



Third Taxing District

2 Second Street
East Norwalk, CT 06855

Tel: (203) 866-9271
Fax: (203) 866-9856

To All Electricians Re: Request for Electrical Service Forms

After completing a Request for Electrical Service Form, our Line Foreman will inspect the job. Please allow 1-2 business days for this to take place. If approved, we can fax or mail the copy to you. Or, you may elect to pick it up at our office located at 2 Second Street, E. Norwalk, CT.

Please make arrangements when you drop off the completed form. The form will have the service request number in the upper right hand corner. You will need this number to get your electrical permit from the Electrical Inspector at the City Hall.

Also, please note that whenever the customer's meter is pulled, we will estimate their monthly bill until we receive an approval form from the Electrical Inspector for the City of Norwalk, to reset the meter. Since the estimated bill tends to run a little higher, please be sure to notify the Electrical Inspector and see that he gives his approval when the job is finished, for the benefit of our respective customer.

All Service Request Forms may be hand-delivered or mailed to:

Third Taxing District
Attn: Rachel
2 Second Street
E. Norwalk, CT 06855

Or emailed to: servicerequest@ttd.gov

Please note: If the meter is damaged in any way, the customer will be billed for it.

Thank you.

Ron Scofield
Assistant General Manager

District Commissioners

Johnnie Mae Weldon 203-216-2652 Chairperson
Pamela Parkington 203-858-4261 Commissioner
Michele Sweeney 203-820-3107 Commissioner

Kevin Barber 203-866-9271 General Manager
Ron Scofield 203-866-9271 Assistant General Manager
Read Auerbach 203-451-7047 Treasurer



REQUEST FOR ELECTRIC SERVICE

Must be completed within 60 days of TTD's approval.
 RETURN TO: THIRD TAXING DISTRICT ELECTRIC DEPT.
 2 SECOND STREET
 E. NORWALK, CT 06855
 OR Email to: servicerequest@ttd.gov

203-866-9271

DATE RECEIVED / /
CIRCUIT NUMBER

TYPE OF BUILDING <input type="checkbox"/> NEW <input type="checkbox"/> EXISTING <input type="checkbox"/> ADDITION	SIZE	SQUARE FEET	PERMIT NUMBER
BILLING DATA		TYPE OF USE <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> INDUSTRIAL <input type="checkbox"/> SUB DIVISION <input type="checkbox"/> OTHER _____	RATE _____ _____ _____ _____
CUSTOMER'S LAST NAME	FIRST NAME		
MAILING ADDRESS			
TELEPHONE NUMBER () -	SERVICE ADDRESS (IF DIFFERENT THAN ABOVE)		
DESCRIPTION			
REQUESTED COMPLETION DATE	POLE NUMBER	NEAREST INTERSECTION	

ELECTRICAL CONTRACTOR

NAME	TELEPHONE NUMBER () -
MAILING ADDRESS	CELL: () -
	STATE LICENSE NUMBER

SERVICE DATA

TYPE OF SERVICE REQUESTED:	<input type="checkbox"/> NEW	<input type="checkbox"/> CHANGE	<input type="checkbox"/> OVERHEAD	<input type="checkbox"/> UNDERGROUND		
VOLTAGE /	PHASE	WIRE	MAIN SWITCH SIZE AMPS	CONDUCTOR SIZE	METERS REQUIRED	#OF DWELLINGS

NOTE: ALL THIRD TAXING DISTRICT METER SOCKETS MUST BE PERMANENTLY MARKED TO CORRESPOND WITH THIRD TAXING DISTRICT BILLING SYSTEM. (MULTIPLE METERS LAYOUT ON REVERSE SIDE.) OVER →

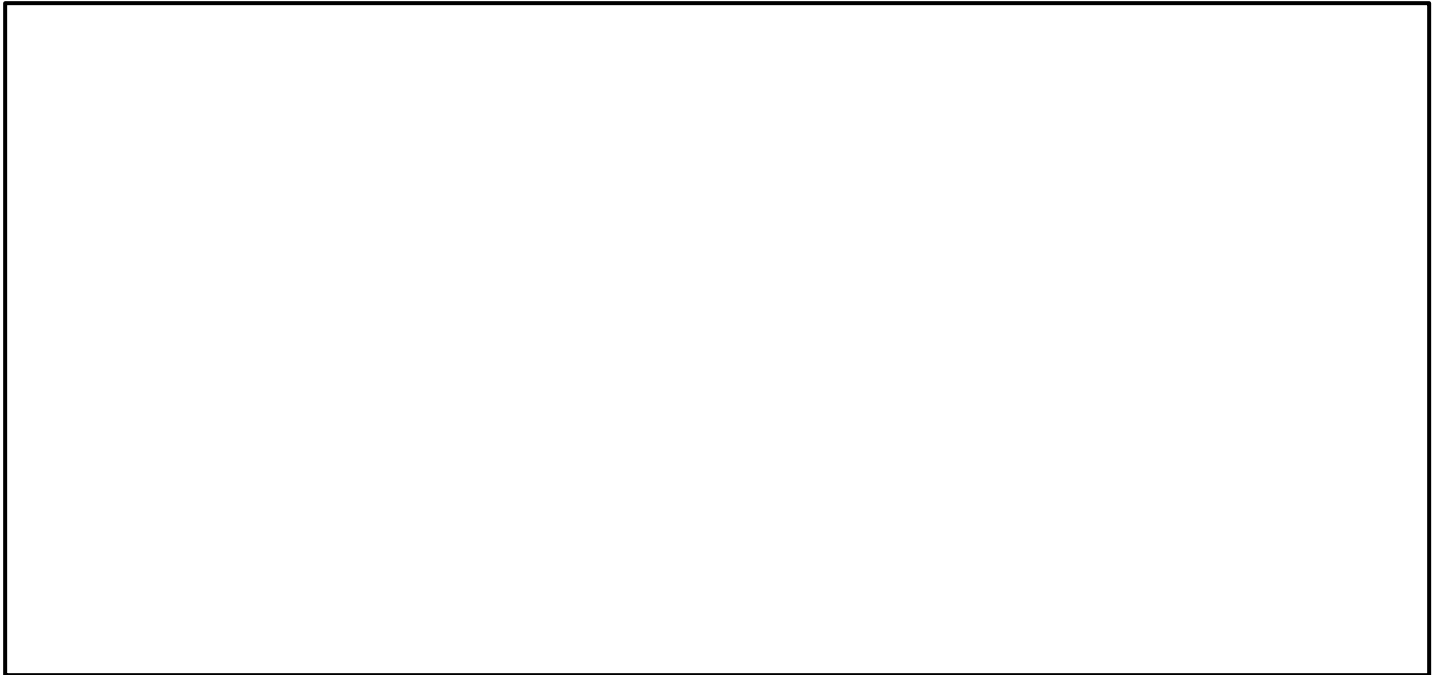
LOAD BREAKDOWN	KILOWATTS	SIGNATURE OF PREPARER	DATE / /
LIGHTING			
MOTORS (Except Air Conditioning)		REMARKS: T.T.D. Electric Dept. Service Approved By: _____ OK TO RETURN COPY TO ELECTRICIAN METER NEEDED YES _____ NO _____	INSPECTION APPROVED YES _____ NO _____ _____ Authorized Signature
AIR CONDITIONING			
ELECTRIC HEAT			
ELEC. HEAT PUMP - ELEC./OIL/GAS/SUPP.			
LARGEST MOTOR (HP)			
SOLAR HEAT - ELEC. SUPPLEMENT			
RANGE			
ELEC. WH - UNCONTROLLED			
SOLAR WH - ELEC. SUPPLEMENT			
DRYER			
MISCELLANEOUS			
TOTAL CONNECTED KILOWATTS			

- NOTE: A. T.T.D. Electric Dept. will designate the meter location(s) for new or change of installations. T.T.D. Electric Dept. Personnel must have 24-hour access to meter(s).
 B. Commercial meters shall be located outdoors when feasible.
 C. All residential meters shall be located outdoors.
 D. A fee for temporary service will be charged.
 E. Site drawings and plans to be submitted, to accompany this form.
 F. There will be a charge if any changes/additions are made to the existing facilities in accordance to a contract or actual price.
 G. Upon completion of installation, all work must be inspected by the City before the service can be energized and a new meter installed.

Note: Please be advised that the existing TTD meter, once removed, must be returned to TTD or will be subject to a replacement cost if damaged.

Acknowledged by: _____
Name Date

PROPERTY DRAWING



MULTIPLE METER SOCKET LAYOUT





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2 Second Street
East Norwalk, CT 06855

Tel: (203) 866-9271
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REQUEST FOR TEMPORARY ELECTRIC SERVICE

Contractor's Name: _____

Service Address: _____

Billing Address: _____

Phone Number: _____

Type of Service Requested:

120/240 Single Phase _____

120/208 Three Phase _____

Other _____

Construction Site Type:

Single House _____

Duplex _____

Development _____

Portable Office On Site: Yes _____ No _____

Electric Heat Yes _____ No _____

Air Conditioning Yes _____ No _____

A \$250.00 MINIMUM SECURITY DEPOSIT AND NON-REFUNDABLE FEE OF \$125.00 IS REQUIRED BEFORE SERVICE WILL BE CONNECTED.

(MUST BE 2 SEPARATE CHECKS)

Requested by: _____ Authorized by: _____