

TO: Joint Audit Committee

**FROM: Stewart Peil, Chair
Joanne Menard, CMEEC Lead**

SUBJECT: Notice and Agenda for the Special Meeting of the CMEEC / CTMEEC Joint Audit Committee, Thursday, August 13, 2020 1:00 p.m.

Attached is the Notice and Agenda for the Special Meeting of the CMEEC / CTMEEC Joint Audit Committee which is scheduled to be held telephonically or via Zoom on Thursday, August 13, 2020 at 1:00 p.m.

Instructions for Participation: If you wish to participate via Zoom, please contact Margaret Job at mjob@cmeeec.org

AGENDA

Specific Action Items

Agenda Item	Topic
A	Public Comment
B	Roll Call
C	Vote to Approve the Minutes of the May 7, 2020 Regular Meeting of the Joint Audit Committee
D	Proposed Executive Session pursuant to C.G.S. sec. 1-210(b)(24): Presentation of auditing firm responses to RFQ for Preparation of Annual Audited Financial Statements
E	Vote to Select Auditor for Up to a Five (5) Year Engagement and subject to entering into a mutually acceptable Engagement Letter.
F	Report on Status of Internal Audit
G	New Business

Posted this 7th day of August 2020.