

FINAL

THIRD TAXING DISTRICT
of the City of Norwalk
DECEMBER 5, 2011

ATTENDANCE: Commissioners: Paul Kokias, Chair; David Brown, Charles Yost

STAFF: George Leary, General Manager;
Ron Scofield, Assistant General Manager.

CALL TO ORDER

Mr. Kokias called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

There were no public comments.

- ** MR. KOKIAS MOTIONED TO AMEND THE AGENDA TO ADD THE INSURANCE PROPOSAL TO ITEM 2 ON THE AGENDA, AND TO MOVE THE ORDER HAVE GENERAL MANAGER SEARCH AS ITEM 4, AND FUTURE MEETING DATES AS ITEM 5.**
- ** MR. YOST SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

Marvin Elementary School PTO Request

The following representatives from Marvin Elementary School presented a proposal to fund electricity and conservation programs to partner with the PTO of Marvin Elementary School:

Ms. Lianne Kyle, VP, Enrichment and Ms. Jane Wilkins, 5th Grade Teacher.

Mr. Kokias asked what was different from previous years and Ms. Kyle replied that the programs are the same and that the children of Marvin Elementary School gained invaluable experiences from the 2010- 2011 grant received from the Third Taxing District. Ms. Wilkins added that through last year's grant they were able to provide children with access to learning outside the classroom through field trips, as well as bringing actual scientists into the classroom. Ms. Kyle shared that for many of the children, this is the only opportunity they would have to go to museums; and that when asked about these programs, the children speak with excitement in learning about the environment and recycling, which is testament to the program's impact.

- ** MR. KOKIAS MOTIONED TO APPROVE THE MARVIN ELEMENTARY SCHOOL REQUEST TO FUND SCHOOL ENRICHMENT ELECTRICITY/SCIENCE PROGRAMS**
- ** MR. YOST SECONDED.**

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**** MOTION PASSED WITH TWO VOTES IN FAVOR, AND ONE OPPOSED (BROWN).**

INSURANCE PROPOSAL

Mr. James Murphy and Ms. Liz Lyons of James P. Murphy & Associates, Inc. presented the Property & Casualty Insurance Proposal for 2012. Mr. Brown stated that he had not received the advanced copy by e-mail and did not have time to review the proposal. Mr. Murphy apologized for the late notification, and explained that the insurance companies are notorious for being late with bid responses and quotes. Ms. Lyons asked when this is put out to bid, and that perhaps the process could be moved up to provide more time for bidding. She added that they did send it out to all of their carriers and received separate bids and referred to the list provided on the last page of the proposal.

Mr. Murphy explained that this proposal reflects their recommendation for renewal with Scottsdale, and he reviewed the outline of coverage and premiums quoted for Business Auto, Comprehensive, Umbrella, and Management Liability. A discussion ensued relative to the current 1.5% and Ms. Lyons explained that the percentage is due to an open Workman's Compensation claim, which throws off the risk assessment. Mr. Brown asked how many open claims, and Mr. Murphy replied that he thought it was only one but he would look into the exact number and let him know. Mr. Brown asked how long it would take to have the rate drop back down to the 1% and Ms. Lyons replied that it is a three-year rolling evaluation and that the rate is down from prior year premium history.

Mr. Brown asked for the timing of when approval is required, and Mr. Leary replied that it is now due because of the amount of administrative paperwork involved with the package endorsement process. Mr. Leary noted that the quote is comprehensive and comparable to prior years.

**** MR. YOST MOTIONED TO APPROVE THE PROPERTY AND CASUALTY INSURANCE PROPOSAL AS PRESENTED BY JAMES P. MURPHY & ASSOCIATES, INC. FOR 2012.**
**** MR. KOKIAS SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

General Manager Search

**** MR. KOKIAS MOTIONED TO APPROVE THE PROPOSAL FROM MYCOFF, FRY & PROUSE, LLC FOR THE GENERAL MANAGER SEARCH AS EVALUATED BY THE PERSONNEL COMMITTEE.**

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- ** **MR. YOST SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

COMMISSION MEETING SCHEDULE FOR 2012

Mr. Leary presented the following proposed schedule of meetings for 2012:
Monday, January 9; Monday, February 6; Monday, March 5; Monday, April 2; Monday, May 7;
Monday, June 4; Monday, July 2; Monday, August 6; Monday, September 10; Monday, October 1;
Wednesday, November 7; Monday, December 3; Annual Meeting: Wednesday, March 7th 7:00 p.m.

- ** **MR. YOST MOTIONED TO APPROVE THE MEETING SCHEDULE FOR 2012.**
- ** **MR. BROWN SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

MINUTES OF MEETING

- ** **MR. BROWN MOTIONED TO APPROVE MINUTES OF NOVEMBER 14, 2011 AS SUBMITTED.**
- ** **MR. KOKIAS SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

General Manager's Report

Mr. Leary stated the report was in the packet and there were no comments or discussion.

Substation Development

Interconnection Studies, Engineering Team, Site Work

Mr. Leary stated that there was nothing new to report, and there was a special meeting this Wednesday.

Norden Data Center

Mr. Leary stated that there is no activity and things have been strangely quiet.

Other Items

There was a discussion of the District Tree Lighting ceremony, and Mr. Yost agreed to be the Master of Ceremonies. Mr. Brown requested to do the greetings and introduction, the Mayor would speak, and Mr. Scofield would have a clergyman or a veteran from the American Legion do a dedication.

Mr. Scofield reminded the Commissioners of the upcoming Christmas Lighting contest and judging.

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**** MR. BROWN MOTIONED TO ADJOURN.
** MR. KOKIAS SECONDED
** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:45 p.m.

Respectfully submitted, Marilyn Knox, Telesco Secretarial Services