

FINAL

THIRD TAXING DISTRICT
of the City of Norwalk
Commission Meeting
February 22, 2016

ATTENDANCE: Commissioners: Charles Yost, Chair; David Brown, Debora Goldstein
Treasurer: Dr. Michael Intrieri

STAFF: Jim Smith, General Manager; Ron Scofield, Assistant General Manager

PUBLIC: Liz Lyons

CALL TO ORDER

Commissioner Yost called the meeting to order at 7:00 p.m. A quorum was present.

PUBLIC COMMENT

No one from the public was in attendance to comment.

MINUTES OF MEETING – FEBRUARY 1, 2016

- ** COMMISSIONER YOST MOVED TO APPROVE THE MINUTES OF FEBRUARY 1, 2016.**
- ** COMMISSIONER GOLDSTEIN SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

EAST NORWALK LIBRARY

- ** COMMISSIONER YOST MADE A MOTION TO ADD AN ITEM TO THE AGENDA CALLED EAST NORWALK LIBRARY.**
- ** COMMISSIONER GOLDSTEIN SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

Mr. Smith had recently been in touch with Stan Siegel with regard to the debris that was observed in the boiler and mechanical rooms at the Library and instructed him to please have the debris removed from the rooms by the end of February as it is a fire and liability hazard. On Monday morning, Feb. 2nd, Mr. Smith returned to the Library to see if any progress had been made with the decluttering of these rooms. At the time of his arrival to the Library, Mr. Smith

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said it was totally locked up. No one was apparently there. Mr. Smith admitted himself for a custodial visit that was previously scheduled.

While walking around the basement area, Mr. Smith also observed a small room with several cubbies which contained personal items (clothing and toiletries). He was then confronted by an older gentleman who had just come downstairs. Mr. Smith asked him what was going on and he replied that he needed to talk to Mr. Siegel. It appeared to Mr. Smith that the gentleman may have been using the Library as living quarters.

Mr. Smith later contacted Mr. Siegel about the matter and was told that the gentleman lives in a homeless shelter in South Norwalk, but is employed part-time by the library as a janitor/custodian.

Mr. Smith also contacted Atty. Bove and asked for his advice as to how to approach this matter. Atty. Bove took the facts from Mr. Smith and said that he would be back in touch with him the next day in terms of how to respond and how the situation should be handled.

Discussion took place as to the liability factor if someone is definitely using the Library for their living quarters and what repercussions this could have on TTD as the owner of the building and what impact it could have on their insurance coverage.

FINAL REVIEW OF ANNUAL MEETING PACKET & DISTRICT BUDGET

Mr. Scofield reviewed the Annual Meeting Agenda with the Commission line by line. Commissioner Yost would start the meeting off with a welcome and call to order, followed by introductions of the Commission and some TTD staff.

Reading and Acceptance of the Notice of the Annual Meeting – In past years a motion has been made to waive the reading and acceptance.

Election of Annual Meeting Chairman – Commissioner Yost asks for a nomination and a Meeting Chairperson is elected.

Election of Annual Meeting Secretary – The Meeting Chair asks for a nomination and a Secretary is elected.

Reading & Acceptance of Annual Meeting Minutes of March 23, 2015 – Since this is a newly added item to the agenda, it's possible that the Minutes may need to be read, but someone could make a motion to have the reading waived.

District Year in Review – Dr. Michael Intrieri will be presenting the District Year in Review. Mr. Scofield asked him if there was any information he still needed in order to prepare his presentation. A few ideas came forth from the Commission and Dr. Intrieri will include them.

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Report of the District Chairman – In past years, a motion has been made to waive the reading of the report.

Industry/Legislative Update – Commissioner Goldstein will be giving this presentation. Mr. Scofield asked her if there was anything else she needed and she responded that he report was just about complete.

Report of the Operation of the Electric Department – Mr. Smith’s presentation is complete and he reviewed it with the Commission.

Presentation of District Budget – Commissioner Brown will be presenting the District Budget to the ratepayers. He will go through the budget as a line by line basis, followed by any questions from the ratepayers. Representatives from the Library, Firehouse and Cemetery, as well as the TTD accountant, will be on hand if there are any questions that need to be answered.

Authorization to Approve the District Budget – At this time there could be much discussion prior to a motion being made to accept the District Budget. Once the motion has been made and the District Budget has been accepted by the ratepayers, the meeting will adjourn.

ADJOURNMENT

- ** COMMISSIONER GOLSTEIN MOVED TO ADJOURN.**
- ** COMMISSIONER BROWN SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Cynthia Tenney
Executive Assistant
Third Taxing District