



Third Taxing District

2 Second Street
East Norwalk, CT 06855

Tel: (203) 866-9271

AGENDA

Annual Meeting of the Electors of the Third Taxing District of the City of Norwalk, Wednesday, March 6, 2019, at 7:00 p.m., at The Marvin Community Room, 60 Gregory Boulevard, East Norwalk, Connecticut.

1. Welcome and call to order
2. Introductions
3. Reading and acceptance of the Notice of the Annual Meeting
4. Election of Annual Meeting Chairman
5. Election of Annual Meeting Secretary
6. Reading & Acceptance of Annual Meeting Minutes of March 28, 2018
7. Industry/Legislative Update, followed by Q&A from the public.
8. Report of the operation of the Electric Department for the fiscal year July 1, 2017 through June 30, 2018, followed by Q&A from the public.
9. Presentation of District Budget, followed by Q&A from the public.
10. Authorization to approve the District Budget and transfer funds from the Electric Department to the District account to cover the budget requirements for the fiscal year July 1, 2019 through June 30, 2020.
11. Public Comment on Topics of Interest on East Norwalk or Third Taxing District
12. Adjourn

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District Commissioners

Johnnie Mae Weldon	203-216-2652	Chairperson	Kevin Barber	203-866-9271	General Manager
Debora Goldstein	203-252-7214	Commissioner	Ron Scofield	203-866-9271	Assistant General Manager
Pamela Parkington	203-858-4261	Commissioner			Treasurer

General Meeting Presentation Outline – Third Taxing District Annual Meeting – March 6, 2019

Item	Presenter	Begin By	Approx. Time (minutes)
1. Welcome and Call to Order	Johnnie Mae Weldon	7:00 PM	5
2. Introductions	Johnnie Mae Weldon	7:05 PM	5
3. Reading and Acceptance of the Meeting Notice	Johnnie Mae Weldon	7:10 PM	5
4. Election of a Meeting Chairperson	Johnnie Mae Weldon	7:15 PM	5
(Pause) – Review Procedures with Elected Chairperson		7:20 PM	5
5. Election of a Meeting Secretary	Meeting Chairperson	7:25 PM	5
6. Reading & Acceptance of Annual Meeting Minutes of 3/28/18	Meeting Chairperson	7:30 PM	5
7. Industry/Legislative Update, followed by Q&A	Debora Goldstein	7:35 PM	5
8. Report of the Operation of the Electric Dept. for the Fiscal Year July 1, 2017 through June 30, 2018, followed by Q&A	Kevin Barber	7:40 PM	15
9. Presentation of District Budget, followed by Q&A from Public	Kevin Barber	7:55 PM	15
10. Vote to Approve District Budget & Transfer Funds	Meeting Chairperson	8:10 PM	5
11. Public Comment on topics of Interest on East Norwalk or Third Taxing District	Public	8:15 PM	30
12. Adjourn		8:45 PM	



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NOTICE

The legal voters of the Third Taxing District of the City of Norwalk are hereby notified and warned that a meeting of said District will be held at The Marvin Community Room, 60 Gregory Boulevard, East Norwalk, Connecticut, on Wednesday March 6, 2019 at 7:00 P.M. for the following purposes:

To receive the financial report of the District for the fiscal year July 1, 2017 through June 30, 2018, and the report of the operation of the Electric Department for the fiscal year July 1, 2017 through June 30, 2018.

To act on the District budget for the fiscal year July 1, 2019 through June 30, 2020, including the appropriation of funds to cover the budget requirements of the District for care and use of parks owned by the District, care of the East Norwalk Firehouse, care of the East Norwalk Historical Cemetery, support of the East Norwalk Improvement Association Public Library, and stipends of District Officials for the fiscal year July 1, 2019 through June 30, 2020.

To approve the District budget and the transfer of funds from the Electric Department to the Third Taxing District account to cover the budget requirements for the fiscal year July 1, 2019 through June 30, 2020.

Ronald Scofield
District Clerk
February 14, 2019

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District Commissioners

Johnnie Mae Weldon	203-216-2652	Chairperson	Kevin Barber	203-866-9271	General Manager
Debora Goldstein	203-252-7214	Commissioner	Ron Scofield	203-866-9271	Assistant General Manager
Pamela Parkington	203-858-4261	Commissioner			Treasurer



Third Taxing District

2 Second Street
East Norwalk, CT 06855

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Fax: (203) 866-9856

**MINUTES OF
SPECIAL ANNUAL MEETING OF THE
THIRD TAXING DISTRICT OF THE CITY OF NORWALK
WEDNESDAY, MARCH 28, 2018 AT 7:00 P.M.
AT THE MARVIN, 60 GREGORY BOULEVARD, E. NORWALK, CT**

Attendance: See attached sheet

The meeting was called to order at 7:12 p.m. by Chairman Brown.

Chairman Brown introduced the Commission and staff to the attendees.

Motion was made by Linda Mineo, seconded by Gary Jacobson, to waive the reading and acceptance of the Notice of the Special Annual Meeting.

Yes – 20, No – 0, Abstain - 0

Motion was made by Peter Johnson, seconded by Beth Siegelbaum, to nominate David Brown as Annual Meeting Chairperson.

Yes – 22; No – 0; Abstain - 0

Motion was made by Sarah Mann, seconded by Sarah Amato-Mills, to elect Susan Lane as Secretary.

Motion was made by Pamela Parkington, seconded by Johnnie Mae Weldon, to elect Beth Siegelbaum as Secretary.

Susan Lane was named Secretary, with a vote of 15 to 7.

Motion was made by Diane Cece, seconded by Gary Jacobson, to waive the reading and acceptance of the Special Annual Meeting Minutes of 3/8/17.

Yes- 24, No – 0, Abstain - 0

Johnnie Mae Weldon, Treasurer, presented the Community Events of the Third Taxing District and Your Community, highlighting the past year’s activities.

Commissioner Parkington presented the Community Funding and Assets of the Third Taxing District and Your Community, highlighting and giving their history.

District Commissioners

Johnnie Mae Weldon	203-216-2652	Chairperson	Kevin Barber	203-866-9271	General Manager
Debora Goldstein	203-252-7214	Commissioner	Ron Scofield	203-866-9271	Assistant General Manager
Pamela Parkington	203-858-4261	Commissioner			Treasurer

Commissioner Goldstein presented the Industry/Legislative Update, followed by Q&A from the public.

Mr. Barber, General Manager, presented the financial report of the operation of the Electric Department for the fiscal year July 1, 2016 through June 30, 2017, followed by Q&A from the public.

Commissioner Brown presented the District Budget followed by Q&A from the public.

Motion was made by Debora Goldstein, seconded by Linda Mineo, to authorize and approve the District Budget and transfer funds in the amount of \$313,070 from the Electric Department to the District account to cover the budget requirements for the fiscal year July 1, 2018 through June 30, 2019.

Yes – 24; No – 0; Abstain - 0

Motion was made by Commissioner Goldstein, seconded by Peter Johnson, to adjourn.
Motion passed unanimously.

The meeting adjourned at 8:46 p.m.

Respectfully submitted,

Cynthia Tenney
Recording Secretary

ATTENDANCE SHEET

TTD Ratepayers:

Albertson, Mark W.
Amato-Mills, Sarah Marie
Anderson, James C.
Bauchner, Roberta N.
Brown, David L.
Cece, Diane M.
Chelminski, Julie North
Cray, Katherine A.
Deacy, John P.
Garvey, Michael
Gerety, William Joseph
Goldstein, Debora
Holowinko, Edward M.
Jacobson, Gary S.
Johnson, Peter M.
Lane, Susan E.
Langston, Linda P.
Mann, Sarah M.
Mele, Dawn L.
Mineo, Linda M.
Mulford, Charles W.
Parkington, Pamela Mills
Roberts, Robert W.
Siegelbaum, Beth M.
Toussaint, Kendall R.
Weldon, Johnnie Mae

Others:

Kevin Barber, General Manager, TTD
Ron Scofield, Asst. General Mgr., TTD
Cynthia Tenney – TTD Staff
Tricia Dennison – TTD Staff
Rachel Garcia – TTD Staff
Mike Adams – TTD Staff
Scott Tracy – TTD Staff
Joe Charriot – TTD Staff
Matt Allred, TTD Accountant



Third Taxing District

Proposed Budget

Fiscal Year 2019-2020

Budget Recommended by the Third Taxing District Commission to the Electors on February 11, 2019

Third Taxing District

Proposed Budget – Fiscal Year 2019-2020



<i>DISTRICT REVENUES</i>	<u>Proposed Budget FY 2019-2020</u>	<u>FY 2018-2019</u>	<u>% Change</u>
Rental Income – Firehouse	\$44,052	\$42,769	3.00%
Interest	\$325	\$325	0.00%
<i>Total District Revenues</i>	\$44,377	\$43,094	2.98%

Third Taxing District

Proposed Budget - Continued



DISTRICT EXPENSES	Proposed Budget FY 2019-2020	FY 2018-2019	% Change
<i>District Operations</i>			
Commission Stipend	\$10,500	\$10,500	0.00%
Treasurer Stipend	\$1,800	\$1,800	0.00%
Clerk Stipend	\$1,800	\$1,800	0.00%
Ratepayer Representative Stipend	\$1,800	\$1,800	0.00%
Payroll Tax Expenses	\$1,300	\$1,300	0.00%
<i>District Events</i>			
Holiday Events (Tree Lighting)	\$6,800	\$6,500	4.62%
Summer Concert Series	\$33,000	\$33,000	0.00%
Annual Electors Meeting	\$6,000	\$5,000	20.00%
<i>Maintenance of District Assets</i>			
Parks – Maintenance	\$26,000	\$32,000	(18.75%)
Firehouse Building	\$2,000	\$2,000	0.00%
East Norwalk Library Building	\$8,000	\$8,000	0.00%
East Norwalk Historical Cemetery	\$23,650	\$20,000	18.25%
<i>Other Expenses</i>			
Other District Services	\$10,000	\$8,000	25.00%
Contingencies	\$30,000	\$30,000	0.00%
<i>East Norwalk Improvement Association</i>			
Library – Operations	\$170,000	\$162,900	4.36%
Library - Contingent Matching Funds	\$10,000	\$11,500	(13.04%)
TOTAL DISTRICT EXPENSES	\$342,650	\$336,100	1.95%

Third Taxing District Proposed Budget - Continued



	Proposed Budget <u>FY 2019-2020</u>	<u>FY 2018-2019</u>	<u>% Change</u>
<i>CAPITAL EXPENDITURES</i>			
Firehouse Building	\$20,000	\$0	%
East Norwalk Library Building	\$6,000	\$5,000	20.00%
East Norwalk Historical Cemetery	\$6,500	\$3,200	103.13%
<i>TOTAL CAPITAL EXPENDITURES</i>	\$32,500	\$8,200	296.34%

Third Taxing District Proposed Budget - Continued



BUDGET SUMMARY

	Proposed Budget FY 2019-2020	<u>FY 2018-2019</u>	<u>% Change</u>
District Revenues	\$44,377	\$43,094	2.98%
District Expenses	\$342,650	\$336,100	1.95%
Net Operating Income (Revenues - Expenses)	(\$298,273)	(\$295,006)	1.80%
<i>Capital Expenditures</i>	\$32,500	\$8,200	296.34%
TOTAL FUNDING REQUIRED (Expenses + Capital Expenditures - Revenues)	\$330,773	\$301,206	9.82%
Opening District Fund Balance	\$58,254	\$3,136	
TRANSFER FROM ELECTRIC	\$305,773	\$313,070	(2.33%)
Ending District Fund Balance	\$33,254	\$15,000	

Budget Recommended by the Third Taxing District Commission to the Electors on February 11, 2019

Questions?