

MINUTES OF THE  
SPECIAL MEETING OF THE  
JOINT STRATEGIC PLANNING COMMITTEE  
OF THE  
BOARDS OF DIRECTORS OF

CONNECTICUT MUNICIPAL ELECTRIC ENERGY COOPERTIVE  
AND  
CONNECICUT TRANSMISSION MUNICIPAL ELECTRIC ENERGY COOPERATIVE

October 14, 2020

A Special Meeting of the Joint Strategic Planning Committee of the Boards of Directors of Connecticut Municipal Electric Energy Cooperative (“CMEEC”) and Connecticut Transmission Municipal Electric Energy Cooperative (“CTMEEC” and “Transco”) was held via Zoom and telephonically on Thursday, October 14, 2020 at 10:00 a.m.

The meeting was legally noticed in compliance with Connecticut General Statutes and all proceedings and all actions hereafter recorded occurred ruing the publicly open portions of the meeting.

**The following Committee Member participated via Zoom or telephonically:**

Groton Utilities: Ronald Gaudet, Jeffrey Godley, Esquire  
Groton Municipal Representative: Mark Oefinger  
Bozrah Light & Power: Scott Barber  
Jewett City Department of Public Utilities: Louis Demicco, Kenneth Sullivan  
Norwich Public Utilities: Christopher LaRose, Robert Staley  
South Norwalk Electric & Water: David Westmoreland  
Third Taxing District: Kevin Barber

**The following CMEEC Staff participated via Zoom or telephonically:**

Dave Meisinger, CMEEC CEO  
Margaret Job, CMEEC Executive Assistant / Paralegal

**The following invited guest participated via Zoom or telephonically:**

Timothy Blodgett, Hometown Connections

**Other participation via Zoom or telephonically:**

David Silverstone, Esquire, Municipal Electric Consumer Advocate

Ms. Job recorded.

Committee Chair Mark Oefinger called the meeting to order at 10:01 a.m. He explained that today's meeting is being held via Zoom and telephonically. He provided instructions for the conduct of today's meeting asking that participants keep their devices on mute and announce their name when speaking for clarity of the record.

### **Specific Action Item**

#### **A Public Comment Period**

No public comment was made.

#### **B Roll Call**

Ms. Job conducted roll call with each participant responding individually as their names were called. Upon completion, Committee Chair Oefinger confirmed a quorum was present.

#### **C Approve the Minutes of the August 18, 2020 Special Meeting of the Joint Strategic Planning Committee**

**A motion was made by Committee Member Christopher LaRose, seconded by Committee Member Jeffrey Godley to approve the Minutes of the August 18, 2020 Special Meeting of the Joint Strategic Planning Committee**

**Motion passed unanimously.**

#### **D Continue Discussion of Strategic Planning for CMEEC**

Committee Chair Oefinger explained the intent of today's meeting is to review the relatively minor changes made to the strategic planning slide deck since it was last before the full Board at its meeting on September 24, 2020. He added that the final draft reviewed at today's meeting will be brought (with any changes agreed upon at this meeting) before the full Board at its meeting on October 22, 2020. He added that today's meeting will be to garner any further edits this Committee deems appropriate and incorporate them into a final draft document for recommendation to the Board for approval of the Strategic Plan.

Dave Meisinger, CMEEC CEO, explained that he asked Mr. Blodgett to participate in today's meeting to help conduct a run through of the slide deck for the Board meeting. He added that Mr. Blodgett will be invited to participate at the October Board meeting. Mr. Meisinger explained that very few edits had been made to the slide deck before the Committee today.

Mr. Blodgett walked the Committee through the slide deck provided to them in advance of today's meeting. He explained that no changes had been made to the Mission, Vision or Values statements nor to any of the introductory pages. He and Mr. Meisinger walked

the Committee through the revisions made to slides 27, 28, 31, 32, and 33 regarding certain aspects of the strategic priorities and goals.

Lengthy discussion followed in connection with adding target dates of completion for each of the goals. After considerable discussion, the Committee agreed that the slide deck provided to the full Board on October 22 will include generalized dates for completion of the goals with the understanding that they are placeholders and will likely change as the action planning around the final Strategic Plan continues to evolve. Mr. Meisinger added that if the Board approves the Strategic Plan in the form described above, the final public plan will consist of roughly ten pages which will include the Mission, Vision, Values and the six primary Strategic Priority End Statements and their underlying Goals, excluding dates of completion and all sub-bullets identified in the version presented to the Board. A separate non-public document will act as a working document which will include expanded versions of the Goals along with additional tactical steps and target dates for completion. He added that a Gantt chart may be included in the working version as a tool for tracking progress.

Further discussion ensued related to slides 32 and 33 with regard to the Staff goals versus Board goals. Mr. Meisinger stated that he would remove the words “Possible Board Goals” under the assumption that there will be some staff involvement in the Board goals noting that both slides reflect “organizational” goals and not simply staff goals versus Board goals.

Discussion followed related to review of progress of goal completion under the action planning stage of the Strategic Plan. After considerable discussion, the Committee agreed that the Strategic Planning Committee would remain an active committee that will meet on a quarterly basis, at least during 2021, to review progress on execution and implementation of the Strategic Plan and report to the full Board on that progress.

Committee Chair Oefinger requested that the Committee provide any additional Board goals to Mr. Meisinger and / or Mr. Blodgett prior to the October Board of Directors’ meeting to be incorporated into the slide deck if applicable.

Mr. Meisinger stated that he will make edits to the slides in response to today’s discussion and any further input that is received. He added that the slide deck will be presented to the Board in the same format as was presented today including the highlighting and minor edits discussed.

Mr. Meisinger explained that the slides will be provided to Committee Chair Oefinger and Mr. Blodgett for review before they are distributed to the full Board. He also added that he will work with staff to enter proposed target dates for each of the Goals. The Committee agreed it would be beneficial for Mr. Blodgett to attend the October 22 Board of Directors’ meeting.

Committee Chair Oefinger entertained a motion to recommend the Strategic Plan be approved by the full Board, as amended at today’s meeting.

**A motion was made by Committee Member Robert Staley, seconded by Committee Member Gaudet to Recommend the Strategic Plan, as amended, for Approval by the Board of Directors at its meeting on October 22, 2020.**

**Motion passed unanimously.**

There being no further business to come before this Committee, Committee Chair Oefinger entertained a motion to adjourn.

**A motion was made by Committee Member Gaudet, seconded by Committee Member Godley to adjourn.**

**Motion passed unanimously.**

The meeting was adjourned at 12:09 p.m.