

FINAL

**THIRD TAXING DISTRICT**  
of the City of Norwalk  
Commission Meeting  
February 20, 2017

**ATTENDANCE:** Commissioners: David Brown, Chair; Charles Yost, Debora Goldstein  
Dr. Michael Intrieri, Treasurer

**STAFF:** Jim Smith, General Manager; Ron Scofield, Assistant General Manager;

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m. A quorum was present.

**PUBLIC COMMENT**

No one from the public was in attendance to comment.

**MINUTES**

**February 6, 2017 Regular Meeting**

Correction to page 1, under Staff Attendance: The title of Mike Adams should be changed from General Manager to General Line Foreman.

**\*\* COMMISSIONER YOST MOVED TO APPROVE THE MINUTES OF FEBRUARY 6, 2017 REGULAR MEETING AS AMENDED.**

**\*\* COMMISSIONER GOLDSTEIN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**February 10, 2017 Special Meeting**

Correction to page 1, Review of Walk Bridge comments with Parsons Brinckerhoff, second line was changed from “and the meeting was cancelled” to “but no business was conducted.”

**\*\* COMMISSIONER GOLDSTEIN MOVED TO APPROVE THE MINUTES OF FEBRUARY 10, 2017 SPECIAL MEETING AS AMENDED.**

**\*\* COMMISSIONER YOST SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

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February 14, 2017 Special Meeting

Correction to page 1, Public Comment, first paragraph, sentence added on line 3 – It was not urgent and didn't require immediate attention.

Correction to page 1, Public Comment, first paragraph, sentence added to the end of the paragraph – Commissioner Yost suggested that Enterprise be spoken to in case they would want to pay for parking, with the exception of days the library needs all of the parking.

Correction to page 2, second paragraph, sentence added to the end of the paragraph – Ms. Cece suggested that she assumed it was Commissioner Yost, to which Commissioner Yost replied, good assumption.

Correction to page 2, Decision on Date of Annual Meeting, two sentences added to the beginning of the first paragraph - Commissioner Yost said that this appears to be “form over substance” and that the Commission is flexible for the public who wants to comment also. Commissioner Yost indicated that they do not hold to a timetable and are very loose in format for their benefit.

**\*\* COMMISSIONER YOST MOVED TO APPROVE THE MINUTES OF FEBRUARY 14, 2017 SPECIAL MEETING AS AMENDED.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COMMISSIONER BROWN MOVED TO SUSPEND THE RULES TO ADD AN AGENDA ITEM, REVIEW THE VOTE TO KEEP THE ANNUAL MEETING ON MARCH 1, 2017.**

**\*\* COMMISSIONER YOST SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**REVIEW THE VOTE TO KEEP THE ANNUAL MEETING ON MARCH 1, 2017**

Commissioner Brown would like to change his mind about the way he voted at the February 14, 2017 meeting. He stated that he felt it was important that Commissioner Yost be present to make his statement about the library. He also liked the idea and agrees with counsel that there should be three Commissioners present at the meeting. Commissioner Brown would like to take another vote to change the meeting date to March 8, 2017.

Dr. Intrieri reiterated from the February 14, 2017 Meeting that he felt it was very important that Commissioner Yost should be at the Annual meeting mainly because of the library issue and to introduce Sarah Mann. He stated that he had no problem with changing the date.

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**\*\* COMMISSIONER BROWN MOVED TO CHANGE THE DATE OF THE ANNUAL MEETING FROM MARCH 1, 2017 TO MARCH 8, 2017.**

**\*\* COMMISSIONER YOST SECONDED.**

**\*\* COMMISSIONERS BROWN AND YOST ACCEPTED.**

**\*\* COMMISSIONER GOLDSTEIN OPPOSED.**

**\*\* THE MOTION PASSED 2 TO 1.**

The new date of the Annual Meeting will be Wednesday, March 8, 2017.

Mr. Smith asked Mr. Scofield if he has sufficient coverage with staff for the new date. Mr. Scofield indicated that he would be able to handle it.

Commissioner Brown stated that it was his understanding that Ms. Liz Lyons was not able to attend the March 1, 2017 date and was hopeful that she could be there for March 8, 2017 and hopefully preside as Chair to the Annual Meeting. Commissioner Yost is going to contact her.

**FINAL REVIEW OF ANNUAL MEETING PACKET & DISTRICT BUDGET**

Mr. Smith shared his presentation with the Commission. He assured them that he will make every effort to keep it to a minimum. The presentation is very similar to past presentations. The staff will have some copies available at the Annual Meeting for anyone who would like a copy.

Mr. Scofield reviewed the advertising for the Annual Meeting. Now that the meeting date has been changed, a second Legal Notice will have to be placed in The Hour. He said that the first postcard had already been mailed out and suggested that a cancellation postcard be sent out immediately, followed by another postcard announcing the new date of the meeting.

In addition, Mr. Scofield will have Jumar update the display ad and Library Letter and also reschedule the date for a week later for them to appear in The Hour and other media outlets.

Commissioner Yost asked about having to reconfirm everyone involved. Mr. Scofield informed him that the staff will be contacting The Marvin, Performance Audio, Transcriptionist and any other pertinent vendors that need to be secured. Commissioner Yost asked that Jumar please change the date on Next Door East Norwalk.

Dr. Intrieri raised the point about having the American Flag at the meeting. After some discussion, Dr. Intrieri volunteered to secure the Flag for the meeting.

Commissioner Brown asked whether or not the Commission had received anything from Sarah Mann with regard to what she will be talking about at the meeting. Mr. Scofield said that the staff has not received anything from her. Commissioner Yost is going to contact Ms. Mann and coordinate his remarks with hers for the meeting.

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The Commission discussed possible alternatives for an Elected Chair should Ms. Lyons not be able to attend the meeting. Some of the names suggested were: Alex Knopp, Michelle Maggio and John Bove. Commissioner Goldstein did not know whether or not Mr. Knopp would take the Elected Chair position. Commissioner Goldstein said by asking John Bove, we could lose counsel for the meeting if he was chosen. Commissioner Yost is going to place calls and see who may be available for a possible Elected Chair.

The Commission discussed the Library Letter. Copies of the letter will be available at the meeting for the ratepayers.

The Commission reviewed the Outline in the meeting packet and what would need to take place at the meeting, specifically what items will need to have motions made by the ratepayers for the waiving of readings. Mr. Scofield told the Commission that they would be able to make these motions, as they are also ratepayers. It was suggested that Susan Lane could make the motions.

Commissioner Brown reviewed the District Budget and asked Mr. Scofield how much money will the ratepayers be voting on to transfer for the upcoming year. Mr. Scofield replied that it was \$288,429 and could be found on line 10 of the Proposed Budget.

Dr. Intrieri asked whether or not the Commission will be provided information that reflects the line items in the District Budget, specifically, Other District Services, and what donations had been made over the past year. Mr. Scofield assured him that the staff will work on this and have the information available for the meeting.

Mr. Scofield asked Commissioner Brown if he would be available in the afternoon of March 8<sup>th</sup> to assist with the floor plan and the placing of the projectors and screens. Commissioner Brown said he would be there to assist with this.

Mr. Scofield asked the Commission if they would like to have anything special from Performance Audio with regard to microphones. Commissioner Brown requested to have lapel microphones.

Dr. Intrieri reviewed with the Commission what he was going to talk about for District Year in Review. He mentioned the Marvin School activities, Holiday Tree Lighting and Toy/Food drives, summer concerts, Norwalk Arts Commission and the Library. He asked that copies of the upcoming concert series be made available to the Annual Meeting. Commissioner Goldstein suggested that we put the Commission meeting schedule on the backside of these. The staff will have these copies available to the ratepayers at the meeting.

## **ADJOURNMENT**

**\*\* COMMISSIONER BROWN MOVED TO ADJOURN.**

**\*\* COMMISSIONER YOST SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

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The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Cynthia Tenney  
Executive Assistant  
Third Taxing District