

TO: Joint Audit Committee

FROM: Stewart Peil, Chair
Joanne Menard, CMEEC Lead

SUBJECT: Notice and Agenda for the Special Hybrid Meeting of the Joint Audit Committee on Friday, August 1, 2025

Attached is the Notice and Agenda for the Special Hybrid Meeting of the CMEEC / CTMEEC Joint Audit Committee scheduled to be held via Zoom and in person at 30 Stott Avenue, Norwich, CT on Friday, August 1, 2025 at 10:00 a.m.

Zoom instructions: Please contact Lauren Gaudet at lgaudet@cmeeec.org

Members of the public may attend the meeting in person or remotely via Zoom.

AGENDA

Specific Agenda Item

- A** Public Comment Period
- B** Roll Call
- C** Approve the Minutes of the March 20, 2025 Regular Hybrid Meeting of the Joint Audit Committee
- D** Approve the Minutes of the April 9, 2025 Special Hybrid Meeting of the Joint Audit Committee
- E** Possible Vote to Enter Executive Session Pursuant to C.G.S. Sections 1-200(6)(E), 1-210(b)(1), 1-210(b)(5), 1-210(b)(10), 1-210(b)(24) and 1-225(f) to Review Responses to CMEEC's Request for Quotes for the Preparation of the 2025 Annual Audited Financial Statements
- F** Possible Vote to Select an Auditing Firm to Conduct the 2025 Annual Audited Financial Statements Subject to Entering into a Mutually Acceptable Engagement Letter
- G** Quarterly Report on Exceptions to the CMEEC Travel, Events and Retreats Policy
- H** Adjourn

Posted this 24th day of July 2025