

FINAL

THIRD TAXING DISTRICT
of the City of Norwalk
Commission Meeting
March 28, 2022

ATTENDANCE: Commissioners: Johnnie Mae Weldon, Chair; Pamela Parkington

STAFF: Kevin Barber, General Manager;
Ron Scofield, Assistant General Manager/District Clerk

OTHERS: Peter Johnson, CMEEC Ratepayer Representative
Diane Cece, East Norwalk Neighborhood Association

CALL TO ORDER

Commissioner Weldon called the meeting to order at 6:34 p.m. A quorum was present.

PUBLIC COMMENT

No one from the public was in attendance to comment.

ENNA REQUEST FOR COMMUNITY EVENT

Diane Cece, a Board Member of the East Norwalk Neighborhood Association (ENNA), gave a brief update of the Shred-It event to the Commission. The ENNA would like to hold the event again on Saturday, April 23, 2022 at the parking lot of the East Norwalk Library located at 51 Van Zant Street in East Norwalk. Ms. Cece has been in touch with the library and has received their permission to use the parking lot dependent upon the Commission's approval.

Ms. Cece explained that ENNA is not requesting any financial support for the event, only the use of the library's parking lot. The event will be open to residents of Norwalk (more specifically East Norwalk/06855). The first three bags of shredding will be free for 06855 residents. Any additional bags or any shredding from non-06855 residents will be \$5/bag. Ms. Cece will forward flyers to the TTD office to assist in advertising the event.

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**** COMMISSIONER PARKINGTON MOVED TO APPROVE THE EAST NORWALK NEIGHBORHOOD ASSOCIATION'S REQUEST TO USE THE LIBRARY PROPERTY ON SATURDAY, APRIL 23, 2022 TO BRING IN STERICYCLE INC. dba SHRED-IT TO SHRED THEIR DOCUMENTS.**

**** COMMISSIONER WELDON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

MINUTES OF MEETING

February 28, 2021 Regular Meeting

**** COMMISSIONER PARKINGTON MOVED TO TABLE THE MINUTES OF FEBRUARY 28, 2022 TO THE MEETING OF APRIL 25, 2022.**

**** COMMISSIONER WELDON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

DISCUSSION/ANALYSIS OF FINANCIAL STATEMENTS/KEY PERFORMANCE INDICATORS

Mr. Barber reviewed the Financial Highlights with the Commission for the month of February 2022. Total Income is \$6,634,423 versus \$6,044,948 for last year, a difference of 9.75%. Total Expense is \$6,733,810 versus \$6,178,787 for last year, a difference of 8.98%. Net Income before Rate Stabilization is (\$121,265) versus \$347,345 from last year or a difference of (135%). Net Income after Rate Stabilization is (\$313,670) versus \$102,176 for last year, a difference of (407%).

Total cash balance on hand is \$7,669,842. Of this, the Capital Improvement Fund is \$2,598,148. Current outstanding principal balance with CMEEC is \$4,167,523. Current Fiscal Year Capital additions to date is \$298,186.

Mr. Barber reviewed the P&L for the Electric Department. Income for the month of February 2022 is \$916,889.33 which is \$35,846.53 over budget. Purchased Power (555-00) for the month of January 2022 is \$461,582.71 and over budget by \$70,948.71 for the month. Operating Expenses for the month is \$319,119.61, which is \$89,443 under budget.

The P&L for the District continues to be in good shape. Parks Maintenance is over budget due to tree maintenance and unexpected work. As the year continues, the variance is expected to decrease. The funds for the Library's Matching Fund Program was met during the third quarter.

KPI's: They remain in good shape.

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RSF: The current balance of the RSF (Rate Stabilization Fund) is \$3,601,893. Mr. Barber went into more detail with the Commission about the projection of the RSF through the year 2026. Over the last few months it has been in a downward trend. The five-year projection of the RSF ends with a negative balance.

Mr. Barber had a discussion with staff at CMEEC about the RSF. He shared his concern with them about the five-year forecast showing a negative amount in the account. The CMEEC staff explained to Mr. Barber how the forecasting works. As CMEEC hedges (buys power in the future) for next winter they are only hedging about 30%. The remaining 70% is filled with the actual price of power for the winter. As you come out of winter, the forward price historically goes down. And when the prices are much better, they begin hedging again.

CMEEC staff assured Mr. Barber that Third Taxing District's account remains in good shape and probably won't need to make any pricing decisions until next year.

Accounts Receivable: Overall, TTD is doing very well. The greater than 90 days open balances is \$38,051 which is 4.8% of the overall balance.

APPA CONFERENCE TRAVEL REQUEST

Mr. Barber has requested approval from the Commission to attend The American Public Power Association (APPA) annual conference and exposition on June 12-15, 2022 in Nashville, TN. Mr. Barber reminded the Commission that per his employment contract, he is required to receive approval from the Commission with advanced notice.

****COMMISSIONER PARKINGTON MOVED TO APPROVE KEVIN BARBER'S ATTENDANCE AT THE APPA ANNUAL CONFERENCE IN JUNE 2022 IN NASHVILLE, TN AS PRESENTED.**

**** COMMISSIONER WELDON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

GENERAL MANAGER'S EPORT

215 East Avenue – There is no new status to report at this time.

April 25, 2022 Commission Meeting – Mr. Barber informed the Commission that he invited Dave Meisenger, CEO of CMEEC to attend the April meeting and to introduce him to the Commission. Mr. Meisenger will also discuss CMEEC's forecasting and the carbon-free policy that is being created.

Union Negotiations – Negotiations will begin on Wednesday, March 30, 2022.

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ADJOURNMENT

**** COMMISSIONER PARKINGTON MOVED TO ADJOURN.**

**** COMMISSIONER WELDON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:16 p.m.

Respectfully submitted,

Cynthia Tenney
Executive Assistant
Third Taxing District