

FINAL

THIRD TAXING DISTRICT
of the City of Norwalk
Regular Meeting
January 6, 2014

ATTENDANCE: Commissioners: Charles Yost, Chair; Debora Goldstein, David Brown,
Treasurer: Dr. Michael Intieri

OTHERS: Joseph Cristino, Fire Chief DenisMcCarthy, Capt. James Hines,
Firefighter Dacunto, Taber Hamilton, III

CALL TO ORDER.

Commissioner Yost called the meeting to order at 7:00 p.m. A quorum was present.

PUBLIC COMMENT.

No one present wished to comment at this time.

**MINUTES OF MEETING, DECEMBER 2, 2013 &
SPECIAL MEETING DECEMBER 11, 2013.**

December 2, 2013 Regular Meeting.

The following corrections were noted:

Page 1, under **ATTENDANCE**, please change “Michael Intreri, Treasurer” to Dr. Michael
Intieri, Treasurer.

Page 1, under **Minutes of meeting November 6, 2013**, line 2: please change the following:
“Debra to Debora”

**** COMMISSIONER BROWN MOVED THE MINUTES OF DECEMBER 2, 2013 AS
CORRECTED.**

**** COMMISSIONER GOLDSTEIN SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF DECEMBER 2, 2013 AS
CORRECTED PASSED UNANIMOUSLY.**

December 11, 2013 Special Meeting.

The following corrections were noted:

Page 1, under **ATTENDANCE**, please change “Treasurer: Michael Intreri,” to Treasurer: Dr.

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Michael Intrieri”

Page 1, under **PUBLIC** please change “Tabor Hamilton II” to “Taber Hamilton III”

**** COMMISSIONER GOLDSTEIN MOVED THE MINUTES OF DECEMBER 11, 2013 AS CORRECTED.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF DECEMBER 11, 2013 AS CORRECTED PASSED UNANIMOUSLY.**

PRESENTATION BY NORWALK FIRE CHIEF - RENOVATIONS TO EAST NORWALK FIRE HOUSE.

Fire chief McCarthy made a request for \$30,000.00 for proposed remodeling of the East Norwalk Fire Station. He proposed and displayed the plan to the Commission. He explained that the project had gone through the City of Norwalk bid process, but the first bid results were not acceptable. Discussion about the details of the project followed with no action taken by the Commission.

Mr. Smith then gave a brief overview of the District financial budget. Fire Chief McCarthy said that the Department was working on the HVAC bid.

**** COMMISSIONER GOLDSTEIN MOVED TO SUSPEND THE RULES TO CONSIDER AGENDA ITEM #7 - UPDATE ON OUTAGE MANAGEMENT SYSTEMS AND AGENDA ITEM # 6 - FINAL UPDATE ON FITCH STREET/CERVALIS PROJECTS NEXT.**

**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

UPDATE ON OUTAGE MANAGEMENT SYSTEMS.

Mr. Smith said that for the utility the size of the TTD, it would not be practical to have an emergency notification system to inform the customers when an outage occurs. Mr. Smith said that the City has the Notify Norwalk system that might be more efficient. Fire Chief McCarthy said that since the Notify Norwalk system has unlimited minutes, the system could be made available for the TTD if needed. He gave a brief overview of the protocol. Mr. Smith said that he felt that it would be a good way to notify the District if there were outages. Fire Chief McCarthy said that the Notify Norwalk system covers the entire city and can target just the District customers. The residents that have landlines are automatic enrollments. Cell phones and email notification need to be self-enrolled.

**** COMMISSIONER GOLDSTEIN MOVED THAT THE TTD INTERFACE WITH THE CITY'S NOTIFY NORWALK EMERGENCY NOTIFICATION SYSTEM.**

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**** COMMISSIONER BROWN SECONDED.**

**** THE MOTION PASSED WITH TWO IN FAVOR (YOST AND GOLDSTEIN) AND ONE AGAINST (BROWN).**

Commissioner Brown said that he felt that people in a different area of the District would be getting calls about an outage in another section of the District. Fire Chief McCarthy said that the system was able to narrow down the call area to individual streets. Mr. Smith said that the smaller, shorter duration outages would not utilize the system, but the Notify Norwalk system would work better when there was a longer outage or larger outage area. Fire Chief McCarthy said that it would be good to encourage people to register their cell phones and their email addresses so that if they are working in a different town and the power goes out, they can be notified of the issue.

**** COMMISSIONER BROWN MOVED TO RECONSIDER THE VOTE REGARDING TTD INTERFACING WITH THE CITY'S NOTIFY NORWALK EMERGENCY NOTIFICATION SYSTEM.**

**** COMMISSIONER GOLDSTEIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

FINAL UPDATE ON FITCH STREET/CERVALIS PROJECTS.

Mr. Joe Cristino came forward and gave a PowerPoint overview on the status of both the Cervalis and Fitch Street project status.

Mr. Cristino said that there were three outstanding items that remained to be done at Fitch Street, one being a curb cut, the second was tying in the bathroom in the control house, and the final one is the landscape plantings, which will be done in the spring.

Mr. Smith then distributed copies of the financial sheets for the project and reviewed it with the Commissioners. Discussion followed about the allocation of the remaining funding. Mr. Smith will provide the Commissioners with several suggestions about allocating the remaining funding for the next meeting.

FITCH STREET FENCE.

Commissioner Brown then spoke about the cost of tree plantings and a 12 foot fence along the Accurate Auto property line. Mr. Smith reviewed the bids for the security fence. Discussion followed about possible options for the fencing.

**** COMMISSIONER YOST MOVED TO APPROVE INSTALLATION OF SCREENING ON THE EXISTING FENCE LOCATED ON THE PROPERTY LINE WITH ACCURATE AUTO ON FITCH STREET.**

**** COMMISSIONER GOLDSTEIN SECONDED.**

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**** THE MOTION PASSED UNANIMOUSLY.**

BANNER HEIGHT ISSUE.

Commissioner Brown said that there was not enough contrast at 20 feet to see the design. Mr. Smith said that over the last several weeks, several banners have been lowered to be more visible. The bottom of the banner is at 10 or 11 feet. Commissioner Yost said that he would like to see the Calf Pasture Beach Road banners lowered to 8 feet so that the Commissioners would be able to evaluate the height.

GENERAL MANAGER'S REPORT.

Discussion on Participation in City-wide Summer Concert.

Mr. Scofield said that he had been contacted by Council Member John Kydes regarding the summer concert scheduling. Commissioner Goldstein said that she had concerns about scheduling conflicts. Commissioner Yost suggested that Council Member Kydes be invited to present this to the Commissioners at the next meeting.

Fitch Street Substation Plaque.

Mr. Smith then distributed documents regarding the suggestions from the Commissioners. Discussion followed about the details. The Commissioners agreed on the following wording for the plaque:

Fitch Street Substation

Established 2013

This substation is dedicated to the Third Taxing District Commissioners whose service and perseverance helped in creating this Fitch Street Substation and has kept the Electric Department a viable enterprise since 1913.

Third Taxing District Commissioners.

Charles Yost, Chairman

David Brown, Commissioner

Debora Goldstein, Commissioner

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Dr. Michael Intrieri, Treasurer

Discussion /Analysis of Financial Statements/Key Performance Indicators.

Mr. Smith then reviewed the financial statements and the KPI indicators with the Commissioners.

ADJOURNMENT.

**** COMMISSIONER YOST MOVED TO ADJOURN.**

**** COMMISSIONER GOLDSTEIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:38 p.m.

Respectfully submitted

Sharon L. Soltes
Telesco Secretarial Services