST SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

September 27, 2016 Special Meeting

- ** COMMISSIONER GOLDSTEIN MOVED TO APPROVE THE MINUTES OF SEPTEMBER 27, 2016 SPECIAL MEETING.**
- ** COMMISSIONER BROWN SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

October 3, 2016 Regular Meeting

- ** COMMISSIONER BROWN MOVED TO APPROVE THE MINUTES OF OCTOBER 3, 2016 REGULAR MEETING.**
- ** COMMISSIONER GOLDSTEIN SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

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TTD PURCHASING POLICY – ITEM #6

Mr. Smith told the Commission that he added the following sentence to Item #6 for further clarification:

“Capital items to be purchased that exceed the above purchasing thresholds, even though they have been approved in the capital budget, shall require approval at a special or regular Commission meeting.”

Discussion and clarification took place about the addition of the sentence and how it should be written.

**** COMMISSIONER YOST MOVED TO CHANGE THE SENTENCE TO: “ANY LINE ITEM IN THE CAPITAL BUDGET THAT EXCEEDS 20% OF THE ORIGINAL BUDGETED AMOUNT FOR THAT ITEM MUST BE SENT BACK TO THE COMMISSION AT A SPECIAL OR REGULAR MEETING FOR APPROVAL.”**

**** COMMISSIONER BROWN SECONDED.**

**** COMMISSIONER GOLDSTEIN OPPOSED.**

**** THE MOTION PASSED 2 TO 1.**

**** COMMISSIONER GOLDSTEIN MOVED TO ADD AN ADDITIONAL SENTENCE TO ITEM #6 WHICH READS: “NOTWITHSTANDING THE ABOVE, ANY PROJECT THAT EXCEEDS \$100,000 FOR EXTENSIVE RENOVATION OR REPAIR OF ASSETS SHALL COME BACK TO THE COMMISSION FOR RE-APPROVAL.”**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

DISTRICT CONCERTS

Mr. Scofield is asking for their input on the District Concerts so he can move forward in the preparation of the District Budget. He reviewed the five questions that were sent out to the Commission in September.

1. The majority would like to see TTD host 8 concerts next year including a winter concert. Commissioner Brown asked that three bands for the summer be grandfathered in. They are Tim Currie’s Motown Band, Summertime and The Fairfield Counts.
2. With regard to splitting up the number of concerts between Sundays (5) and a week night (3), it is too early to get an answer from the City of Norwalk’s Parks & Rec. This will be revisited in the near future once Parks & Rec have completed the schedule for the standing week night concerts in November.

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3. Cancelling Procedures – Should remain the same with two additions. The ads that appear in The Hour should have a message at the bottom indicating that folks can visit the TTD website to see if a concert has been cancelled. Also, the Guard House at Calf Pasture Beach should be informed of any cancellations.
4. Banner for the Showmobile – Mr. Scofield will speak with Signs by Anthony to see if he can create a banner to hang in the Showmobile that simply says: “Concerts are Sponsored by The Third Taxing District.” Discussion took place about local business sponsors underwriting some of the concerts. No decision was made on this.
5. Winter Concert – The Commission would like to have an indoor winter concert, possibly at The Marvin or another indoor venue. The first winter concert would be held in the early part of 2017. More information will be determined in the near future.

ADJOURNMENT

**** COMMISSIONER BROWN MOVED TO ADJOURN.**

**** COMMISSIONER GOLDSTEIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 9:06 p.m.

Respectfully submitted,

Cynthia Tenney
Executive Assistant
Third Taxing District