

# Memorandum

## Third Taxing District

### Electric Department

**To:** TTD Commissioners

**From:** Ron Scofield



**Date:** September 30, 2017

**Subject:** Security Deposit for the Rinks at Vets Park

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In order to energize the four meters at Vets Park to provide electricity for The Rinks, I am requesting a security deposit in the amount of \$40,000.00.

Our procedure for determining this is to take the total of the highest three months usage for the previous year. In 2016-17, the total bills for the highest months were \$62,080.36. After discussion with the General Line Foreman about the energy savings equipment and procedures that The Rinks implemented, we estimated that The Rinks could save one-third on their usage this year. With that in mind, I reduced the estimated usage by \$22,000.00, requiring a security deposit of \$40,000.00 for all four meters.

Upon meeting with Ryan Hughes, the owner of The Rinks, he feels the deposit is excessive and requested to come before the Commission.

I feel that this deposit amount is necessary to adequately protect the Third Taxing District and that to eliminate it or even reduce it, would give us exposure that we don't want. In good faith, I have made a significant reduction already based on the energy savings improvements that he has made.

My recommendation is to leave the security deposit request at \$40,000.00 for 2017-18.

9,873.94 +  
 15,802.66 +  
 16,568.21 +  
 12,556.34 +  
 29,717.49 +  
 11,761.35 +

ItemNo.: 006  
 Total: 96,279.99 \*  
 Total US-Age For 2016-2017

number 15, 2017 10:17:33 AM - Account

502986 VETERANS' PARK OUTSIDE EAST NORWALK CT 068 Zone 17

22849 - THE RINKS AT VETERANS PARK LLC - 6/19/2017  
 300 WILSON AVENUE NORWALK CT USA 06854 (203) 979-4232 Ext. 0000

REDIT01 Collection Agency Balance \$0.00

Past Due \$0.00  
 Current \$0.00  
 Unposted \$0.00  
 Account Balance \$0.00

Last Payment 4/28/2017 \$776.14  
 Deposits \$0.00

Consumption Analysis Statements Services Other

Transactions from 3/15/2010 Refresh

Date	Due Date	Outstanding	Document	Amount	Service Type	Meter	Description
3/27/2017	4/26/2017		FNAL00000005793	\$9873.94	LARGE CO...		
3/27/2017	4/26/2017		BILL00000466404	\$9973.48	LARGE CO...		
2/28/2017	3/30/2017		BILL00000462447	\$15802.66	LARGE CO...		
1/30/2017	3/1/2017		BILL00000458483	\$16568.21	LARGE CO...		
12/28/2016	1/27/2017		BILL00000454552	\$12556.34	LARGE CO...		
11/30/2016	12/30/2016		BILL00000450211	\$29717.49	SMALL CO...		
11/29/2016	12/29/2016		BILL00000450189	\$29814.31	SMALL CO...		
11/1/2016	12/1/2016		BILL00000446206	\$11761.35	SMALL CO...		

Meter Reading  
 Misc Charge  
 Payment  
 Penalty  
 Bill  
 Check  
 Ticket  
 License

Unposted  
 Open  
 History  
 Void

CSM  
 Local Government

Electric  
 OTHER  
 Non Specific

# Website Proposal

SEPT. 14, 2017

attn: Mr Ron Scofield  
Third Taxing District  
2 Second Street  
E. Norwalk, CT 06855

## TTD.GOV WEBSITE REDEVELOPMENT PROJECT PROPOSAL

Attn: Ron Scofield and Cynthia Tenney  
Third Taxing District  
2 Second Street  
E. Norwalk, CT 06855

September 14, 2017

### “Major Improvements to TTD.GOV”

As you know, we have, for some time been working on the current TTD website. We've thus far found it relatively simple to make updates. Several of these updates include posting new event dates, various documentation, the web scroll, and some graphical elements.

Several weeks ago, we also indicated verbally and in writing, issues we did have with the website. These issues are security-related stemming from email(s) (from a craig.mollison@ct.gov), going mobile, design and content, graphical user interface (“G.U.I.”), ease-of-use, expandability, hosting environment...

We feel it is a great time to introduce and suggest that TTD consider and commence with Greyskye to develop a next-level website for the Third Taxing District.

There will be several relatively immediate benefits (post-launch). Those include a better and easier way to keep the website secure. Currently it is rather insecure, i.e. potentially open to malware, hackers, etc. This is due to several reasons: running an outdated version of Wordpress (if we update to the current version, the website may go down); aspects of the hosting environment are not secure (running an old version of “Apache”); no malware protection installed, no auto-backup installed, outdated plug-ins, no “SSL”.... The design of the website is not close to the best that it can be (doing so will create greater appeal by your customers, and will “tell the world” you are progressive and concerned with always raising the bar via your methods of communication, etc.). The current website is also not mobile-friendly (Google recognizes the importance of a mobile website; so do your readers).

There are other benefits – another one being that we will help you start and maintain a Blog. This is important because presenting TTD-created content (other than just news and events) will help to continue to attract and embrace your customer base as well as the community at large, and perhaps the energy community in general, the state, other taxing districts, electrical utilities, etc. – a good thing! The site can be considered a “repository of all that is East Norwalk”, so far as its paying electrical customers are concerned. Wonderful ongoing “messaging” (not just messages!), shared stories, videos, “TTD Kids”, learning center, etc. Moreover, we see the website and a “beacon of awareness” for East Norwalk’s 3800 metered customers. It is truly possible!

For starters, we have recently created what we imagined to be the start of a brand-new look-and-feel for your website. In fact, from sketches through most recent web development methodologies, we launched a prototype page. That webpage can be found at:

ttdgov.co

The password to view that page is:

ttd123!

*(continued)*

*("New Website Proposal" for Norwalk CT "THIRD TAXING DISTRICT", 9-14-17, continued from previous page)*

As you see, the new look-and-feel answers many of our issues: brand-new design, more colorful, better use of typography, more readable, dynamically scalable, mobile-friendly, utilizing a platform that is state-of-the-art in terms of maintenance, page creation, security, and much more...

We encourage you to consider getting this off the ground as soon as possible, as it will take a span of several months, in order to complete and go live.

We estimate this taking 75 to 90 "man-hours" in total – \$17,000-20,000.00 (est. USD)

This is a formal Proposal for said estimated work.

Remuneration (from Greyskye invoicing) can come in phases, e.g. a portion upon onset, etc. – whatever TTD is comfortable with.

When complete, a full backup will be delivered. In addition, a custom video(s) will be provided as some training material on how to maintain the website, interface with hosting, etc.

We hope at the least that this document has been helpful to all of you.

We are excited at the possibility to be instrumental in this next-level implementation.

Thank you and kind regards,



David Riss  
Managing Member  
Greyskye Marketing Consultants LLC

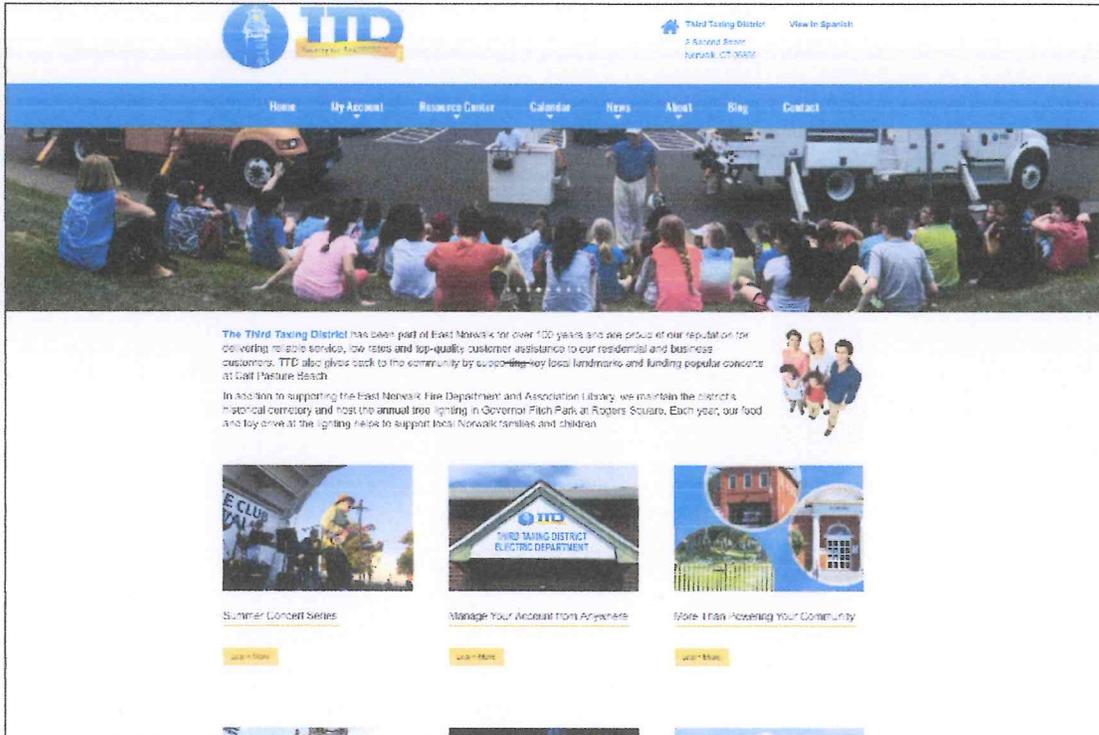


Skye Riss  
Managing Member  
Greyskye Marketing Consultants LLC

#### **GREYSKYE TIDBIT**

Creating and/or improving upon an organization's marketing outreach is what we do. This in recently, i.e. from an Executive Director of a local not-for-profit, about the website we have created for them: "This is the best Criminal Justice nonprofit website in the country."

Our point is that we must be doing something right. Of course, that answer is "yes". We have many success stories over the years – a lot of them portrayed on our website. Please take a refresher at [greyskye.com](http://greyskye.com)



An example of what could be the new TTD website



the existing website

# Website Proposal

SEPT. 14, 2017

attn: Mr Ron Scofield  
Third Taxing District  
2 Second Street  
E. Norwalk, CT 06855

**TTD.GOV**

**WEBSITE REDEVELOPMENT  
PROJECT PROPOSAL**

# “Major Improvements to TTD.GOV”

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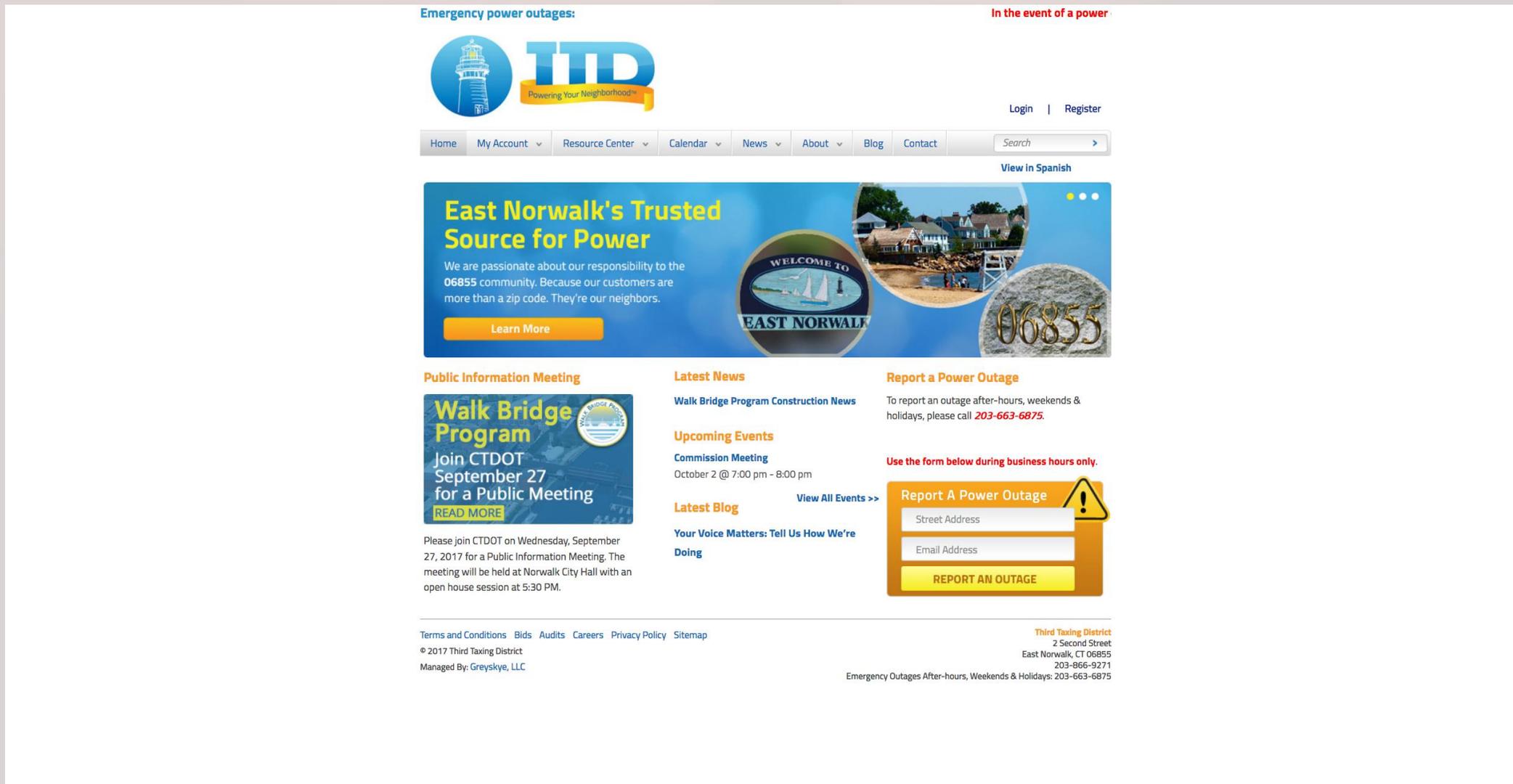
That webpage can be found at:

[ttdgov.co](http://ttdgov.co)

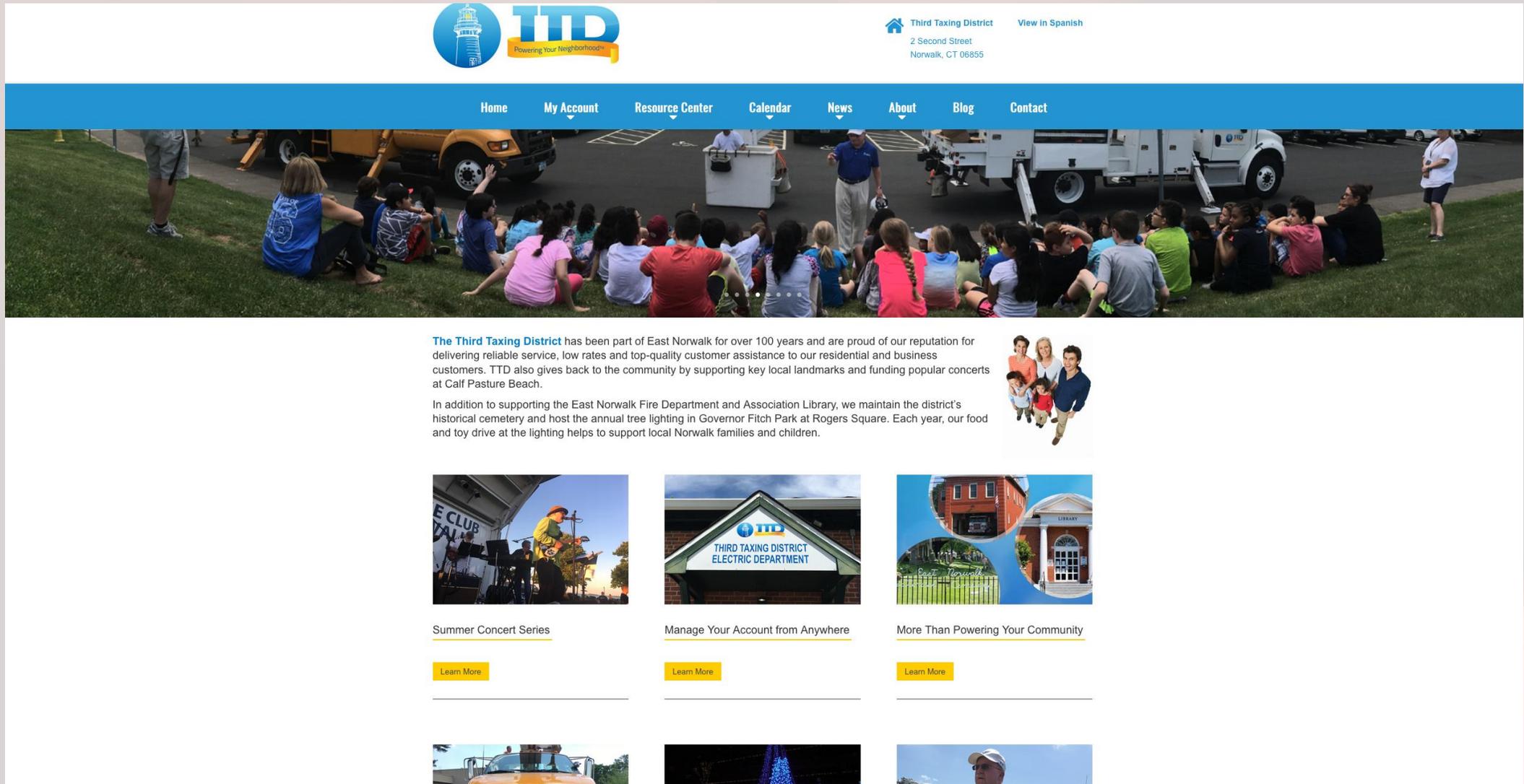
The password to view that page is:

ttd123!

# Current Website:



# Proposed Website Concept:





Thank you!

DRAFT

**THIRD TAXING DISTRICT**  
of the City of Norwalk  
Special Commission Meeting  
August 29, 2017

**ATTENDANCE:** Commissioners: David Brown, Chair; Charles Yost,  
Debra Goldstein

**STAFF:** Ron Scofield, Interim General Manager;  
Mike Adams, General Line Foreman

**OTHERS:** Matt Allred (Bliss Allred & Co.)

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m. A quorum was present.

**PUBLIC COMMENT**

No one from the public was in attendance to comment.

**MINUTES OF MEETING**

August 7, 2017 Regular Meeting

**\*\* COMMISSIONER YOST MOVED TO APPROVE THE MINUTES OF AUGUST 7, 2017 REGULAR MEETING.**

**\*\* COMMISSIONER GOLDSTEIN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**ADDITION TO CAPITAL BUDGET**

Mr. Adams reviewed the events of the 2017-18 budget approval process with the Commission and informed them that during the allocation process, a line item for the two vacuum breakers at the Rowan Street substation was overlooked. He is asking the Commission to approve additional funds in the amount of \$49,087 to cover the cost for an additional breaker which is in TTD's possession and in use, but has an outstanding invoice for payment.

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August 29, 2017

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Commission Goldstein asked for clarification on how many breakers there were in total, how many had been purchased and what was left to purchase. Mr. Adams reviewed the history of the purchases going back to the budget year 2013/14 and gave a breakout of how many were purchased each year as follows: 2014/15 – 2 breakers; 2015/16 – 2 breakers; 2016/17 – 3 breakers and 2017/18 – 1 breaker. Mr. Adams also informed the Commission that he was going to look into selling off the old breakers, which are in acceptable working condition, and recoup some of the funds to offset the purchase price.

**\*\* COMMISSIONER BROWN MOVED TO AMEND THE 2017/18 CAPITAL BUDGET TO INCLUDE THE OUTSTANDING INVOICE TO EATON IN THE AMOUNT OF \$49,087 FOR THE PURCHASE OF THE ROWAN STREET VACUUM BREAKERS.**

**\*\* COMMISSIONER YOST SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Adams informed the Commission that while he was reviewing the Capital Budget for the Rowan Street vacuum breakers, he realized that there was a similar situation with regard to the eight East Avenue vacuum breakers. The intent was to purchase the breakers over two fiscal years (four and four). He explained why this project should not wait until next fiscal year to purchase the breakers. Also, in order to realize the savings from the vendor in the approximate amount of \$17,000, all eight breakers would need to be ordered in the immediate future. The Commission and Mr. Adams continued to discuss the situation.

**\*\* COMMISSIONER YOST MOVED TO ADD \$67,000  $\pm$  5% TO THE 2017/18 CAPITAL BUDGET FOR THREE ADDITIONAL EAST AVENUE VACUUM BREAKERS TO REALIZE A SAVINGS OF APPROXIMATELY \$17,000.**

**\*\* COMMISSIONER GOLDSTEIN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

### **CMEEC EQUITY DISTRIBUTION**

Mr. Allred reviewed his discussion with Ed Pryor (CMEEC) which was outlined in the memo sent to the Commission. He explained how the funds from the Trust Fund and the Rate Stabilization Fund (aka non-Trust Fund) can be used and how long it takes to obtain those funds. He then reviewed CMEEC's financial reports to the utilities for the past several years – how much was taken from each account and how the funds were used. The sum of the two funds equals the Rate Stabilization Fund.

Mr. Allred said that he and Mr. Scofield have placed another call into Ed Pryor and is waiting to hear back from him on a couple of items. On August 5, 2015 there was a distribution in the amount of \$1MM taken from the non-Trust Fund and placed it into TTD's Savings account. Per Mr. Pryor the only use for these funds would be to offset TTD's power bill. Mr. Allred is waiting to hear back from Mr. Pryor to clarify how TTD was able to receive these funds if not used for the purchase of power.

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The other question for Mr. Pryor has to do with a \$1.5MM transfer from the non-Trust Fund to the Trust Fund in March 2017. Mr. Allred is not clear whether or not this was a CMEEC transfer or something that Mr. Smith had done.

Mr. Allred and/or Mr. Scofield will wait to hear back from Mr. Pryor and request supporting documentation for the two transactions and report back to the Commission.

It was requested that Mr. Allred reflect the proper names of the accounts on future financials reported to the Commission.

Mr. Allred addressed a question he received from Commissioner Goldstein prior to the meeting with regard to whether or not the monies in the CMEEC account are pooled, thus allowing anyone to use any of the funds. He clarified that that all the monies held at CMEEC from all of the municipalities is in one account, but tracked on an individual basis. No other municipality would be able to use funds from another municipality. They only have access to their own funds.

It was the consensus of the Commission to leave the recent equity distribution (\$141,000) in the Trust Fund at CMEEC. Should there be another distribution in the future, the Commission will make a decision as to where the funds should be placed.

### **APPROVAL OF DISTRICT BANNER PRINTING**

Commissioner Brown said that he had received a total of five quotes for the printing of the new District banners. From those five, he culled out three and is presenting the two final quotes to the Commission. They are from Technical Reproductions (\$11,337) and Minuteman Press (\$11,895). The price quotes differ by only \$558. Both vendors are very reputable.

The Commission discussed whether or not they could split the printing job between the vendors and print 200 banners instead of 100, thereby having extra banners to use as replacements over time. It was decided that only 100 banners should be printed and one vendor chosen. Each vendor is willing to split up the 100 banners into however many groups TTD would like to have, i.e., 25 each of four designs, etc.

The final banner(s) design is still pending and will be brought to the Commission in the near future.

**\*\* COMMISSIONER GOLDSTEIN MOVED TO APPROVE THE BID FROM TECHNIAL REPRODUCTIONS TO PRINT 100 DISTRICT BANNERS IN THE AMOUNT OF \$11,337 +5% SUBJECT TO CONFIRMATION THAT THE PRINTING SPECS ARE THE SAME OR BETTER AS THE ONES PRESENTED IN THE MINUTEMAN PRESS BID.**

**\*\* COMMISSIONER YOST SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Third Taxing District  
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**ADJOURNMENT**

- \*\* COMMISSIONER BROWN MOVED TO ADJOURN.**
- \*\* COMMISSIONER YOST SECONDED.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Cynthia Tenney  
Executive Assistant  
Third Taxing District

Third Taxing District  
of the City of Norwalk  
August 29, 2017

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) SPECIAL COMMISSION MEETING.

OR

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) SPECIAL COMMISSION MEETING AS CORRECTED.

DRAFT

**THIRD TAXING DISTRICT**  
of the City of Norwalk  
Commission Meeting  
September 11, 2017

**ATTENDANCE:** Commissioners: David Brown, Chair; Charles Yost, Debora Goldstein

**STAFF:** Ron Scofield, Interim General Manager

**OTHERS:** Stuart Herskowitz and Arthur Meizner (Hooker & Holcombe)  
Chris Hodgson (Berchem, Moses & Devlin PC)  
Sylvia Archibald (E. Norwalk Library)  
Matt Allred (Bliss Allred & Co.)

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m. A quorum was present.

**PUBLIC COMMENT**

Ms. Sylvia Archibald spoke on behalf of the East Norwalk Library and informed the Commission that many changes have recently taken place at the library, including the reconfiguration of the first floor. The website has been updated, as well as new fall and winter programs being introduced. They include adult programs, a Halloween event and a Holiday party.

**PENSION PLAN PROPOSAL**

Mr. Hodgson stated that Hooker & Holcombe would be presenting a Pension Plan to the Commission and that it was decided that it would be the Commission who would approve a Resolution if the Commission were to approve Hooker & Holcombe as the Pension Fund Managers. The Pension Plan provides for a Pension Committee which has been dormant. It currently consists of Ron Scofield, Tricia Dennison and the former General Manager. The Pension Committee never meets because the Plan administrator handled it and therefore there was nothing for the Pension Committee to handle.

Commissioner Goldstein asked if this is the same Pension Committee that is referenced in the yearly audit. She has asked every year that the Committee meet at least once a year, but has filed to do so. Discussion took place about the Pension Committee vs. the Investment Committee.

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September 11, 2017

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Mr. Hodgson agreed with the discussion and informed the Commission that was the main reason he was in attendance. He has been working closely with Atty. David Zeid, who specializes in ERISA and Pension Law. Atty. Zeid's recommendation was for the Pension Committee to meet semi-annually and as needed. He also recommended that it not be anyone from the Commission, as it is a Committee that reports to the Commission. The two functions for the Pension Committee moving forward would be: 1) approve retirements; and 2) provide an investment report twice a year from Hooker & Holcombe that the Pension Committee would review and approve. Then, it would be brought to the Commission for their review, approval and discussion. Atty. Zeid can put together a Charter to make the responsibilities of the Pension Committee clear.

Commissioner Goldstein informed Mr. Hodgson that if a primary attorney wants to retain a secondary attorney, it must come before the Commission for approval due to liability issues.

Mr. Hodgson believes that the Commission can make the decision to retain Hooker & Holcombe as the new Pension Fund Managers. Going forward, the Pension Committee would then be formed and meet with a purpose. The Commission can approve Hooker & Holcombe by Resolution if they so choose. Mr. Hodgson's recommendation for the Pension Committee is a member of the staff who is also a union member (Tricia Dennison), Mr. Scofield and the General Manager.

**\*\* COMMISSIONER GOLDSTEIN MOVED TO SUSPEND THE RULES AND AD AN AGENDA ITEM, AUTHORIZATION TO RETAIN ATTY. DAVID ZEID.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COMMISSIONER GOLDSTEIN MOVED TO AUTHORIZE CHRIS HODGSON OR ANOTHER MEMBER OF HIS FIRM TO RETAIN ATTY. DAVID ZEID IN CONNECTION WITH THE DRAFTING OF THE CHARTER AND OTHER LEGAL REQUIREMENTS FOR THE PENSION PLAN COMMITTEE**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Stuart Herskowitz introduced himself and his colleague, Mr. Arthur Meizner, both of Hooker & Holcombe located in West Hartford. The company has been in business for 60 years and is the largest regional pension firm in the State for municipalities. They are a privately held firm and are a fee-based professional service.

Mr. Herskowitz told the Commission that they are not looking to change the structure of the plan. All benefits to the employees will remain the same. What Hooker and Holcombe can do is to assist with the staff's day-to-day administrative tasks associated with pensions. Currently, there are multiple players dealing with the Pension Fund. Hooker & Holcombe can eliminate this and be a turnkey organization for the Third Taxing District.

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September 11, 2017

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Mr. Herskowitz continued to inform the Commission about all of the activities they could add to TTD's current plan. By doing so, he indicated that the overall program could yield a bottom line savings of approximately \$5,000 per year for TTD. The savings mainly come from the Custodian Fee which is much less than what TTD is currently paying through Reliance and Fairfield County Bank. The new Custodian would be Charles Schwab. The funds would be transferred over "in kind" and no changes would be made to any of the significant investments.

Mr. Meizner spoke to the Commission about the investments. He has reviewed what is currently in place and what he proposes in the future. He would like to introduce some new funds into the program, but does not plan to change the investments too much.

Mr. Scofield referenced a Motion from August 10, 2009 where the Commission approved Investment Instructions for the Pension Plan, which would be turned over to any new Pension Plan Managers. He also confirmed to the Commission that he and Mr. Allred would continue to provide information to the actuarial, Hooker & Holcombe.

Commissioner Goldstein asked if there were any legacy issues that would possibly crop up in the future or are the current employees the only people that would be involved. Mr. Scofield said there are a handful of people who have retired that are still in the Plan, but that this should not affect them. The only difference is that someone else would now be making the electronic transfers to the current retirees.

**\*\* COMMISSIONER GOLDSTEIN MOVED THAT THE THIRD TAXING DISTRICT, CITY OF NORWALK PENSION PLAN ADMINISTRATION BE MOVED TO HOOKER & HOLCOMBE TO INCLUDE THE TRANSFER OF INVESTMENTS TO SCHWAB TRUST PURSUANT TO A SIGNED CONTRACT AND FOR THE FORMATION OF A PENSION ADVISORY COMMITTEE CHARTER WITH AN INVESTMENT POLICY IN PLACE.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

### MINUTES OF MEETING

#### August 29, 2017 Special Meeting

Commissioner Goldstein asked for an amendment on page 2, 1<sup>st</sup> paragraph. She would like to see Mr. Adams' "history" have more clarification, i.e., fiscal year dates and number of breakers for each year.

**\*\* COMMISSIONER GOLDSTEIN MOVED TO TABLE THE SPECIAL MINUTES OF AUGUST 29, 2017 TO THE NEXT COMMISSION MEETING OF OCTOBER 2, 2017.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Third Taxing District  
of the City of Norwalk  
September 11, 2017

## **DISCUSSION/ANALYSIS OF FINANCIAL STATEMENTS/KEY PERFORMANCE**

Mr. Allred began by going through the Footnotes for the P&L Previous Year Comparison. He then reviewed the Financial Highlights with the Commission. Net Income was \$1,097,698, an increase of 8.1% over last year. Net Income Before Rate Stabilization was \$318,776, an increase of 29% or \$72,376 over the previous year, which was \$246,400.

Cash Balances - Capital Improvements Fund is at \$826,500 (rough estimate) and Savings is at \$976,779. Current Fiscal Year Capital Additions to Date is at \$1,182.

The outstanding principal balance with CMEEC continues to go down.

KPIs – Mr. Allred reviewed the KPIs with the Commission. The Operating Ratio is down approximately 3%. Power Supply Expense Ratio is up 1%, but remains within the Industry Average. The outstanding Receivables is slightly lower compared to July 2016.

PCA Review – The PCA still remains in over-collection. This should soon be revisited. In the meantime, Mr. Allred is keeping a watch on it.

Mr. Allred verified with the Commission that they were all set with the answer received back from Mr. Ed Pryor at CMEEC with regard to the questions about the two large withdrawals of funds. The Commission was satisfied with the answer they received.

## **LIBRARY ENERGY AUDIT RESULTS**

Mr. Scofield stated that the Commission had requested Mr. Michael Cassella, in conjunction with Lantern Energy, to do a study on the air conditioning at the East Norwalk Library. Mr. Cassella prepared an options page for the Commission listing four options to consider. Mr. Cassella discussed the options with Mr. Scofield and believes that Option #3 would be the best way to handle the air conditioning situation at the library.

Commissioner Goldstein requested to see the energy audit for the library that should have been provided by Lantern Energy. Her concern was the fact that Mr. Cassella stated in his recommendation that the A/C units are relatively new, energy star rated and in good operating condition. She stated that she has been in the library when the units are running and one of them is quite noisy and one is spitting out water. Ms. Archibald confirmed this fact. Commissioner Goldstein is also looking for an estimate of savings for these options.

The reason no report has yet to be generated is that Lantern Energy has not finished conducting their audit of the building. They still need to do a blower test.

DRAFT

**\*\* COMMISSIONER GOLDSTEIN MOVED TO APPROVE OPTION #3 OF MR. CASSELLA'S REPORT, THAT THE LIBRARY BE AIR SEALED AT A COST OF APPROXIMATELY \$2,000.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COMMISSIONER GOLDSTEIN MOVED TO SUSPEND THE RULES AND AD AN AGENDA ITEM, ENBA SPEAKER.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

### **ENBA SPEAKER**

Commissioners Brown and Goldstein explained to Mr. Scofield that Mr. Rick Tavella (ENBA) approached the two of them at a recent public event with regard to a speaker obligation contingent on TTD's membership to ENBA. Mr. Tavella apparently had a conversation with former General Manager, Mr. Smith about this. Mr. Smith apparently told Mr. Tavella TTD would only join ENBA if they would guarantee that he (TTD) could speak at a monthly meeting. The Commission was totally unaware of this.

After discussion of the situation, it was decided that Mr. Scofield would contact Mr. Tavella to see if he could cancel TTD's obligation of speaking at one of their meetings. Mr. Scofield will report back to the Commission on this subject.

### **ADJOURNMENT**

**\*\* COMMISSIONER BROWN MOVED TO ADJOURN.**

**\*\* COMMISSIONER GOLDSTEIN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Cynthia Tenney  
Executive Assistant  
Third Taxing District

Third Taxing District  
of the City of Norwalk  
September 11, 2017

MOTION FOR MINUTES

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) REGULAR MEETING.

OR

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) REGULAR MEETING AS CORRECTED.

DRAFT

**THIRD TAXING DISTRICT**  
of the City of Norwalk  
Special Commission Meeting  
September 20, 2017

**ATTENDANCE:** Commissioners: David Brown, Chair; Debora Goldstein

**STAFF:** Ron Scofield, Interim General Manager

**OTHERS:** Atty. Steve Studer (Berchem & Moses)  
Kevin Barber

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 6:15 p.m. A quorum was present.

**PUBLIC COMMENT**

No one from the public was in attendance to comment.

**EXECUTIVE SESSION**

- **APPROVAL OF EXECUTIVE SEARCH COMMITTEE RECOMMENDATION FOR GENERAL MANAGER**

**\*\* COMMISSIONER GOLDSTEIN MOVED TO ENTER INTO EXECUTIVE SESSION TO APPROVE THE EXECUTIVE SEARCH COMMITTEE'S RECOMMENDATION FOR GENERAL MANAGER.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Mr. Scofield, Atty. Studer and Mr. Barber entered into Executive Session at 6:16 p.m.

**\*\* COMMISSIONER GOLDSTEIN MOVED TO EXIT EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Third Taxing District  
of the City of Norwalk  
September 20, 2017

DRAFT

The Commissioners, Mr. Scofield, Atty. Studer and Mr. Barber returned to public session at 6:26 p.m.

**\*\* COMMISSIONER GOLDSTEIN MOVED THAT AFTER DELIBERATIONS FROM THE EXECUTIVE SEARCH COMMITTEE OF THE THIRD TAXING DISTRICT WITH REGARD TO THE EMPLOYMENT OF A NEW GENERAL MANAGER, THE EXECUTIVE SEARCH COMMITTEE IS RECOMMENDING THAT THE COMMISSION CONSIDER THE EMPLOYMENT OF CANDIDATE, KEVIN E. BARBER, PURSUANT TO THE TERMS OUTLINED IN THE CONTRACT PREVIOUSLY NEGOTIATED AND AGREED TO BY MR. BARBER.  
\*\* COMMISSIONER BROWN SECONDED.**

Commissioner Goldstein said that she would like to amend her motion and make an addition.

**\*\* COMMISSIONER BROWN WITHDREW HIS SECOND TO THE MOTION.**

Commissioner Goldstein amended her motion by adding the following:

**...AND TO HAVE THE COMMISSION AUTHORIZE, DAVID L. BROWN, CHAIRMAN OF THE THIRD TAXING DISTRICT COMMISSION, TO BE THE SIGNER ON BEHALF OF THE COMMISSION.  
\*\* COMMISSIONER BROWN SECONDED.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

All parties involved signed the contract and it was then notarized by Mr. Ron Scofield, Notary Public.

### **ADJOURNMENT**

**\*\* COMMISSIONER GOLDSTEIN MOVED TO ADJOURN.  
\*\* COMMISSIONER BROWN SECONDED.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:34 p.m.

Respectfully submitted,

Cynthia Tenney  
Executive Assistant  
Third Taxing District

Third Taxing District  
of the City of Norwalk  
September 20, 2017

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) SPECIAL COMMISSION MEETING.

OR

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) SPECIAL COMMISSION MEETING AS CORRECTED.

DRAFT

**THIRD TAXING DISTRICT**  
of the City of Norwalk  
Special Commission Meeting  
September 27, 2017

**ATTENDANCE:** Commissioners: David Brown, Chair; Debora Goldstein

**STAFF:** Ron Scofield, Interim General Manager;

**CALL TO ORDER**

Chairman Brown asked Commissioner Goldstein to open the meeting on his behalf. Commissioner Goldstein called the meeting to order at 4:04 p.m. A quorum was present.

**PUBLIC COMMENT**

No one from the public was in attendance to comment.

**DISCUSSION AND POSSIBLE DECISION AUTHORIZING CORPORATE  
COUNSEL TO RETAIN ADDITIONAL COUNSEL**

Commissioner Goldstein stated that when TTD retained District Counsel on June 19, 2017, the Resolution read as follows: Commissioner Brown moved to select Attorney Steve Studer as the new District Attorney and authorize Jim Smith, General Manager, to contact Atty. Studer and negotiate his rate. This motion was seconded by Commissioner Goldstein and passed unanimously.

Subsequent to that General Manager, Jim Smith, did contact Atty. Studer and discussed hourly rates. At the time, it escaped the notice of all concerned that the way the motion was written it was not typically the way you would retain a law firm such as Berchem Moses to be District Counsel. You typically retain the firm and then appoint an individual at the firm to become District Counsel and he/she becomes the lead attorney for your account. It was noted that Berchem Moses is currently performing legal work in the HR area under the direction of Atty. Chris Hodgson, so each of them would function as lead attorneys for TTD.

Third Taxing District  
of the City of Norwalk  
September 27, 2017

DRAFT

**\*\* COMMISSIONER GOLDSTEIN MOVED THAT TTD SELECT THE FIRM BERCHEM MOSES AS DISTRICT COUNSEL AND APPOINT ATTORNEY STEVE STUDER FROM BERCHEM MOSES AS THE LEAD COUNSEL AT THAT FIRM AND AS OUR DISTRICT ATTORNEY WHO WILL ATTEND MEETINGS AT THE PREVIOUSLY NEGOTIATED RATE AND UNDER THE RETAINER CONTRACT THAT TTD PREVIOUSLY SIGNED.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COMMISSIONER GOLDSTEIN MOVED THAT THE DISTRICT IS EXPLICITLY AUTHORIZING STEVE STUDER AS THE LEAD ATTORNEY AT BERCHEM MOSES AND AS TTD'S DISTRICT COUNSEL BE ABLE TO RETAIN ATTORNEYS WITHIN HIS OWN FIRM FOR THE PURPOSES OF ASSISTING THE DISTRICT WITH THEIR LEGAL BUSINESS.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

#### **ADJOURNMENT**

**\*\* COMMISSIONER GOLDSTEIN MOVED TO ADJOURN.**

**\*\* COMMISSIONER BROWN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 4:07 p.m.

Respectfully submitted,

Cynthia Tenney  
Executive Assistant  
Third Taxing District

Third Taxing District  
of the City of Norwalk  
September 27, 2017

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) SPECIAL COMMISSION MEETING.

OR

COMMISSIONER (name of Commissioner) MOVED TO APPROVE THE MINUTES OF (date of meeting) SPECIAL COMMISSION MEETING AS CORRECTED.

**Third Taxing District  
Financial Highlights  
Jul-Aug 2017 vs. Jul-Aug 2016**

	Jul-Aug 2017	July-Aug 2016	\$ Change	% Change
Total Income	1,533,647	1,631,733	-98,086	-6.01%
Total Expense	1,704,082	2,007,675	-303,593	-15.12%
Net Ordinary Income	(170,435)	(375,941)	205,506	55%
Other Income	246,559	84,068	162,491	193%
Other Expense	-	104	(104)	-100%
Net Income before Rate Stabilization	76,123	(291,977)	368,101	126%
Rate Stabilization	88,884	479,455	-390,571	-81%
Net Income	165,008	187,478	(22,470)	-12%

**CASH BALANCES FY 2017**

	Aug-17
<b>ACCTS</b>	.
Operating Accounts	1,782,395
Construction WIP	163,892
Savings	759,814
Capital Improvements Fund	828,000

**TTD Outstanding Principal Balance with CMEEC**

Balance as of July 1, 2016	4,345,583
Current Balance	3,439,840
Current Fiscal Year Capital Additions to date	197,861

<b>Power Supply</b>	Current Fiscal Year-to-Date	Last Fiscal Year-to-Date	\$ Change	% Change
<b>Energy Cost</b>	\$ 1,093,336	\$ 1,418,725	\$(325,389)	-23%
<b>Budget Energy Cost</b>	\$ 1,005,869	\$ 1,347,789	\$(341,920)	-25%
<b>Energy Cost Cents/KWH</b>	9.100	10.900	\$ (1.80)	-17%

# Third Taxing District Profit & Loss Prev Year Comparison

August 2017

	Aug 17	Aug 16	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
443-00 · Cervalis Data Center Revenues	24,857.85	19,997.89	4,859.96	24.3%
440-00 · Residential Sales	357,797.21	439,945.51	-82,148.30	-18.67%
442-01 · Large Commercial Sales	79,210.59	91,316.49	-12,105.90	-13.26%
442-02 · Small Commercial Sales	242,573.50	271,978.43	-29,404.93	-10.81%
445-01 · Water Pollutn Contrl Plnt Sales	74,069.37	80,115.06	-6,045.69	-7.55%
445-02 · Flat Rate	8,358.54	8,655.54	-297.00	-3.43%
451-00 · Miscellaneous Service Revenue	6,450.50	4,819.31	1,631.19	33.85%
557-00 · Purchased Power Adjustment	110,978.68	154,337.04	-43,358.36	-28.09%
<b>Total Income</b>	904,296.24	1,071,165.27	-166,869.03	-15.58%
<b>Cost of Goods Sold</b>				
555-00 · Electrical Power Purchased	523,941.02	718,571.06	-194,630.04	-27.09%
<b>Total COGS</b>	523,941.02	718,571.06	-194,630.04	-27.09%
<b>Gross Profit</b>	380,355.22	352,594.21	27,761.01	7.87%
<b>Expense</b>				
904-00 · Substation	16,330.25	10,422.28	5,907.97	56.69%
403-00 · Depreciation Expense	64,676.80	64,676.80	0.00	0.0%
408-00 · Taxes	1,260.01	1,458.33	-198.32	-13.6%
540-00 · Other Power Generation Expense	2,801.16	11,657.23	-8,856.07	-75.97%
580-00 · Distribution Expenses	9,211.53	9,468.79	-257.26	-2.72%
590-00 · Maintenance Expenses	50,993.87	41,156.49	9,837.38	23.9%
900-00 · Customer Accounts & Service	33,020.70	18,364.19	14,656.51	79.81%
920-00 · Administrative Expenses	167,599.28	162,694.58	4,904.70	3.02%
<b>Total Expense</b>	345,893.60	319,898.69	25,994.91	8.13%
<b>Net Ordinary Income</b>	34,461.62	32,695.52	1,766.10	5.4%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
418-00 - Dividends	3,125.00	3,850.00	-725.00	-18.83%
419-00 · Interest Income	0.00	1,191.72	-1,191.72	-100.0%
421-00 · Norden Project Income	42,937.56	25,127.15	17,810.41	70.88%
423-00 · Gain/(Loss) from Sale of FA	286.17	0.00	286.17	100.0%
424-00 · Energy Conservation Fund Income	12,067.10	14,295.30	-2,228.20	-15.59%
425-00 · Miscellaneous Income	141,020.50	0.00	141,020.50	100.0%
<b>Total Other Income</b>	199,436.33	44,464.17	154,972.16	348.53%
<b>Other Expense</b>				
942-00 · Interest Expense	0.00	15.68	-15.68	-100.0%
<b>Total Other Expense</b>	0.00	15.68	-15.68	-100.0%
<b>Net Other Income</b>	199,436.33	44,448.49	154,987.84	348.69%
<b>Net Income before rate stabilization</b>	233,897.95	77,144.01	156,753.94	203.2%
<b>Rate Stabilization</b>	27,146.75	277,450.25	-250,303.50	-90.22%
<b>Net Income</b>	261,044.70	354,594.26	-93,549.56	-26.38%

Preliminary Unaudited - Internal Use Only - Modified Cash Basis

**Third Taxing District**  
**Profit & Loss Prev Year Comparison**  
July through August 2017

	Jul - Aug 17	Jul - Aug 16	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
443-00 · Cervalis Data Center Revenues	24,857.85	19,997.89	4,859.96	24.3%
440-00 · Residential Sales	580,885.69	619,860.98	-38,975.29	-6.29%
442-01 · Large Commercial Sales	145,257.79	148,395.98	-3,138.19	-2.12%
442-02 · Small Commercial Sales	419,349.47	434,073.54	-14,724.07	-3.39%
445-01 · Water Pollutn Contrl Plnt Sales	146,169.21	139,995.07	6,174.14	4.41%
445-02 · Flat Rate	11,801.31	11,452.77	348.54	3.04%
451-00 · Miscellaneous Service Revenue	16,031.25	6,119.31	9,911.94	161.98%
557-00 · Purchased Power Adjustment	189,294.43	251,837.95	-62,543.52	-24.84%
<b>Total Income</b>	<b>1,533,647.00</b>	<b>1,631,733.49</b>	<b>-98,086.49</b>	<b>-6.01%</b>
<b>Cost of Goods Sold</b>				
555-00 · Electrical Power Purchased	1,093,335.62	1,418,725.02	-325,389.40	-22.94%
<b>Total COGS</b>	<b>1,093,335.62</b>	<b>1,418,725.02</b>	<b>-325,389.40</b>	<b>-22.94%</b>
<b>Gross Profit</b>	<b>440,311.38</b>	<b>213,008.47</b>	<b>227,302.91</b>	<b>106.71%</b>
<b>Expense</b>				
904-00 · Substation	26,899.11	24,487.17	2,411.94	9.85%
403-00 · Depreciation Expense	129,353.60	129,353.60	0.00	0.0%
408-00 · Taxes	2,209.88	2,399.78	-189.90	-7.91%
540-00 · Other Power Generation Expense	2,801.16	12,485.79	-9,684.63	-77.57%
580-00 · Distribution Expenses	19,853.01	20,893.94	-1,040.93	-4.98%
590-00 · Maintenance Expenses	79,383.23	74,135.20	5,248.03	7.08%
900-00 · Customer Accounts & Service	53,256.97	33,052.78	20,204.19	61.13%
920-00 · Administrative Expenses	296,989.61	292,141.58	4,848.03	1.66%
<b>Total Expense</b>	<b>610,746.57</b>	<b>588,949.84</b>	<b>21,796.73</b>	<b>3.7%</b>
<b>Net Ordinary Income</b>	<b>-170,435.19</b>	<b>-375,941.37</b>	<b>205,506.18</b>	<b>54.66%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
418-00 · Dividends	3,175.00	2,191.95	983.05	44.85%
419-00 · Interest Income	1,610.00	1,741.92	-131.92	-7.57%
420-00 · Gain/(Loss) on Investments	0.00	15,277.62	-15,277.62	-100.0%
421-00 · Norden Project Income	85,878.00	52,258.16	33,619.84	64.33%
423-00 · Gain/(Loss) from Sale of FA	286.17	0.00	286.17	100.0%
424-00 · Energy Conservation Fund Income	14,589.00	12,598.52	1,990.48	15.8%
425-00 · Miscellaneous Income	141,020.50	0.00	141,020.50	100.0%
<b>Total Other Income</b>	<b>246,558.67</b>	<b>84,068.17</b>	<b>162,490.50</b>	<b>193.28%</b>
<b>Other Expense</b>				
426-10 · Distribution to "District Fund"	0.00	0.00	0.00	0.0%
942-00 · Interest Expense	0.00	104.09	-104.09	-100.0%
990-00 · Miscellaneous items	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>104.09</b>	<b>-104.09</b>	<b>-100.0%</b>
<b>Net Other Income</b>	<b>246,558.67</b>	<b>83,964.08</b>	<b>162,594.59</b>	<b>193.65%</b>
<b>Net Income before rate stabilization</b>	<b>76,123.48</b>	<b>-291,977.29</b>	<b>368,100.77</b>	<b>126.07%</b>
<b>Rate Stabilization</b>	<b>88,884.26</b>	<b>479,455.00</b>	<b>-390,570.74</b>	<b>-81.46%</b>
<b>Net Income</b>	<b>165,007.74</b>	<b>187,477.71</b>	<b>-22,469.97</b>	<b>-11.99%</b>

Footnote 1  
Footnote 2  
Footnote 3  
Footnote 4  
Footnote 5

Third Taxing District  
Profit & Loss Statement  
Explanation of Major Variances  
Jul-Aug 2017 vs. Jul-Aug 2016

1. The decrease in other power generation expense of \$9K is due to maintenance on the generators with Miratech in the prior year.
2. The \$5K increase in maintenance expense is due mainly to an additional week of pay in this fiscal year versus the prior year.
3. The \$20K increase in Customer Accounts and services is due to the timing of purchases for paper, supplies, and envelopes as well as an additional week of pay in this fiscal year versus the prior year in the meter reading and customer accounts expenses.
4. Administrative expenses remained fairly constant year over year despite the additional week's pay as noted above.
5. Once statements are made available for the Capital Improvements account the unrealized gain or loss will be adjusted to mark the securities to market value.

**THIRD TAXING DISTRICT**  
**KEY PERFORMANCE INDICATORS (KPI'S)**

			<b>2017</b>	<b>Aug 2016</b>	<b>Industry Average (Bandwidth)</b>
1)	<b><i>OPERATING RATIO</i></b>	TOTAL OPERATING EXPENSE / TOTAL OPERATING REVENUE	111.11%	123.04%	95-105%
2)	<b><i>POWER SUPPLY EXPENSE RATIO</i></b>	TOTAL POWER SUPPLY EXPENSES / TOTAL EXPENSES	71%	87%	65% - 70%
3)	<b><i>OUTSTANDING RECEIVABLES</i></b>	TOTAL DOLLAR AMOUNT OF CUSTOMER RECEIVABLES OVER 90 DAYS	\$36,522	\$42,585	
5)	<b><i>ACTUAL RATE OF RETURN ON RATE BASE</i></b>	AUTHORIZED BY STATE STATUTE	1.4%	1.6%	Varies by state
6)	<b><i>ELECTRIC CUSTOMERS PER EMPLOYEE</i></b>	TOTAL ELECTRIC CUSTOMERS / TOTAL FULL TIME EMPLOYEES	385	345	200 - 500
7)	<b><i>ENERGY LOSS %</i></b>	TOTAL ENERGY LOSSES/TOTAL SOURCES OF ENERGY	3.54%	3.65%	2.5% - 6%
8)	<b><i>SYSTEM LOAD FACTOR</i></b>	TOTAL KWH SALES + TOTAL kwh ENERGY LOSSES/8760/ HIGHEST HOURLY PEAK DEMAND	55.1%	56.50%	50% - 65%

East Norwalk - PCA Calculation  
 Power Cost Adjustment Calculation  
 6 Month Rolling Average (starting January 2012)

		2016	2016	2016	2016	2016	2017	2017	2017	2017	2017	2017	2017	2017	
		August	September	October	November	December	January	February	March	April	May	June	July	August	
	<b>Total Energy</b>	<b>kWh</b>													
h	Grand Total Purchased Power Costs	\$ 718,571	\$ 543,716	\$ 460,285	\$ 482,983	\$ 563,687	\$ 563,194	\$ 487,869	\$ 489,912	\$ 384,726	\$ 397,585	\$ 480,602	\$ 569,395	\$ 523,941	
i	(Sum of current and previous 5 months)	\$ 3,388,153	3,430,664	3,433,166	3,441,164	3,469,397	3,332,437	3,101,735	3,047,931	2,972,371	2,886,973	2,803,888	2,810,089	2,846,161	
j	kWh's Purchased	<b>kWh</b>													
l	Total Purchased Power kWh Units	6,298,482	5,295,186	4,309,272	4,347,256	4,809,142	5,732,210	5,199,650	4,628,845	4,204,693	4,427,132	4,995,545	6,533,151	6,298,482	
m	(Sum of current and previous 5 months)	31,087,848	31,754,189	31,858,768	31,778,892	31,592,489	30,791,548	29,692,716	29,026,375	28,921,796	29,001,672	29,188,075	29,989,016	31,087,848	
n	Power Supply Costs @ Retail	\$ 0.1151	0.1141	0.1138	0.1143	0.1160	0.1143	0.1103	0.1109	0.1085	0.1051	0.1014	0.0990	0.0967	
o	Base Fuel Cost	\$ 0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	0.0958	
p	Loss Factor	% 5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	5.6%	
q	Calculated PCA	\$ 0.0193	0.0183	0.0180	0.0185	0.0202	0.0185	0.0145	0.0151	0.0127	0.0093	0.0056	0.0032	0.0009	
r	Actual PCA Implemented	\$ 0.0270	0.0270	0.0270	0.0270	0.0270	0.0250	0.0250	0.0250	0.0230	0.0230	0.0230	0.0230	0.0230	
s	Total System Retail Sales (kWh's)	5,986,748	6,625,943	4,266,088	4,450,569	4,618,003	5,796,522	5,028,127	4,489,846	5,076,518	3,621,793	4,737,321	6,215,088	5,115,275	
t	Base PCA Revenue	\$ 573,530	634,765	408,691	426,365	442,405	555,307	481,695	430,127	486,330	346,968	453,835	595,405	490,043	
u	Fuel Factor Revenue	\$ 161,642	178,900	115,184	120,165	124,686	144,913	125,703	112,246	116,760	83,301	108,958	142,947	117,651	
v	Total Revenues through PCA	\$ 735,173	813,666	523,876	546,530	567,091	700,220	607,398	542,373	603,090	430,269	562,794	738,352	607,695	
w	Difference of Collection vs Expense	\$ 209,524	\$ 479,474	\$ 543,064	\$ 606,611	\$ 610,015	\$ 747,041	\$ 866,569	\$ 919,030	\$ 1,137,395	\$ 1,170,079	\$ 1,252,270	\$ 1,421,228	\$ 1,504,982	



STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION  
2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546



TO: Interested Parties

FROM: Mark F. Carlino  
Transportation Planning Director  
Bureau of Policy and Planning

DATE: July 25, 2017

SUBJECT: Walk Bridge Replacement  
City of Norwalk, Connecticut  
State Project No. 301-176  
Notice of Availability - Finding of No Significant Impact

An Environmental Assessment/Environmental Impact Evaluation (EA/EIE) was prepared for the Walk Bridge Replacement (project) in accordance with both the National Environmental Policy Act (NEPA) and the Connecticut Environmental Policy Act (CEPA) in August 2016. The EA/EIE was made available for public and agency comment on September 6, 2016, and a public hearing was held at Norwalk City Hall on November 17, 2016.

The EA/EIE was made available for public inspection at the CT Department of Transportation Headquarters, Norwalk City Hall – Town Clerk Office, Norwalk Public Library, East Norwalk Association Library, South Norwalk Branch Library, and the Western Connecticut Council of Governments.

As required by 23 CFR part 771.121, this notice is to inform affected federal, state, and local government that the Federal Transit Administration (FTA) has issued a Finding of No Significant Impact (FONSI) on July 17, 2017 for the subject project in compliance with NEPA. By doing so, FTA has determined that an Environmental Impact Statement (EIS) is not required for this project and will not be prepared.

In addition, the Department submitted a Record of Decision (ROD) to the Connecticut Office of Policy and Management (OPM) in June 2017; and in a letter dated July 6, 2017 OPM determined that the EA/EIE and subsequent ROD satisfy the requirements of CEPA for the project.

A copy of the EA/EIE, the FONSI, and the ROD can be found on the Department's website at [www.ct.gov/environmentaldocuments](http://www.ct.gov/environmentaldocuments). These documents are also available on the project website at [www.walkbridgect.com](http://www.walkbridgect.com).

Any questions should be addressed to Mr. Kevin Fleming, Transportation Planner, Connecticut Department of Transportation, 2800 Berlin Turnpike, Newington, Connecticut 06131, by email at [kevin.fleming@ct.gov](mailto:kevin.fleming@ct.gov), or by telephone at 860-594-2924.



## Third Taxing District

2 Second Street  
East Norwalk, CT 06855

Tel: (203) 866-9271  
Fax: (203) 866-9856

### **Statement of Position of the Third Taxing District Walk Bridge Public Hearing – November 17<sup>th</sup> 2016**

The Connecticut Department of Transportation (CDOT), over the course of the past two years has developed a plan to replace the Walk Bridge, which included multiple meetings with "stake-holders". In the Environmental Assessment/Section 4(f) Evaluation/Environmental Impact Evaluation dated August 2016, the report lists 14 benefits of the preferred bridge design, 26 environmental impacts and 24 mitigations and commitments.

It should be noted that the residents and businesses of the Third Taxing District of the City of Norwalk, which comprise the neighborhood of East Norwalk were not collectively considered as stake-holders, though the TTD was consulted as a utility that must coordinate on construction.

As a result of this, impacts on the abutting properties impacted by property takings and easements have received a lot of attention, which is only part of the story impacting the East Norwalk community.

Taking the elements listed in CDOT, here are things it should have considered:

**Rail Traffic:** Rail traffic for the Northeast corridor is extremely important, and all mitigation and improvement discussions revolve around this need; however, there has been scant attention paid to improving frequency of service specific to East and South Norwalk stations after the project is done—communities that will be suffering long term changes and all of the pain and disruption of this project.

**Marine Traffic:** Straightening the channel and increasing horizontal and vertical clearances will have the effect of improving marine traffic as it exists today. There has been no discussion of what future marine traffic needs might be as a result of these changes, which a two-span redundancy would not resolve with a failure to open one of the spans.

**Traffic, Transit and Parking:** These are discussed only in terms of impacts and mitigation for this project. The report wholly fails to address any benefits of the bridge, such as reducing highway congestion due to increased ridership as a result of improved service to our community.

**Socioeconomics:** Benefits are discussed solely in terms of temporary construction jobs in connection with the project, and benefits to the Northeast corridor from improved rail service. Impacts are discussed only in the context of the abutting property owners, needs for easements, and the loss of property taxes to the City of Norwalk. Mitigation is limited only to assisting abutting property owners subject to easements. This utterly fails to address the impacts of losing a historical structure, the long-term maintenance costs of proposed infrastructure changes (such as placing electric feeds underground, demolishing the Maritime IMAX theatre, the loss of long-time residents and businesses in a primary commercial downtown area). The \$91,000 property tax losses from this project will be spread over 85,000 residents and all of the commercial properties in Norwalk. The TTD municipal district will be forced to absorb losses of almost \$60,000 per year in revenue from customers displaced by this project (not counting the three properties already demolished for East Avenue) and those losses will have to be spread over roughly 3,800 meters, even as businesses and residents are suffering the impacts from traffic/transit disruptions to the area.

**(Over)**

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#### *District Commissioners*

<b>David L. Brown</b>	203-866-8099	Chairman	<b>James Smith</b>	203-866-9271	General Manager
<b>Charles L. Yost</b>	203-853-0837	Commissioner	<b>Ron Scofield</b>	203-866-9271	Assistant General Manager
<b>Debora Goldstein</b>	203-252-7214	Commissioner	<b>Michael Intrieri</b>	203-866-3001	Treasurer

a significant

Historic and Cultural Resources: Though the project calls for the replacement of the bridge, which is listed on the National Register of Historic Places, this is not listed as an impact in the report. Similarly, the destruction and rebuilding of the Maritime IMAX theatre is also not discussed as an impact in the report. Mitigation for historical and archaeological impacts is limited working with historical “stakeholders” to develop mitigation plans. It may be inappropriate to demolish the Walk Bridge as a historic structure, especially if restoration could accomplish the goals and needs of the project at a lesser cost. Taxpayers, who have already paid for the construction of the theater, should not be asked to pay for it twice more—once to purchase the structure, and again to build it a second time.

Public Utilities and Service: The report lists no impacts to public utilities. Both SNEW and TTD will be experiencing impacts, as electrical infrastructure decisions with permanent impacts to the maintenance and revenue needs of the districts are being made with little or no consultation with the districts. This includes moving the feeds from one side of the bridge to the other, burying electric feeds underground and/or placements of mono-poles within the district to accommodate overhead feeds. There has been no discussion of mitigating the losses of either utility. The TTD municipal district will be forced to absorb losses of almost \$60,000 per year in revenue from customers displaced by this project (not counting the three properties already demolished for East Avenue) and may not operate outside of the district to replace lost revenue. In addition, it is expected to be difficult to lure new businesses to the district for the duration of this and other CDOT construction projects, due to the disruption to traffic in the area.

Coastal Management Considerations: Though the report makes multiple non-specific references to mitigation for items like impacts to wetlands and water quality, the increased water speed from straightening the channel may have unforeseen impacts on the shellfish industry, the water quality and any attempts to mitigate increased erosion.

The TTD urges CDOT to go back and reconsider options that were discarded in 2014 and to fully vet them against the objectives for this project. For example:

- New fixed bridge with truss work above the rails instead of underneath
- Mini-tugs for Devine and O&G
- Let tall-mast pleasure boats moor in the outer harbor
- Restoration in place of the existing bridge

**Submitted on behalf of the Third Taxing District – City of Norwalk**

David Brown, Chairman  
Charlie Yost, Commissioner  
Debora Goldstein, Commissioner  
Michael Inrieri, Treasurer

# Memorandum Third Taxing District Electric Department

**To:** TTD Commissioners

**From:** Ron Scofield



**Date:** September 30, 2017

**Subject:** Christmas Tree Lighting – December 3, 2017

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As we begin the month of October, I am beginning preparations for the Christmas Tree Lighting on Sunday, December 3, 2017 with a “rain” date of Sunday, December 10, 2017.

I am requesting your input on any changes you might want in this year’s program (if any) and most importantly, who you want me to contact as the musical group for this year’s program.

Since we used Tim Currie’s Motown Band for the last three years, and since there were some issues with the band last year, I am recommending that we use “Summertime” this year. I have spoken to Tony Masi as to his availability and he would be pleased to do it this year.

Please give me your feedback so that I can proceed with the preparations for this year.

## Cynthia Tenney

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**From:** Deb Goldstein  
**Sent:** Thursday, September 21, 2017 1:56 PM  
**To:** Ron Scofield; Cynthia Tenney; Charlie Yost; David Brown; Michael Intrieri  
**Cc:** Deb Goldstein  
**Subject:** City Light Bulb Swap Messaging

Once again, the City is advertising an EnergizeCT event at which Eversource customers may swap up to 5 incandescent bulbs for LEDS. Will it be possible for us to publicize to TTD that this does not apply to them and that the TTD provides the much more convenient free-delivered-to-your-door LED coupon program?

Can we put on an agenda to discuss since there is plenty of time before the event?

## Light Bulb Swap and Home Energy Solutions

**Saturday, October 28, 2017**

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The City of Norwalk is a Clean Energy Community! We have teamed up with Eversource to offer you opportunities to lower your energy bills and make your home more comfortable all year round.

Learn about Energize Connecticut<sup>SM</sup> offerings such as Home Energy Solutions<sup>SM</sup> and get free LED light bulbs at our kickoff event.

Date:  
October 28, 2017  
Time:  
9:00 AM - 12:00 PM  
Location:  
[View Facility](#)  
Community Room  
Address:  
Room 128  
125 East Avenue  
Norwalk, CT 06851  
Link:  
[More information...](#)



<http://www.norwalkct.org/DocumentCenter/View/11970>

Dear Norwalk resident,

The City of Norwalk is a Clean Energy Community! We have teamed up with Eversource to offer you opportunities

to lower your energy bills and make your home more comfortable all year round. Learn about Energize

Connecticut

SM

offerings such as Home Energy Solutions

SM

and get free LED light bulbs at our kickoff event.

Energize Connecticut helps you save money and use clean energy. It is an initiative of the Energy Efficiency Fund, the Connecticut Green Bank, the State, and your local electric and gas utilities.

\* Fee may be waived for income eligible households. Please call 877-WISE-USE to find out if you qualify and obtain an application. Remainder

of pr

ogram costs paid for through Energize CT. Program is available to Eversource and UI customers only. Availability and price are subject

to change.

\*\* A list of all authorized contractors is available at [EnergizeCT.com/Find-A-Contractor](http://EnergizeCT.com/Find-A-Contractor).

+ Customers of South Norwalk Energy and Water are not eligible for the Light Bulb Swap event. While supplies last.  
**Light Bulb Swap and Kickoff Event**

+ Exchange up to five incandescent light bulbs, in any working order, for an equal number of long-lasting,

energy saving LED light bulbs, at no cost. You must bring your old light bulbs and proof of residence and

that you are an Eversource customer to the Light Bulb Swap to receive the 5 LED bulbs.

There will be an insulation workshop at 10 am and you can speak to representatives from Sunlight Solar

Energy during the event.

When:

October 28th, 2017 from 9 am -12 pm

Where:

Community Room at Norwalk City Hall

Residents are encouraged to sign up for Home Energy Solutions today to have an authorized and insured

contractor visit your home, evaluate your energy use and make on-the-spot energy improvements. During

the visit, the average household receives about \$1,000 in products and services that save participants about

\$200 every year on their energy bills and you receive them all for a co-pay of \$149!\*

Call 877-WISE-USE (877-947-3873)

to schedule your appointment with one of Norwalk's Home Energy Solutions vendor partners: New England Smart Energy Group, LLC and Santa Energy, Inc.\*\*

As a bonus, for every Norwalk resident that completes a Home Energy Solutions appointment by April 30,

2018, a \$25 donation will be made to the Mayor's Student Engineering and Science Program at the

Maritime Aquarium.

Participating in Home Energy Solutions this calendar year also benefits our town – it makes us eligible for grants

to pursue energy-saving projects.

Thank you for making Norwalk a cleaner community.

Yours truly,

Mayor Harry W. Rilling

John Kydes Chairman, MEETF

Debora Goldstein  
Commissioner

Third Taxing District - City of Norwalk  
2 Second Street | Norwalk CT 06855

Main: 203-866-9271 | Direct: 203-252-7214 | Outages: 203-663-6875

For information about our services and community events, please visit our website at [www.ttd.gov](http://www.ttd.gov)

\*\*\*\*\*IF THIS NEEDS AN IMMEDIATE REPLY, PLEASE CALL TO ALERT ME OF AN URGENT EMAIL. IF YOU NEED SOMETHING REVIEWED PROMPTLY, PASTE INTO THE BODY OF THE EMAIL TO EXPEDITE. \*\*\*\*\*

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