

SUBJECT TO BOARD APPROVAL

MINUTES OF THE  
ANNUAL AND REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF

CONNECTICUT TRANSMISSION MUNICIPAL ELECTRIC ENERGY COOPERATIVE

November 19, 2020

The Annual and Regular Meeting of the Board of Directors of Connecticut Transmission Municipal Electric Energy Cooperative (“CTMEEC”) was held on Thursday, November 19, 2020 telephonically and via Zoom.

The meeting was legally noticed in compliance with Connecticut General Statutes and all proceedings and actions thereafter recorded occurred during the publicly open portions of the meeting.

**The following Member Representatives / Alternate Member Representatives / Municipal Representatives participated telephonically or via Zoom**

Groton Utilities: Ronald Gaudet, Jeffrey Godley, Keith Hedrick

Groton Municipal Representative: Mark Oefinger

Norwich Public Utilities: Christopher LaRose, Stewart Peil, Robert Staley

Norwich Municipal Representative: David Eggleston

Bozrah Light & Power: Scott Barber

South Norwalk Electric & Water: Alan Huth, Eric Strom, David Westmoreland

South Norwalk Municipal Representative: Dawn DelGreco

Third Taxing District, East Norwalk: Kevin Barber, Michele Sweeney

Jewett City Department of Public Utilities: Louis Demicco, Kenneth Sullivan, Richard Throwe

Jewett City Municipal Representative: George Kennedy

**The following CMEEC staff participated telephonically or via Zoom:**

Dave Meisinger, CMEEC CEO

Robin Kipnis, Esquire, CMEEC General Counsel

Patricia Meek, CMEEC Interim Director of Finance & Accounting

Bella Chernovitsky, CMEEC Director of Business Intelligence

Michael Cyr, CMEEC Director of Portfolio Management

Joanne Menard, CMEEC Controller

Michael Rall, CMEEC Director of Asset Management

Scott Whittier, CMEEC Director of Enabling Services

Margaret Job, CMEEC Executive Assistant / Paralegal

**Others participating telephonically or via Zoom:**

Claire Bessette, Reporter, The Day  
David Silverstone, Esquire, Municipal Electric Consumer Advocate

Ms. Job recorded

Chair Kevin Barber called the meeting to order at 11:07 a.m. He stated for the record that today's meeting is being held telephonically and via Zoom. Chair Barber requested all participants mute their audio unless speaking to eliminate confusion and background noise. He requested those present state their name and where they are from when speaking for clarity of the record.

Chair Barber walked the Board through the conduct of today's meeting stating that all participants' audio should remain on mute unless speaking to eliminate confusion and background noise. He requested that those present state their name and where they are from when speaking for clarity of the record.

**Standard Agenda Items**

**A Public Comment Period**

No public comment was made.

**B Conduct Voting Roster / Roll Call**

Ms. Job conducted roll call with each member responding individually as their names were called. Following roll call, Ms. Job identified the voting persons at today's meeting. Chair Barber confirmed a quorum was present.

**C Approve Minutes of the CTMEEC Regular October 22, 2020 Board of Directors' Meeting**

**A motion was made by Member Representative Ronald Gaudet, seconded by Member Representative Jeffrey Godley to approve the Minutes of the CTMEEC Regular October 22, 2020 Board of Directors' Meeting.**

**Motion passed unanimously.**

**T 20-11-01**

**D Governance Committee Report  
Possible Vote to Approve the 2021 Joint Officers and Joint Committee Members  
Possible Vote to Approve the 2021 CTMEEC Board of Directors' Scheduled Meeting Dates and Joint Committee Meeting Dates**

Member Representative Gaudet, Governance Committee Chair, inquired if the Board had any questions related to his report provided during the CMEEC Annual and Regular Meeting. Hearing none, Chair Barber entertained motions to approve the resolutions addressing the 2021 Joint Officers and Joint Committee Members and the 2021

CTMEEC Board of Directors' Scheduled Meeting Dates and Joint Committee Meeting Dates.

**A motion was made by Member Representative Kenneth Sullivan, seconded by Member Representative Godley to Approve the 2021 Joint Officers and Joint Committee Members.**

**Motion passed unanimously.**

**T 20-11-02**

**A motion was made by Municipal Representative Mark Oefinger, seconded by Member Representative Godley to Approve the 2021 CTMEEC Board of Directors' Scheduled Meeting Dates and Joint Committee Meeting Dates.**

**Motion passed unanimously.**

**T 20-11-03**

**E Possible Vote to Approve Amendment to Comprehensive Management Services Agreement between CMEEC and Transco**

Ms. Kipnis explained this is the same document discussed during the CMEEC Annual and Regular Meeting earlier today. Mr. Meisinger added that both CMEEC and Transco are required to approve the CEO's authority to sign the Agreement on behalf of both of the parties.

Chair Barber entertained a motion to Approve the Amendment to the Comprehensive Management Services Agreement between CMEEC and Transco.

**A motion was made by Municipal Representative Oefinger, seconded by Member Representative Gaudet to Approve the Amendment to the Comprehensive Management Services Agreement between CMEEC and Transco.**

**Motion passed unanimously.**

**T 20-11-04**

**F New Business**

There was no new business.

**G Adjournment**

There being no further business to come before this Board, Chair Barber entertained a motion to adjourn.

**A motion was made by Member Representative Godley, seconded by Member Representative Louis Demicco to adjourn.**

**Motion passed unanimously.**

**T 20-11-05**

The meeting was adjourned at 11:16 a.m.