

FINAL

**CITY OF NORWALK
THIRD TAXING DISTRICT
FEBRUARY 2, 2009**

ATTENDANCE: Timothy Plunkett, Chair; Paul Kokias; David Brown (7:02 p.m.)

STAFF: George Leary, General Manager; Ron Scofield, Assistant General Manager/District Clerk

OTHERS: Connie DiScala, Treasurer; Simon Sumberg, District Counsel; Diane Cece; Darek Shapiro; Kevin Emro, ENIA; Stanley Siegel, Sara Mann, East Norwalk Library Board

Mr. Plunkett called the meeting to order at 7:01 p.m.

Mr. Brown joined the meeting at 7:02 p.m.

PUBLIC COMMENT

Ms. Diane Cece said that she was here for her quarterly update on the Firehouse lease. She wanted to remind the Commission that the minutes have to reflect the reason the Commission goes into Executive Session. She wanted to know when the Library budget was going to be presented and if the District's budget is going to be posted on line prior to the annual meeting. She asked about item #7.

There were no other members of the public present.

MINUTES OF MEETINGS

- January 5, 2009

The following correction was made to the minutes:

Page 1: the first motion should read: Mr. Plunkett moved to go into Executive Session at 7:02 p.m. to discuss a personnel matter

The second motion should read: Mr. Brown moved to come out of Executive Session at 7:32 p.m. and no action was taken

**** MR. BROWN MOVED TO ACCEPT THE MINUTES AS CORRECTED
** MR. PLUNKETT SECONDED
** MOTION PASSED UNANIMOUSLY**

FINAL

- January 26, 2009

The following corrections were made to the minutes:

Page 1: the motion should read: Mr. Plunkett moved to enter into Executive Session at 6:08 p.m. to discuss litigation issues

**** MR. PLUNKETT MOVED TO ACCEPT THE MINUTES AS CORRECTED**

**** MR. BROWN SECONDED**

**** MOTION PASSED UNANIMOUSLY**

GENERAL MANAGER'S REPORT

Mr. Leary reviewed his written report that was provided to the Commissioners. He reported that sales were flat, income was down from the last year and purchasing power was up. Part of this is due to the weather and conservation. The net income before rate stabilization is down \$400,000 from the last year, mostly due to the Norden generators.

The Commissioners reviewed the P&L from July 2008 – December 2008. The cash balance is strong. Mr. Leary said that the big uptake was when they took money out of the construction fund in order to pay for the Norden generators. Mr. Leary said that he did not see a significant decrease in the price of power during this fiscal year.

Mr. Brown asked Mr. Leary to confirm what the customers are being charged.

Mr. Leary said that the District spent \$83,000 more on conservation than they collected in order to get people to conserve. He said that the Commission is to be commended on being so successful with this conservation program.

Mr. Brown requested that Mr. Leary include a report from the CMEEC meetings in his General Manager's report.

OFFICE RENOVATIONS

Mr. Shapiro presented various floor plans. He said that the original structure was retrofitted many times, but nothing was done to improve the flow of the floor space. He said that the building spends four times the amount it should on energy. Insulating the building will result in a 75% reduction in energy costs. In addition other conservation improvements will increase that reduction to 90%.

Mr. Plunkett suggested scheduling a meeting to finalize the design drawings.

ANNUAL MEETING PREPARATION

Mr. Emro presented the East Norwalk Improvement Association's proposed FY01-10 budget. He introduced Mr. Siegel, the new Executive Director of the East Norwalk Library who was hired on June 2, 2008. Mr. Siegel described the initiatives he has planned for the Library.

- Meeting Format

The Commissioners reviewed the meeting format for the March 4, 2009 annual meeting. They will send postcards to the residents announcing the meeting and will advertise once in *The Hour*.

- District Budget

Mr. Brown recommended removing the concerts from the budget next year and putting the office renovations on hold and giving that money back to the community. Mr. Kokias expressed concern about those recommendations. The Commissioners held a lengthy discussion about cost cutting from the budget.

- Library Budget

Mr. Leary said that the Library is showing a budget of \$191,000 with a deficit of \$4,000. They are asking the District for \$158,000 and will fund the difference. Mr. Brown noted that if they become part of the State library system, they will become eligible for more grants.

- ** MR. PLUNKETT MOVED TO APPROVE \$154,000 FOR THE EAST NORWALK LIBRARY BUDGET
- ** MR. KOKIAS SECONDED
- ** MOTION PASSED UNANIMOUSLY

LANDSCAPE DESIGN

Mr. Brown suggested not doing this.

AUTOMATIC METER INFRASTRUCTURE PROPOSAL

Mr. Leary said that he did not have a recommendation tonight.

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FIREHOUSE LEASE AND BILLING

Mr. Leary said that they were not billed for a year and asked for approval to send a letter to them. The Commission granted Mr. Leary permission to send a letter asking for payment.

Mr. Plunkett reported that he has a tentatively scheduled meeting with Mayor Moccia on Friday.

ADJOURN

**** MR. PLUNKETT MOVED TO ADJOURN
** MR. KOKIAS SECONDED
** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 10:25 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services