



## Third Taxing District

2 Second Street  
East Norwalk, CT 06855

Tel: (203) 866-9271

### AGENDA

Annual Meeting of the Electors of the Third Taxing District of the City of Norwalk, Wednesday, March 5, 2014, at 7:00 p.m., at The Marvin Community Room, 60 Gregory Boulevard, East Norwalk, Connecticut.

1. Welcome and call to order
2. Introductions
3. Reading and acceptance of the call
4. Election of Annual Meeting Chairman
5. Election of Annual Meeting Secretary
6. Report of the District Chairman
7. Financial report of the operation of the Electric Department for the fiscal year July 1, 2012 through June 30, 2013
8. Financial report of the East Norwalk Improvement Association for the operation of the East Norwalk Improvement Association Library for the fiscal year July 1, 2012 through June 30, 2013 and budget for the fiscal year July 1, 2014 through June 30, 2015
9. Financial report of the District for the fiscal year July 1, 2012 through June 30, 2013 and budget for the District for the fiscal year 2014-2015
10. Question and Answer
11. Authorization to approve the District Budget and transfer funds from the Electric Department to the District account to cover the budget requirements for the fiscal year July 1, 2014 through June 30, 2015
12. Adjourn

M:\Shared\Commission Meeting Information\Annual Meetings\Annual Meeting Agenda 13.doc

---

#### *District Commissioners*

<b>Charles L. Yost</b>	203-853-0837	Chairman	<b>James Smith</b>	203-866-9271	General Manager
<b>David L. Brown</b>	203-866-8099	Commissioner	<b>Ron Scofield</b>	203-866-9271	Assistant General Manager
<b>Debora Goldstein</b>	203-252-7214	Commissioner	<b>Michael Intrieri</b>	203-866-3001	Treasurer

---

## General Meeting Presentation Outline – Third Taxing District Annual Meeting – March 5, 2014

Item	Presenter	Begin By	Approx. Time (minutes)
1. Welcome, Call to Order, Introductions and Overview	Charlie Yost	7:00 PM	5
2. Reading and Acceptance of the meeting Notice – Page 3	Charlie Yost	7:10 PM	5
3. Election of a Meeting Chairman	Charlie Yost, All	7:15 PM	5
4. Election of a Meeting Secretary	Meeting Chairman	7:20 PM	5
5. Report of District Chairman – Page 4 - 6	Charlie Yost	7:25 PM	5
6. Electric Department Report – Page 7 - 12	Jim Smith	7:30 PM	10
7. East Norwalk Improvement Assoc. Library Report & Budget - Page 13 -20	Stan Siegel	7:40 PM	15
8. District Report & Budget – Page 21	David Brown	7:55 PM	10
9. Public Question & Answer	All	8:05 PM	15
<b>10. Vote to Approve District Budget &amp; Transfer Funds</b>	All	8:20 PM	10
11. Adjourn	All	8:30 PM	



## Third Taxing District

2 Second Street  
East Norwalk, CT 06855

Tel: (203) 866-9271

### NOTICE

The legal voters of the Third Taxing District of the City of Norwalk are hereby notified and warned that a meeting of said District will be held at The Marvin Community Room, 60 Gregory Boulevard, East Norwalk, Connecticut, on Wednesday March 5, 2014 at 7:00 P.M. for the following purposes:

To receive the report of the District Commission Chairman, the financial report of the District for the fiscal year July 1, 2012 through June 30, 2013, and the financial report of the operation of the Electrical Department for the fiscal year July 1, 2012 through June 30, 2013.

To receive the financial report of the Directors of the East Norwalk Improvement Association for the operation of the East Norwalk Improvement Association Library for the fiscal year July 1, 2012 through June 30, 2013, and budget thereof for the fiscal year July 1, 2014 through June 30, 2015.

To act on the District budget for the fiscal year July 1, 2014 through June 30, 2015, including the appropriation of funds to cover the budget requirements of the District for care and use of parks owned by the District, care of the East Norwalk Historical Cemetery, salaries of District Officials and support of the East Norwalk Improvement Association Public Library, for the fiscal year July 1, 2014 through June 30, 2015.

To approve the District budget and to transfer funds from the Electrical Department to the Third Taxing District account to cover the budget requirements for the fiscal year July 1, 2014 through June 30, 2015.

Ronald Scofield  
District Clerk  
February 11, 2014

M:\Shared\Commission Meeting Information\Annual Meetings\annual meeting notice 3-7-12.doc

---

#### *District Commissioners*

<b>Charles L. Yost</b>	203-853-0837	Chairman	<b>James Smith</b>	203-866-9271	General Manager
<b>David L. Brown</b>	203-866-8099	Commissioner	<b>Ron Scofield</b>	203-866-9271	Assistant General Manager
<b>Debora Goldstein</b>	203-252-7214	Commissioner	<b>Michael Intrieri</b>	203-866-3001	Treasurer

---

## **2014 REPORT ADDENDUM FROM CHAIRMAN CHARLIE YOST “POWERING THE FUTURE”**

This year’s Chairman’s report, like last year’s, focuses on the accomplishments of the last six to eight months, as well as our ongoing initiatives for 2014. There were several significant milestones achieved by TTD in 2013, including:

- In conjunction with our 100<sup>th</sup> Anniversary, TTD underwent a transformation which included branding, a new, customer-centric website and the re-launch of the TTD newsletter. Each of these initiatives was successfully completed and focused on our mission of providing consistent customer service.
- “Power on the Sound”, TTD’s 100th anniversary celebration was held at Calf Pasture Beach in July. Open to the public and foremost, the citizens of East Norwalk, attendees were treated to numerous musical, dance & magic performances throughout the day and into the late evening. Families enjoyed the large Touch-A-Truck area, an interactive water safety presentation by Stew Leonards’ Stewie the Duck, exhibits from Eaton Corporation, CMEEC and other local businesses, face painting, and numerous raffles and giveaways.
- Completion of the Fitch Street Sub-Station, on-schedule and within budget, in December capped off the year. The Fitch Street Substation was completed in less than 33 months, an impressive accomplishment based on location and regulatory requirements and the multi-layered coordination and collaboration outlined in the aggressive project timeline. Ultimately, the sub-station was built for future expansion; however, it will effectively serve the East Norwalk community for the next 30-40 years as is.
- The addition of a large new customer load for the District due to the construction of the Cervalis Data Center project at Norden Place. This project was also completed in December, resulting in the construction of a “mini-substation”, and could eventually result in an additional 8MW load, nearly doubling the overall capacity of TTD’s system. The addition of the new Fitch Street substation to TTD’s substation fleet will provide ample supply to feed the new data center. Additional revenues collected from this customer will continue to allow TTD to remain financially stable, offsetting some of the cost increases we have sustained in the past few years, while keeping rates as low as possible for the foreseeable future.

Looking ahead:

- TTD applied for and was awarded a \$4,000 grant from the Dept. of Energy and Environmental Protection’s Publicly-Accessible Electric Vehicle (EV) Infrastructure Funding Program for the purpose of building an EV Charging Station in East Norwalk.

EVs are a key component of CT's cheaper, cleaner and reliable energy future and our participation in this program puts East Norwalk on a path toward greater energy independence. TTD's commission is currently reviewing and discussing potential locations for the construction of the charging station.

- TTD is developing and implementing a strategic blueprint to improve customer communications through our phone system, newsletter and website as well as the finalization of a comprehensive emergency plan covering both short term events and longer term events in cooperation with the City's emergency plan.
- TTD has also instituted an aggressive preventative maintenance program during the past year as part of an overall 5 Year Capital Plan that was presented and endorsed by the Commission. The purpose of this program is to phase in needed improvements to the electric distribution system over time while minimizing the impact on the department's ratepayers. One of the priorities will be replacing one of the two power transformers in the East Ave substation, which serves as a companion station to Fitch Street. This transformer is currently being used only when necessary and has been in operation since 1959.
- TTD is also working in many other areas of the operation in order to create efficiencies and enhance our ability to serve the customer more effectively. As an example, we are in the process of converting all of our meters in the field to a "radio read" system, which will allow our meter readers to read all of our meters in less time and more accurately. This will allow us to create a more accurate billing statement for the customer. We will also be making changes to the bill format as a result of upgrading our IT programs and infrastructure, making it more informative and easier to read and understand. On the operations side, we have recently purchased the property adjacent to our Rowan St. substation in order to expand the footprint of the substation. This expansion will give us the ability to construct a storage facility at some point in the future which will consolidate all our electric distribution materials in one location, allowing our operations staff to load materials on their trucks more efficiently and respond to customers more effectively.

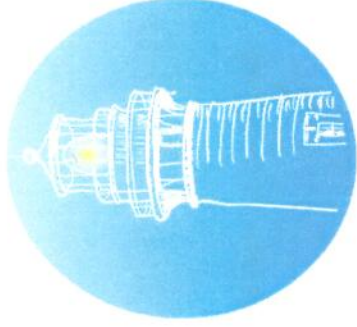
We welcome any suggestions the public may have concerning our efforts to improve the service and reliability of TTD.

**Introductions &  
Acknowledgements**

**Electric Dept.  
Finances**

**District Budget**

*Thank you for  
coming this evening*



**TTD**

Celebrating **100 Years** of Service

Powering Your Neighborhood™

# ***Third Taxing District Report to Electors***

**Annual Meeting, March 5, 2014**

Charles L. Yost, Commission Chairman

David L. Brown, Commissioner

Debra Goldstein, Commissioner

James Smith, General Manager

Dr. Micheal Intriери, District Treasurer

Ronald Scofield, District Clerk

**Introductions & Acknowledgements**

Electric Dept. Finances

District Budget

*Thank you for coming this evening*

**Introductions & Acknowledgements**



<u>Your Elected Officials</u>	<u>Role</u>	<u>Elected</u>	<u>Term Expires</u>	<u>Term of Office</u>
David L. Brown	Commissioner	November 1997 November 2003 November 2009	November 2003 November 2009 November 2015	6 Years
Charles L. Yost	Commissioner	November 2011	November 2017	6 Years
Debora Goldstein	Commissioner	November 2013	November 2019	6 Years
Dr. Michael Intrieri	Treasurer	November 2013	November 2015	2 Years

***We would like to thank those who are helping with this meeting, including those at the door, the Electric Department's employees, and all others who have assisted.***

***A special thank you to The Marvin for hosting this event for the first time.***

Introductions &  
Acknowledgements

Electric Dept.  
Finances

District Budget

*Thank you for  
coming this evening*

## Electrical Department Balance Sheet



Item	June 30, 2013	June 30, 2012
<b>Assets</b>		
<b>Current Assets</b>	\$5,396,638	\$5,522,697
<b>Net Utility Plant</b>	\$4,813,711	\$5,028,093
<b>Other Assets</b>	\$7,470,616	\$6,869,836
<b><u>Total Assets</u></b>	<b>\$17,680,965</b>	<b>\$17,420,626</b>
<b>Liabilities and Capital</b>		
<b>Liabilities</b>	\$5,888,880	\$7,351,681
<b>Retained Earnings</b>	\$11,792,085	\$10,068,945



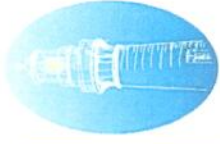
Introductions &  
Acknowledgements

Electric Dept.  
Finances

District Budget

*Thank you for  
coming this evening*

## Electric Department Income Statement



Celebrating 100 Years of Service

Powering Your Neighborhood™

Income	2012-2013	2011-2012
Total Operating Revenues	\$9,899,570	\$10,007,337
Purchased Power Cost	(\$6,726,370)	(\$6,744,453)
Gross Operating Income	\$3,173,200	\$3,262,884
Operating Expenses	(\$3,267,243)	(\$3,142,012)
Net Operating Income/(Loss)	(\$94,043)	\$120,872
Other Income/(Expense)	\$2,025,113	\$21,403
<u>Net Income</u>	<u>\$1,931,070</u>	<u>\$142,275</u>

Introductions &  
Acknowledgements

Electric Dept.  
Finances

**District Budget**

*Thank you for  
coming this evening*

## District Budget Snapshot



<u>Item</u>	<u>Approved 2012-2013</u>	<u>Actual 2012-2013</u>	<u>Approved 2013-2014</u>	<u>Projected 2013-2014</u>	<u>Recommended 2014-2015</u>
Total	<u>\$275,800</u>	<u>\$281,290</u>	<u>\$309,550</u>	<u>\$285,437</u>	<u>\$227,140</u>
General	\$78,679	\$92,951	\$95,229	\$97,616	\$121,579
Cemetery	\$20,000	\$21,218	\$22,200	\$20,000	\$22,000
Library/ENA	\$167,121	\$167,121	\$167,121	\$167,121	\$83,561

Introductions &  
Acknowledgements

Electric Dept.  
Finances

**District Budget**

*Thank you for  
coming this evening*

## District Budget Details



<u>Item</u>	<u>Approved 2012-2013</u>	<u>Actual 2012-2013</u>	<u>Approved 2013-2014</u>	<u>Projected 2013-2014</u>	<u>Proposed 2014-2015</u>
Total	<u>\$275,800</u>	<u>\$281,290</u>	<u>\$309,550</u>	<u>\$285,437</u>	<u>\$227,140</u>
Stipends	\$15,179	\$15,179	\$15,179	\$15,179	\$15,179
Parks	\$22,000	\$18,798	\$23,100	\$23,000	\$26,000
Holiday Events	\$6,500	\$6,116	\$8,150	\$6,500	\$7,000
Concerts	\$14,000	\$13,644	\$14,850	\$11,244	\$25,200
Newsletter	\$1,800	\$0	\$0	\$0	\$0
Meeting	\$4,000	\$3,493	\$3,950	\$3,493	\$8,000
Legal	\$2,500	\$0	\$0	\$0	\$0
Firehse Maint.	\$900	\$0	\$0	\$0	\$0
Firehse Cap.	\$3,700	\$0	\$20,000	\$20,000	\$0
Lib. Maint.	\$8,100	\$11,501	\$10,000	\$10,200	\$10,200
Lib. Cap.	\$0	\$24,220	\$0	\$8,000	\$5,000
Cem. Maint.	\$20,000	\$21,218	\$22,200	\$20,000	\$22,200
Cem. Cap.	\$0	\$0	\$0	\$0	\$0
Contingency	\$10,000	\$0	\$25,000	\$700	\$25,000
ENA Library	\$167,121	\$167,121	\$167,121	\$167,121	\$83,561

**Introductions &  
Acknowledgements**

**Electric Dept.  
Finances**

**District Budget**

*Thank you for  
coming this evening*

## **Cervalis/Norden Park Data Center Substation & Supply**



- Preliminary meeting in 2010
- Negotiation for TTD to supply one-half of electrical power to Date Center based upon District franchise lines and CL&P's long-lead scheduling requirements
- Site Construction for underground infrastructure begin 2011
- TTD to supply a dedicated 27,000 – volt feeder on on-site substation
- Fortis' Construction Group to provide on-site excavation and infrastructure installation
- Cervalis worked with TTD and Fortis Construction to resolve outstanding issues
- TTD supplied and installed 27,000-volt aerial and underground cables, Control House, on-site Transformer and Gas Switch, Protective Relays and Metering
- Cervalis requested TTD to supply Temporary Construction Power
- Data Center Substation (106D) energized, on line and supplying 100% of Data Center power by November 4, 2013
- Cervalis presently on Temporary Power Rate pending negotiations with TTD
- Fiber Optic protective relay installation to be completed by Spring 2014

# Data Center Substation Plot



# Data Center Transformer



# Transformer On-site Pad

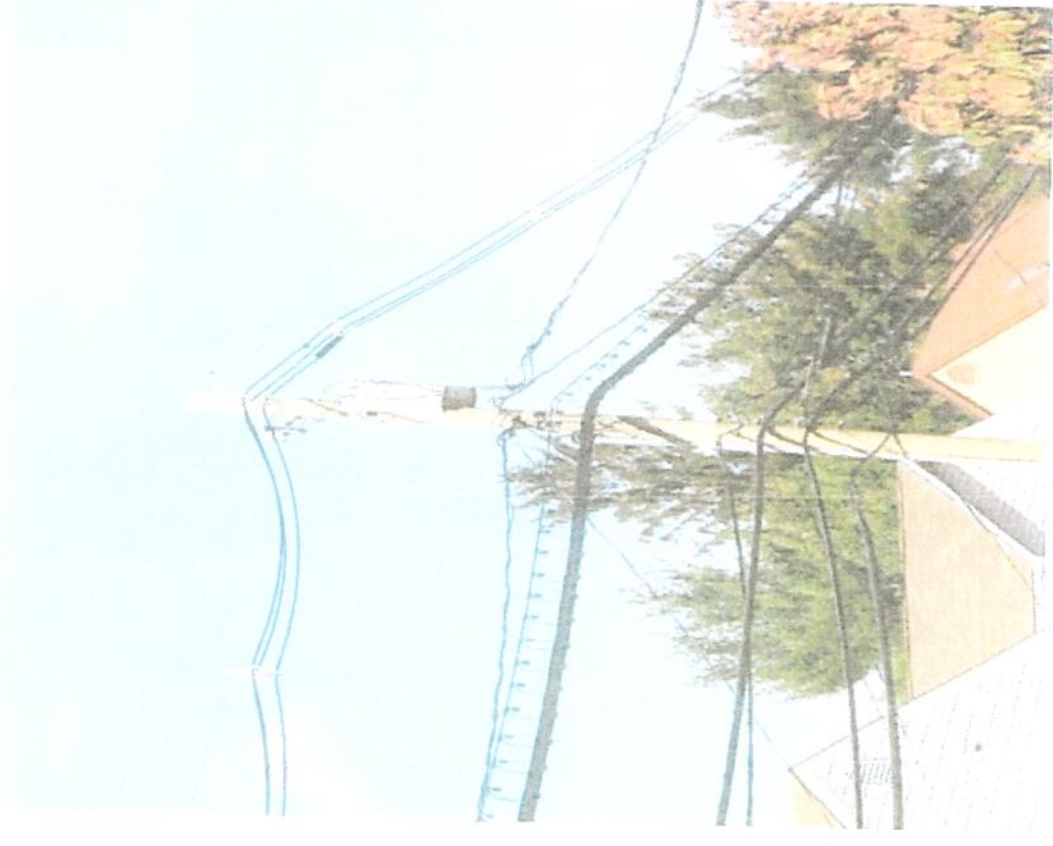


# Woodside Pull Box





# 27,000-volt Aerial Cable



# East Avenue Substation Terminal



# Data Center Substation with Temp



# Data Center Substation (106D)



# Fitch Street Substation (47R)

- Original concept 2009
- Preliminary analysis and assessment completed 2010
- Discussions and meetings with CMEEC, Tighe & Bond and others 2010-2011
- Plans firmed up and RFQs issued for Design-Build project 2012
- Siting Council. City of Norwalk agencies, ISO-New England, CL&P filings 2012-2013
- Project awarded to Eaton Service Corporation 2012
- Preliminary design document reviews early 2013
- Ground Breaking July 2013
- Major Equipment Deliveries September 2013
- Control House on site September 2013
- On-site equipment testing completed October-November 2013
- Tie into 115kV Transmission System December 2013
- Rowan Street Substation (104R) 27,000-volt Tie-In December 14, 2013
- East Avenue Substation (102E) 27,000-Volt Tie-In December 21, 2013
- Fitch Street Substation (47R) fully operational December 2013
- Plantings and site paving Spring 2014

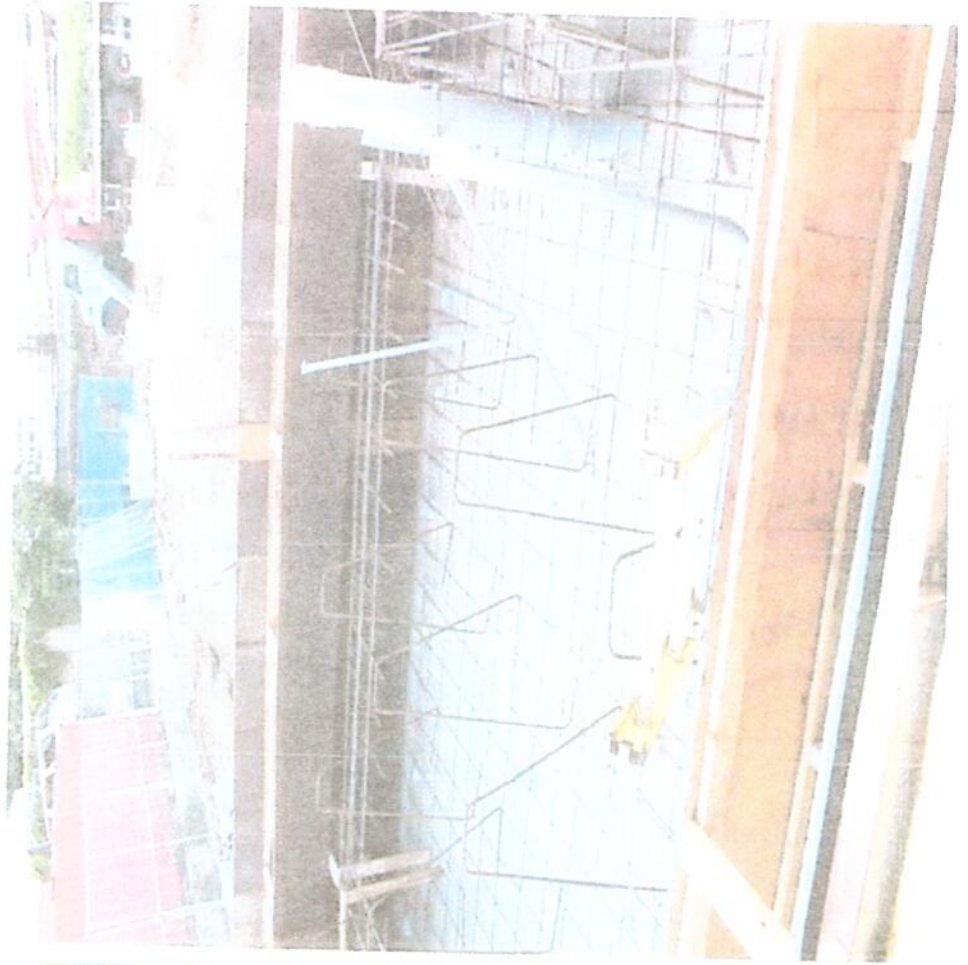
# Fitch Street Substation Site



# Early Foundation Construction

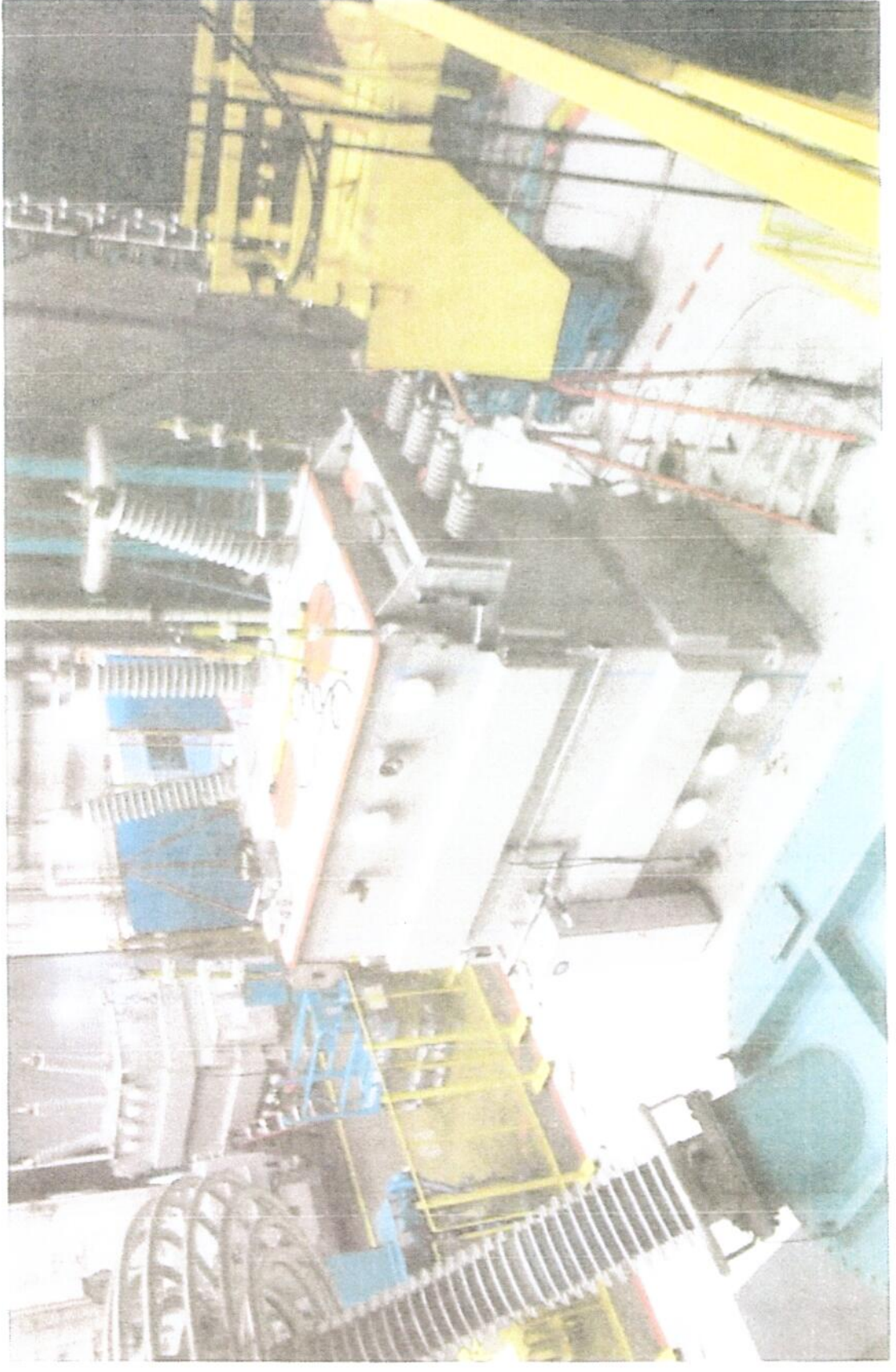


# Early Excavation and Forms

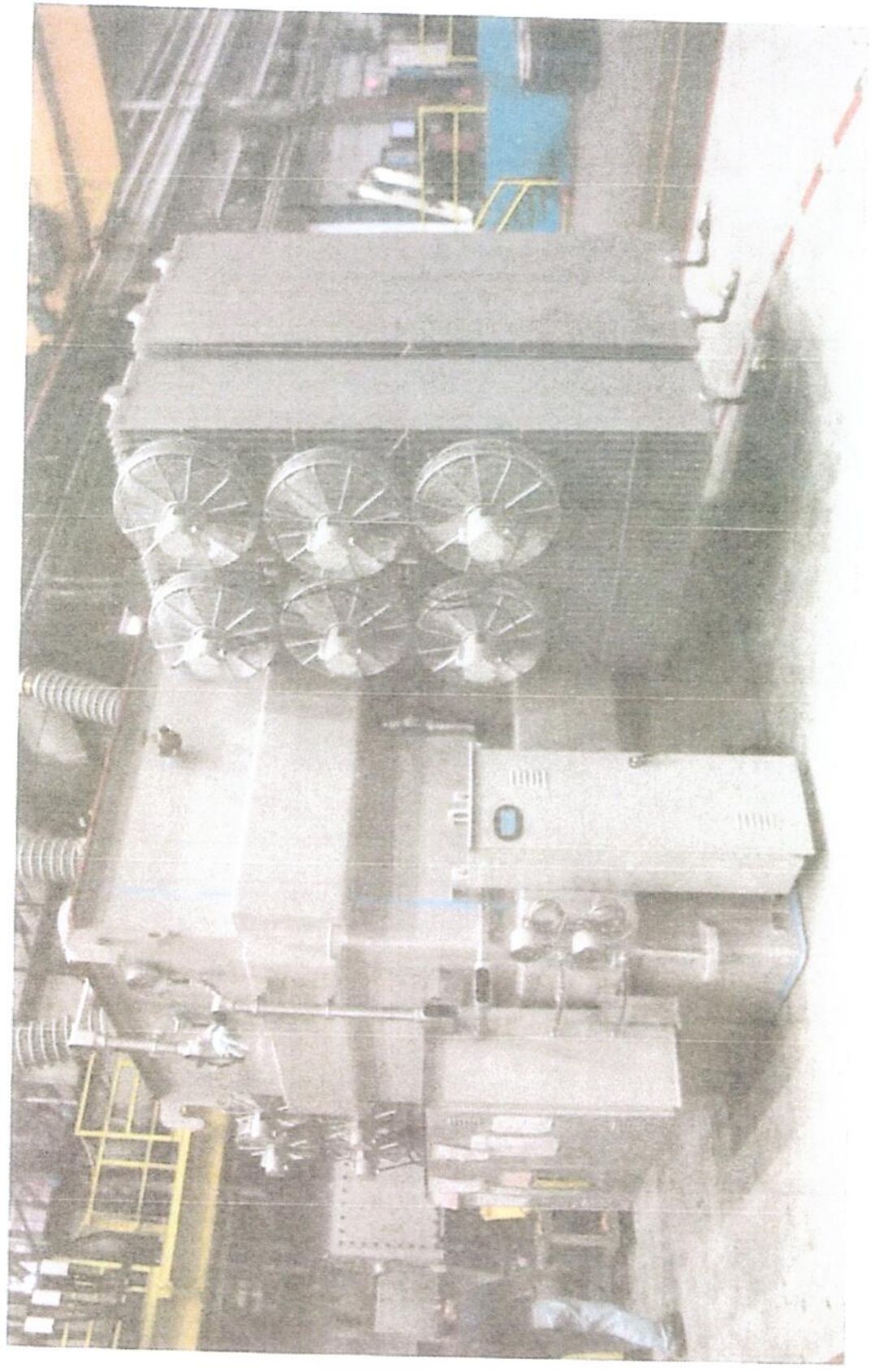




# Main Power Transformer #1 at SPX



# Main Power Transformer #2 at SPX



# August 2013 Construction Progress



# Ornamental Cherry Tree



# Fitch H-Frames as seen from RR



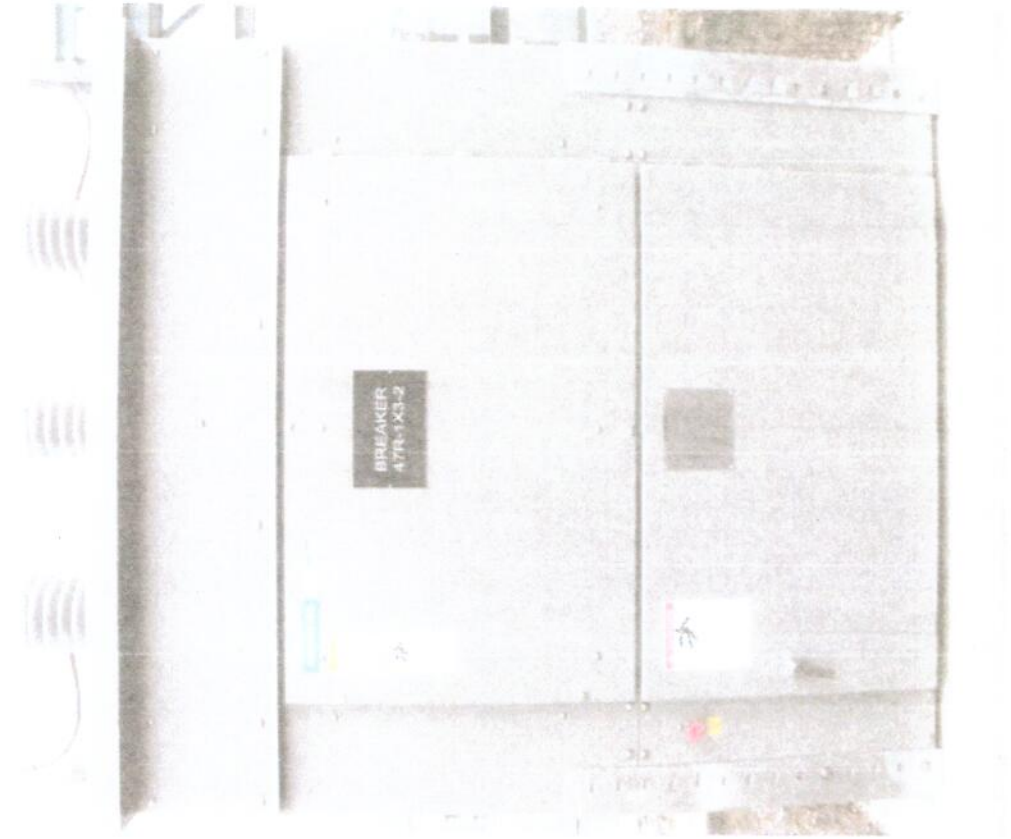
# Fitch 47R Control House



# October 2013 Progress



# New Equipment in East Ave 102E





---

# EAST NORWALK IMPROVEMENT ASSOCIATION

---

51 Van Zant Street - East Norwalk, CT 06855  
203-838-0408 / mail@eastnorwalklibrary.org

---

## EAST NORWALK ASSOCIATION LIBRARY

---

*PROPOSED BUDGET* / July 1, 2014 – June 30, 2015

### OUR "NEW" NAME / EAST NORWALK ASSOCIATION

In June of 2013, the Board of Directors of the East Norwalk Improvement Association agreed to a "rebranding" of its name from *East Norwalk Improvement Association* to the *East Norwalk Association*. In addition, the *East Norwalk Library* became the *East Norwalk Association Library*.

This does not alter the legal structure of the East Norwalk Improvement Association, it merely represents a new "name" for the way the Association does business. Toward that end, a Trade Name Certificate was filed with, and approved by, the Clerk of the City of Norwalk.

The *East Norwalk Association*, (and its *East Norwalk Association Library*) continues to operate under the not-for-profit 501 (c)(3) status as originally granted by the Internal Revenue Service to the East Norwalk Improvement Association.

This "rebranding" -- it was felt -- gives broader meaning to the Association from when it was first founded in 1900 as an "improvement" organization. The organization, today, provides a broader purpose than just "improvement" through its activities and services to and for its community.

The new "name" the East Norwalk Association reflects its continuing commitment to our community as a unifying organization dedicated to the needs of East Norwalk residents, businesses, and organizations.

### THE VALUE OF THE EAST NORWALK ASSOCIATION TO ITS RESIDENTS AND BUSINESSES:

The East Norwalk Association "neighborhood" represents all the cultural and ethnic backgrounds that make our City both rich and varied. Our residents are African American, Middle Eastern, European American, Hispanic/Latino, Asian, and American Indian. They are Jewish, Christian, and Muslim, life-long citizens and immigrants, blue-collar workers, retirees, and professionals. And all contribute to the vitality of this "city" within a city. Since its inception in 1900, the Association has promoted a host of advocacy, civic improvement, business stimulation, and other cooperative ventures to benefit the people within its boundaries. The East Norwalk Improvement Association was founded on such issues and community needs as housing preservation, education, beautification of both business and residential areas, mass transit, and neighborhood safety. The East Norwalk Association, today, carries on that commitment. High on the list of the East Norwalk Association's dedication and responsibility to its community is the operation and management of the *East Norwalk Association Library* -- since its beginning in 1915.

## THE VALUE OF THE EAST NORWALK ASSOCIATION LIBRARY TO ITS RESIDENTS AND BUSINESSES AND BEYOND:

One can search the internet asking the question: "why are libraries important" and, via Google receive about 72 million references. Many, very many of those references may well apply to the EAST NORWALK ASSOCIATION LIBRARY, but for the purpose of this presentation, we've distilled the salient points to these highlighted advantages:

- ⇒ Enables access to Library services 5 days, 33 hours each week which includes;
- ⇒ Use of 12 public access computers (8 adult, 2 teen, 2 children) by an average of 350 people each month;
- ⇒ An inventory of more than 22,000 books and other print materials, 2,000 DVDs and other electronic media;
- ⇒ Utilization of inventory by an average circulation of more than 1,500 items each month;
- ⇒ Use of all Library facilities by existing and new card-holders (average 25 each month);
- ⇒ Ongoing daily and weekly programming which serves an average of 160 children each month;
- ⇒ Special children/family educational/entertaining programs serving an average of 650 children during the year;
- ⇒ Staff assistance for research and support on a variety of subjects, not the least of which is job-search data;
- ⇒ Maintenance and public access to a unique collection of historic East Norwalk documents, records, and photos;
- ⇒ Ongoing and periodic "sales" which enables minimal-cost purchases of donated books and other materials;
- ⇒ Access to Library and East Norwalk Community information via the website: [www.eastnorwalklibrary.org](http://www.eastnorwalklibrary.org);
- ⇒ Enabling a special joint-sponsored annual Summer Literacy Program;
- ⇒ Exposure to various East Norwalk "happenings" through "Inside East Norwalk" press releases to the media;
- ⇒ Provided the Census Bureau space for its East Norwalk Headquarters during this past census-taking effort;
- ⇒ Offers special senior services including an introduction to computer use and internet connectivity classes;
- ⇒ An "Encouragement Program" to help develop creative writing and graphic skills among children and adults;

### OF PARTICULAR NOTE, WE HAVE, THIS PAST CALENDAR YEAR:

- ✓ Added a complete 248 Volume set of "Something About the Author" -- Autobiography series.
- ✓ Added the 100-plus Volume set of "March of America" Facsimile Series -- Historical stories and accounts.
- ✓ Continued our 5th year of weekly "D2R2-Dogs to Read to" nationally-recognized program for children.
- ✓ Installed and managed Branch Libraries at both The Marvin and Maplewood at Strawberry Hill facilities.
- ✓ Created our "Extension Services" Program which brings Library amenities to outside-the-Library sites.
- ✓ Enabled the Norwalk Housing Authority to conduct children's art classes in the Van Zilen Hall
- ✓ Enabled the Public School System to conduct Early Childhood play groups in the Van Zilen Hall.
- ✓ Provided the venue for Cub Scouts Pack 66 Annual Soapbox Derby competition.
- ✓ Continued to enable the Carver Foundation's "Drop-in-Literacy" Summer Program for Norwalk children.
- ✓ Continued our highly successful "Norwalk Reads" ongoing free book program and City-Wide distribution.
- ✓ Instituted our free "Book Bucks" program to reward children to "purchase" books of their choice.
- ✓ Enabled a "Meet the Chiefs" (Police and Fire) presentation and "Meet the Candidates" Forum for East Norwalk residents.
- ✓ Continued our ongoing "Sensational Summer Series" family entertainment program.
- ✓ Created our "Memories" Program where residents are encouraged to record bits and pieces of their life.
- ✓ Began our "Street Name" program where residents research the history of the street where they live.
- ✓ We redesigned our street-side sign to reflect our name change.
- ✓ We organized the Third Taxing District community-wide celebration of Norwalk's Historic Fortnight Centennial.

### New Services and Improved Programs

During this current "calendar" year we are planning to provide new and improved services and programming for our community: A "Free Library" at various business and public locations where free books will be available for the public to take, read, share, keep or return; return of the Kids and K9s Program which proved so very successful in 2012; exploring the offering of a "makerspace" opportunity for children enabling creative design, "tinkering," and creating; parent/caregiver-to-child reading programs; regularly scheduled after-school "story times" for children, and more to come.

### The Van Zilen Community Hall

In addition to the use of the Hall by various "regular" users: Churches, Model Airplane Club, Union retirees group, and other groups and individuals who pay a use-fee, the Van Zilen Community Hall is used -- free of charge -- by the Cub Scouts, Girl Scout Daisies and Brownies, as well as various other not-for-profit organizations as the schedule allows. The Hall too, is used as a community meeting place for forums and other special-purpose informational meetings and Library events including the "Sensational Summer Series" and other educational/entertainment programs throughout each year.

# a "tail" of many dogs, and children too



East Norwalk Library  
D.R.R./Docs To Read To

An East Norwalk Library  
Encouragement Program

## HELP WANTED!

THE  
HISTORY  
of  
EAST NORWALK  
STREET  
NAMES



EAST NORWALK ASSOCIATION  
**LIBRARY**  
51 Van Zant Street—East Norwalk, CT 06855  
203-838-0400 / mail@eastnorwalklibrary.org  
www.eastnorwalklibrary.org

## A PICTURE IS WORTH A THOUSAND WORDS

EAST NORWALK ASSOCIATION  
**LIBRARY**

51 VAN ZANT STREET

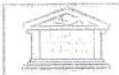
**FUN FOR THE FAMILY 2013**

Free admission -- enjoy the shows

DATE	SHOW	DETAILS
SAUNDAY AUGUST 2 10:30 AM	WING ALONG WITH DAPPEL SUFFER	Nappy's Puppets is dedicated to producing quality shadow theater performances that entertain and educate all audiences.
WEDNESDAY AUGUST 14 10:30 AM	GREEN MEADOWS <b>Bug Van</b>	<b>GREEN MEADOWS BUG VAN</b> An exciting hands-on program that features reptiles, frogs, bugs, fluffy chickens, baby farm animals, bunnies and hedge hogs.
WEDNESDAY AUGUST 28 10:30 AM	<b>Justin Mazz</b>	<b>Justin Mazz</b> A magician with over a decade of entertainment, visual magic and non-stop comedy to keep your sides aching.

Free admission -- enjoy the shows

51 VAN ZANT ST. / EAST NORWALK, CT 06855 | 203-838-0400 | www.eastnorwalklibrary.org



WORDS and PICTURES  
an East Norwalk Library  
Encouragement Program



## MEMORIES:

Because if it's not written down, it will be lost forever...

As part of its "Encouragement Program" the East Norwalk Library is offering an opportunity for its community to preserve their "MEMORIES" in print.

This East Norwalk "MEMORIES" Guide is available to help you get started on this return journey to your life, and the lives of your family.

As you begin this backward journey, bringing the years past up to date, we will transform your words — and pictures — into your own personal or family memoir.

Included in this guide is an example of an already published work.

So, here's the "tail" — it's in your court. As you, if you, decide to continue, we're here to help and make a whole cloth of the threads you've managed to accumulate.

For further information or support on this way, please call us at: 203-249-6295.

EAST NORWALK ASSOCIATION  
**LIBRARY**

51 Van Zant Street—East Norwalk, CT 06855  
203-838-0400 / mail@eastnorwalklibrary.org  
www.eastnorwalklibrary.org

## K9s and KIDS

REGISTER NOW -- NEW PROGRAM STARTING

This highly successful FREE program, started last year at the East Norwalk Library, brings 8-10 children together in a classroom setting for 5 one-hour Saturday morning sessions. In the first step and their "owner" are taken to a classroom. An area, every child is set up with a dog. Then each child takes a turn standing in front of the group, introducing themselves, answering the question of the day, and sharing information about their dog. A special "book" celebrating the 5 week program is presented to each child and dog owner at the completion of each program. Every child receives a "Certificate of Appreciation" as a testament to their participation in this program.

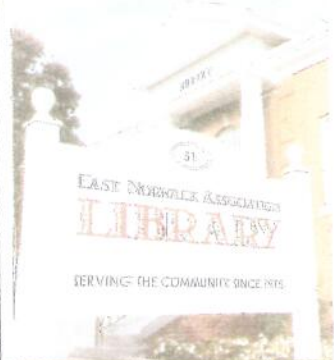
**WEEK THREE**

Each week you will receive a new book to read to your dog.

The object of this program is to build confidence, self-esteem, self-expression, communication skills, and teach basic dog handling. The informal atmosphere, created by the interaction with the dogs, enables most children to overcome his/her inhibitions, helping them in addressing an audience. The five-week program covers the following topics:

- Introduction: Dog's Behavior
- How to Handle a Dog
- Dog's Health and Nutrition
- Dog's Training
- Dog's Socialization

For more information, contact: 203-249-6295



## East Norwalk association rebranding

By Jennifer Gough  
The East Norwalk Association is proud to announce the rebranding of the East Norwalk Library. The new logo features a stylized dog and child, reflecting the library's commitment to serving the community. The rebranding includes a new website, social media presence, and updated signage throughout the library building.



EAST NORWALK LIBRARY  
**KIDS! - EARN "BOOK BUCKS"**  
IT'S EASY, IT'S FUN, IT'S FREE  
**HERE'S HOW!**

- 1- Get **OVERBOOK BUCKS** when you apply for and get an East Norwalk Library card.
- 2- Get **ONE "BOOK BUCK"** when you borrow books to read from the East Norwalk Library.
- 3- Get **TWO "BOOK BUCKS"** for each East Norwalk Library event (D2R2-Dogs to Read To, Sensational Summer Series, Story Time, other children and family events) you attend.
- 4- Get **"BOOK BUCKS"** given out by the East Norwalk Library staff, for special occasions.

**HOW TO USE YOUR "BOOK BUCKS"**

Redeemable for purchase of books of your choice.

East Norwalk Library "Book Bucks" may be redeemed for special "purchasable books". Use "book bucks" as real money to "purchase" books from a special "book bucks" collection. Books are priced according to value. "Book Bucks" are not transferable for cash and have no other value except as tender for the purchase from the special "book bucks" collection.

EAST NORWALK LIBRARY  
The Cornerstone of the Community  
51 Van Zant Street—East Norwalk, CT 06855



**FREE DROP-IN LITERACY PROGRAM**  
**GRADES K - 5**  
**ALL STUDENTS ARE WELCOME**

STUDENTS WILL READ BOOKS  
BASED UPON THEIR READING LEVEL

**MONDAYS and WEDNESDAYS 12 to 5 PM**  
**THURSDAYS 2 to 6 PM**  
**FRIDAYS 1 to 6 PM**

**FOR MORE INFORMATION:**  
Call: 203-838-4805 ext 120  
Email: w.zant@eastnorwalklibrary.org

East Norwalk Library

This Bookplate is placed in recognition of the

**NORWALK LIBRARY**

in appreciation of their contribution to our Library Collection.

## PROPOSED BUDGET / EXECUTIVE SUMMARY:

The following PROPOSED BUDGET FISCAL YEAR July 1, 2014 – June 30, 2015 indicates no increase of our grant request over the prior year.

Although we continue to improve and expand the usefulness and services of the *East Norwalk Association* and the *East Norwalk Association Library* we remain frugal in our spending and fervent in our quest for public, private and corporate support to enable us to continue to provide new and needed amenities to the benefit of our public.

It should also be noted, that although the operation of the East Norwalk Association/East Norwalk Association Library (ENA/ENAL) relies heavily on the grant from the Third Taxing District, the Board and Administration of ENA/ENAL is committed to assuring that the usefulness of the ENA/ENAL continues to grow in its recognized and necessary services to its community.

Toward that end, an ongoing concerted effort continues to (a) bring recognition to the financial “partnership” between the Third Taxing District (and its rate-paying residents and businesses) and the ENA/ENAL, and (b) increase the participation of both the public and private sector in the work and growth of ENIA/ENL for the benefit of the community it serves, (c) increase the income derived from the Van Zilen Community Hall usage both from monthly and single-event users by enabling the use of the Hall to “event paying” private opportunities.

*The operation of the ENIA/ENL and its financial integrity is closely monitored and audited by accepted accounting standards and, during its latest fiscal-year audit, ENA/ENAL received high marks for the management of its business and responsibilities.*

The ENA is enjoying its 114th year anniversary -- originally founded in 1900 and then establishing the East Norwalk Library as a major accomplishment in 1915, with the present-day Library building being opened in 1917.

In addition to managing the East Norwalk Association Library, ENA/ENAL provides many other services and advantages to the East Norwalk Community in the form of enabling community meetings for non-profit organizations (Norwalk Public School System, Norwalk Housing Authority, Cub Scouts, Girl Scout Daisies, Girl Scout Brownies, Carver Center Tutorial Programs, etc.), and to other groups (Country Squires Model Airplane Club, Sheet Metal Worker Retirees Club, various Churches, the City of Norwalk, etc.).

ENA/ENAL too participates in the annual city-wide Memorial Day Celebration and Parade and arranges and enables the use of the Van Zilen Community Hall for community-interest forms and other helpful and informative programs including entertainment for children and families during the summer months.

This year (2014) we are implementing a “Free Library” program at various business and other public locations where people will be able to “take a book, bring a book” from a variety of fiction and non-fiction that will be stocked and serviced by the East Norwalk Association Library.

In all, both the East Norwalk Association and the East Norwalk Association Library continues to serve the traditional needs of its community while providing new and exciting programs and features.

EAST NORWALK IMPROVEMENT ASSOCIATION / EAST NORWALK LIBRARY

PROPOSED BUDGET SUMMARY / FISCAL YEAR July 1, 2011 – June 30, 2012

A Operating Income		2013/14 Approved	2013/14 1 <sup>st</sup> 6 months*	2014/15 PROPOSED
1	Third Taxing District	\$ 167,121	\$ 83,560	\$ 167,121
2	Van Zilen Hall Rental	\$ 20,600	\$ 13,895	\$ 23,000
3	Contributions / Dues **	\$ 3,300	\$ 361	\$ 1,550
4	Sales / fines / fees	\$ 3,765	\$ 902	\$ 2,000
5	Interest	\$ 10	\$ 5	\$ 5
6	<b>Operating Income Total</b>	<b>\$ 194,796</b>	<b>\$ 98,723</b>	<b>\$ 193,676</b>
** Does not include \$3,000+ in-kind services				
B Operating Expenses		2013/14 Approved	2013/14 1 <sup>st</sup> 6 months *	2014/15 PROPOSED **
7	Salaries and wages	\$ 80,026	\$ 42,297	\$ 92,746
8	Employee benefits/taxes	\$ 26,739	\$ 13,928	\$ 26,610
9	Accounting / Legal / Services	\$ 14,345	\$ 9,805	\$ 10,275
10	Library Materials/Programs	\$ 26,050	\$ 12,008	\$ 37,250
11	Utilities	\$ 17,300	\$ 7,267	\$ 10,200
12	Supplies/custodial	\$ 9,471	\$ 7,490	\$ 9,300
13	Maintenance/Security	\$ 6,064	\$ 5,978	\$ 7,295
14	<b>Operating Expenses Total</b>	<b>\$ 186,995</b>	<b>\$ 98,773</b>	<b>\$ 193,676</b>
NOTES: * Estimated through 12/31/13 / Differences from 2013/14 reflect category adjustments.				

## OPERATING INCOME DETAIL

A	Operating Income	2013/14 Approved	2013/14 1 <sup>st</sup> 6 months*	2014/15 PROPOSED
1	Third Taxing District	\$ 167,121	\$ 83,560	\$ 167,121
2	Van Zilen Hall Rental	\$ 20,000	\$ 13,895	\$ 23,000
3	Contributions / Dues **	\$ 5,000	\$ 361	\$ 1,550
4	Sales / fines / fees	\$ 2,400	\$ 902	\$2,000
5	Interest	\$ 15	\$ 5	\$5
6	<b>Operating Income Total</b>	<b>\$194,796</b>	<b>\$ 98,723</b>	<b>\$ 193,676</b>
*	Estimated through 12/31/13 ** Does NOT include in-kind services provided.			

- 1 **THIRD TAXING DISTRICT GRANT REQUEST:** The requested represents the anticipated “cost of doing business” based upon the estimated costs for necessary operating expenses compared to the last fiscal year.  
  
As a “benefit” for the continuing Third Taxing District support of the East Norwalk Association/East Norwalk Association Library (ENA/ENAL), we will ensure that due credit is given to the Third Taxing District electric ratepayers (residents and businesses alike) as well the Third Taxing District Commission as well.  
  
This credit and recognition will be provided in various press releases, program and activity announcements and other public opportunities as practical and useful.
- 2 **VAN ZILEN HALL RENTAL:** The use of the Van Zilen Hall enables income from various “paying” organizations who hold meetings and other services on a regular contracted basis as well as from individuals and organizations holding private events (baby showers, birthday parties, family gatherings, etc.). Aside from the “contracted use, it is difficult to predict the additional income to be realized during any given year. The income sum noted above is based upon the use of the Hall during the past two years.
- 3 **CONTRIBUTIONS / DUES:** A concerted and aggressive effort to secure public and private support for the ENA/ENAL services and benefits to the East Norwalk community (and beyond) is being put in place. It should be noted that although public and private financial support during the past two years has not been as encouraging as now planned, ENA/ENAL was the recipient of several thousands of dollars contributed as in-kind services (such as furniture, printing and production services and materials, volunteer support, etc.). It is expected that such in-kind services will continue and be enhanced by aggressive fundraising efforts being planned.
- 4 **SALES / FINES / FEES:** As a service to its Library users, certain items are offered for sale (ear buds, note pads, greeting cards, etc.). The other income in this category includes late charges for overdue materials and other fees such as replacements cards.
- 5 **INTEREST:** Income derived from bank account balances.
- 6 **OPERATING INCOME TOTAL:** The total grant request is calculated to enable the ENA/ENAL to continue its growth in services and usefulness to its various user categories (children, seniors, students, researchers, job seekers, neighborhood groups and organizations, etc.). During the past year ENA/ENAL has demonstrated its value to the community by many accolades and press mentions received for its activities.

EAST NORWALK IMPROVEMENT ASSOCIATION / EAST NORWALK LIBRARY

PROPOSED BUDGET SUMMARY / FISCAL YEAR July 1, 2014 – June 30, 2015

OPERATING EXPENSES DETAIL

B	Operating Expenses	2013/14 Approved	2013/14 1 <sup>st</sup> 6 months *	2014/15 PROPOSED
7	Salaries and wages	\$ 80,026	\$ 44,378	\$ 92,746
8	Employee benefits/taxes	\$ 26,739	\$ 13,927	\$ 26,610
9	Accounting / Bookkeeping	\$ 14,345	\$ 7,207	\$ 10,275
10	Library Materials/Programs	\$ 26,050	\$ 18,401	\$ 37,250
11	Utilities	\$ 17,300	\$ 6,188	\$ 10,200
12	Supplies/custodial	\$ 9,471	\$ 2,668	\$ 9,300
13	Maintenance/Security	\$ 6,064	\$ 3,430	\$ 7,295
14	Operating Expenses Total	\$ 186,993	\$ 95,571	\$ 193,676
* Estimated through 12/31/13				

OPERATING EXPENSE LINE ITEM DETAIL AND NOTES

7	<b>SALARIES AND WAGES:</b> The East Norwalk Improvement Association/East Norwalk Library (ENIA/ENL) paid staff includes a Librarian (Maurleen Tovish), a Library Assistant (Dan Cisek) and Executive Director (Sian Siegel). Ms. Tovish enjoyed her 10-year anniversary at the Library in 2010, Mr. Cisek joined the staff (replacing the former Library Assistant in August, 2009) Mr. Siegel joined as Executive Director upon Terry Rooney's retirement in 2008. <b>There was no increase in staff wages in Fiscal years 2012-2013.</b> A modest increase of 5% of base salary for both Ms. Tovish and Mr. Cisek is included in the Salary and Wages line item Mr. Siegel's salary will remain unchanged.
8	<b>EMPLOYEE BENEFITS / TAXES:</b> Employee health benefits are limited to Ms. Tovish. Tax costs, are, of course a factor of the wage structure.
9	<b>ACCOUNTING / BOOKKEEPING:</b> These charges are costs incurred, by contract, with our Accountant/Auditor, and hourly by our part-time bookkeeper.
10	<b>LIBRARY MATERIALS AND PROGRAMS:</b> This category includes, as Library Materials, cost of books, audio books, magazines, newspapers, other periodicals, DVDs, CDs, etc. The "programs" expense includes the "Sensational Summer Series" for children and families during the first seven weeks of school recess as well as other informational, educational, community enlightenment, events scheduled and arranged as needed throughout the year.
11	<b>UTILITIES</b> Costs of electricity, heating fuel, water, telephone, internet connectivity.
12	<b>SUPPLIES / CUSTODIAL:</b> This expense category includes the supplies (over and above Library Materials) for use by Library and Van Zilen Hall operations includes stationery, technology hardware, software, and related items. The custodial expense includes the contracted cleaning and maintenance of the interior of both the Library and the Van Zilen Hall and necessary cleaning and lavatory supplies.
13	<b>MAINTENANCE AND SECURITY:</b> As needed part-time hourly support is hired to assist with certain clerical, and physical chores necessary to augment the work of the Library staff. The security costs include 24-hour off-premises services and monitoring of intrusion alarms.
*	It should be noted that as of the time of this presentation we have installed a new accounting program as well as an expanded "chart of accounts" which will enable a more timely and concise "picture" of our income and expenses on a monthly and interim basis as needed.

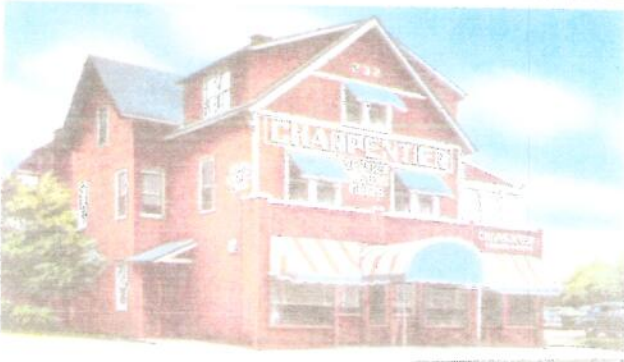
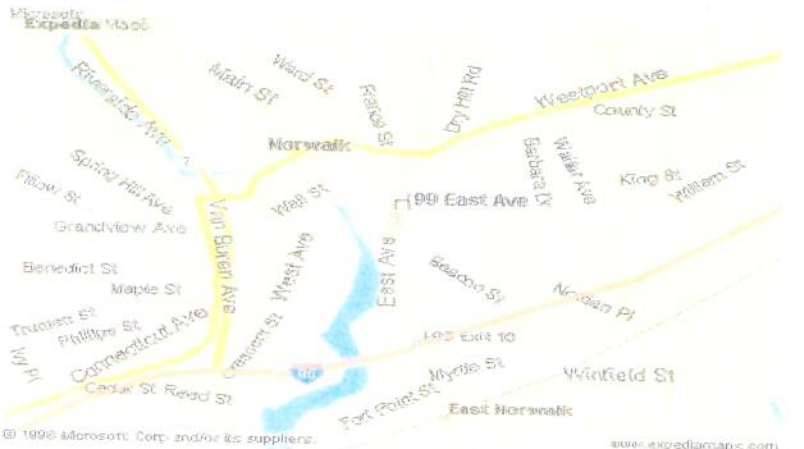
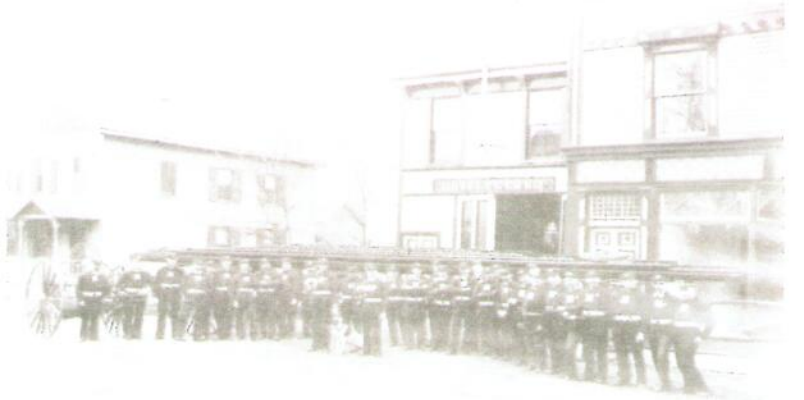
# INSIDE EAST NORWALK



**EAST NORWALK ASSOCIATION**  
The Cornerstone of the Community — Since 1900

51 Van Zant Street - East Norwalk, CT 06855  
Phone: 203-838-0408 / Fax: 203-855-8382  
Email: [mail@eastnorwalklibrary.org](mailto:mail@eastnorwalklibrary.org)  
[www.eastnorwalklibrary.org](http://www.eastnorwalklibrary.org)

**EAST NORWALK ASSOCIATION LIBRARY**





*Final Budget AS APPROVED AT ANNUAL MEETING OF THE ELECTORS 3/5/14*

**2014-2015 Third Taxing District Budget**

	A	L	M	N	O	P
		Column L 2012-2013 Approved 3/7/12	Column M 2012-2013 Actual	Column N 2013-2014 Approved 3/6/13	Column O 2013-2014 Projected Actual	Column P 2014-2015 Proposed
1						
2						
3						
4						
5						
6	<b>Sources of District Funds</b>					
7	Fund Balance - Carryover from prior years	\$49,770	\$41,058	\$2,323	\$5,713	\$57,648
8	Rental Income from Firehouse Building	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000
9	Interest Income	\$100	\$15	\$30	\$30	\$30
10	Transfer from Electric Department (from available funds)	\$207,930	\$207,930	\$299,342	\$299,342	\$299,342
11	<b>Total of Funds Available to District</b>	<b>\$295,800</b>	<b>\$287,003</b>	<b>\$339,695</b>	<b>\$343,085</b>	<b>\$395,020</b>
12	<b>Uses of District Funds</b>					
13	<b>Cash Expenditures &amp; Appropriations for District Operating &amp; Capital Needs</b>					
14	Stipends (3 Commissioners @ \$3500 ea.)	\$11,303	\$10,500	\$10,500	\$10,500	\$10,500
15	Stipend (Treasurer)	\$1,938	\$1,800	\$1,800	\$1,800	\$1,800
16	Stipend (District Clerk)	\$1,938	\$1,800	\$1,800	\$1,800	\$1,800
17	Payroll Tax Expense		\$1,079	\$1,079	\$1,079	\$1,079
18	Parks Groundskeeping & Maintenance	\$22,000	\$18,798	\$23,100	\$23,000	\$26,000
19	Holiday Events (Christmas Tree & Menorah Lighting)	\$6,500	\$6,116	\$8,150	\$6,500	\$7,000
20	Summer Concert Series	\$14,000	\$13,644	\$14,850	\$11,244	\$25,200
21	District Newsletter Allowance	\$1,800	\$0	\$0	\$0	\$0
22	Annual Electors Meeting	\$4,000	\$3,493	\$3,950	\$3,493	\$4,000
23	Legal and Accounting Services for the District	\$2,500	\$0	\$0	\$0	\$0
24	Firehouse Building Expense/Maintenance	\$900	\$0	\$0	\$0	\$0
25	Firehouse Building Major/Capital	\$3,700	\$0	\$20,000	\$20,000	\$0
26	Library Building Expenses/Maintenance	\$8,100	\$11,501	\$10,000	\$10,200	\$10,200
27	Library Building Major/Capital	\$0	\$24,220	\$0	\$8,000	\$5,000
28	Library Masterplan					\$20,000
29	East Norwalk Historical Cemetery Expense/Maintenance	\$20,000	\$21,218	\$22,200	\$20,000	\$22,000
30	East Norwalk Historical Cemetery Major/Capital	\$0	\$0	\$0	\$0	\$0
31	Contingencies	\$10,000	\$0	\$25,000	\$700	\$25,000
32	Sub-Total for District General Items	\$108,679	\$114,169	\$142,429	\$118,316	\$159,579
33						
34	<b>Appropriations on Behalf of Other Organizations</b>					
35	East Norwalk Improvement Association (for library operations)	\$167,121	\$167,121	\$167,121	\$167,121	\$167,121
36	<b>Total District Expenditures and Appropriations for Future Work</b>	<b>\$275,800</b>	<b>\$281,290</b>	<b>\$309,550</b>	<b>\$285,437</b>	<b>\$326,700</b>
37	Fund Balance at Year End	\$20,000	\$5,713	\$30,145	\$57,648	\$68,320