

FINAL

**THIRD TAXING DISTRICT**  
of the City of Norwalk  
ZOOM/Telephonic Special Commission Meeting  
June 8, 2020

**ATTENDANCE:** Commissioners: Johnnie Mae Weldon, Chair; Michele Sweeney, Pamela, Parking; Read Auerbach, Treasurer

**STAFF:** Kevin Barber, General Manager  
Ron Scofield, District Clerk & Assistant General Manager

**OTHERS:** Peter Johnson, CMEEC Ratepayer Representative

The Special Commission Meeting of June 8, 2020 was held via ZOOM and telephonically. All participants could hear and be heard.

**CALL TO ORDER**

Commissioner Weldon called the meeting to order at 6:30 p.m. A quorum was present.

**PUBLIC COMMENT**

No one from the public was in attendance to comment.

**MINUTES OF MEETING**

May 18, 2020 Regular Meeting

**\*\* COMMISSIONER SWEENEY MOVED TO APPROVE THE MINUTES OF MAY 18, 2020 REGULAR MEETING.**

**\*\* COMMISSIONER PARKINGTON SECONDED.**

**\*\* 2 IN FAVOR; 1 ABSTENTION.**

**\*\* THE MOTION PASSED.**

**REVIEW AND APPROVAL OF 2020-21 ANNUAL OPERATING &  
CAPITAL BUDGETS**

Mr. Barber presented the budgets to the Commission. The format of the budgets remained the same as last year.

Mr. Barber reviewed the Proposed Operating Budget for FY2020-21 with the Commission and explained line items as necessary. Highlights include:

- Cervalis revenue is up approximately 20%
- Net Ordinary Income – (\$88,907) due to a reduction in sales.
- Net Income for FY2020-21 is projected at \$276,033
- 582-00 – Sub-Station Expense: Decrease in Sub-Station expense due to required 6-year testing to maintain compliance obligation for Transmission Owners performed last year.
- 903-00 - Customer Recordkeeping Expense – Other: Increase due to an upgrade of the billing system to a hosted solution.
- 924-00 – Commercial Package Insurance: Increase in insurance due to increase in yearly premiums for commercial insurance packages.
- 421-00 – Norden Project Income: Norden Project income decreased to more accurately reflect the revenue received.
- 426-10 – Distribution to District Fund: Decrease in distribution to the District Fund based on the approved District budget.

Mr. Barber reviewed the Proposed Capital projects with the Commission, as well as the Carryover projects from the current FY2019-20 budget.

Mr. Barber reviewed the Five-Year Operating Budget Forecast, as well as the Five-Year Capital Budget.

Mr. Barber answered all questions from the Commission about the budget.

**\*\* COMMISSIONER PARKINGTON MOVED TO APPROVE THE OPERATING BUDGET AS PRESENTED TO THE COMMISSION FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.**

**\*\* COMMISSIONER SWEENEY SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COMMISSIONER PARKINGTON MOVED TO APPROVE THE CAPITAL BUDGET AS PRESENTED TO THE COMMISSION FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

FINAL

**ADJOURNMENT**

**\*\* COMMISSIONER SWEENEY MOVED TO ADJOURN.**

**\*\* COMMISSIONER PARKINGTON SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Cynthia Tenney  
Executive Assistant  
Third Taxing District